

SANTA CRUZ COUNTY ANIMAL SHELTER

BOARD OF DIRECTORS MEETING

Minutes of Monday, October 16, 2017 3:00 PM

Board of Supervisors Chambers, Fifth Floor

701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: Pl = Palacios, P = Phares, S = Shull, V = Verinsky, Vi = Vides, Mc=McKinley, W=Walpole, F=Flippo, B=Booth

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Board Chairman Carlos Palacios called the meeting to order at 3:02 pm. Board Members Verinsky and Booth were absent.
- 2.0 Introductions: none
- 3.0 Late Additions or changes to agenda: none
- 4.0 ORAL COMMUNICATION – One person addressed the Board on matters unrelated to the day's Agenda.
- 5.0 CONSENT AGENDA
 - 5.1 Approved minutes of the August 14, 2017 ASA Board Meeting
 - 5.2 Accepted reports of the General Manager and Management Team for August and September 2017
 - 5.3 Accepted the statistics for the months of August and September 2017
 - 5.4 Accepted and approved quarterly report for all claims under \$10,000
 - 5.5 Accepted and approved journal entry payments with the County of Santa Cruz for FY17/18 First Quarter

Board action on Consent Agenda 5.0: SViPIP/V/McWF/B/

6.0 REGULAR AGENDA

- 6.1 General Manager's Oral report presented by Melanie Sobel

Ms. Sobel stated that annual Parks and Rex event with Parks Department was a great success this year. The event has gained popularity each year and this year raised more than \$8,000 to benefit ASA programs POS programs.

Ms. Sobel indicated that the Shelter was working with Mendocino County during the wildfires by transporting some of their adoptable animals to Santa Cruz to make room in their shelter for animals displaced by the fires. With the help of volunteers, 28 animals were pulled from Mendocino County shelter. ASA is running a special in an effort to promote adoptions for these animals. ASA received great community support during this effort.

Ms. Sobel updated the Board members on the Challenge match set up by two volunteers who have offered to match donations up to \$25,000. The challenge is open until Thanksgiving and as of the date of the meeting, over \$17,000 had been raised.

Ms. Sobel noted that the newly hired Animal Control Officer took a job with State Parks instead of accepting the Shelter's job offer leaving a vacancy in the Animal Control Department again.

6.2 Approved financial report for the months of August and September 2017.

Ms. Sobel pointed out that the Shelter revenue being reported for this period is higher than normal due to receipt of member contributions for the quarter.

Licensing is down slightly from this time last year and we are hoping to make that up in the coming year. ASA is getting new license tags at the beginning of the year and we plan to do a big push for license awareness at that time.

Board action on Regular Agenda Item 6.2: SPPI/V/ViMcWF/B/

7.0 Regular meeting was adjourned at 3:10 pm to go into a closed session for a scheduled conference with legal counsel regarding People v. Carrithers.

The next regular meeting is scheduled for Monday, December 11, 2017 in the Board of Supervisors Chambers at 701 Ocean Street.