

SANTA CRUZ COUNTY ANIMAL SHELTER

BOARD OF DIRECTORS MEETING

Minutes of Monday, August 14, 2017 3:00 PM

Board of Supervisors Chambers, Fifth Floor

701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: Pl = Palacios, P = Phares, S = Shull, V = Verinsky, Vi = Vides, Mc=McKinley, W=Walpole, F=Flippo, B=Booth

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

1.0 Call to Order and Roll Call: Board Chairman Carlos Palacios called the meeting to order at 3:07 pm. Board Members Joe Phares and Dan Flippo were absent. John Wilson was sitting in for Board Member Walpole. Bob Payne was sitting in for Board Member Jeremy Verinsky. Chairman Palacios welcomed Sergeant Marquis Booth who was representing the City of Capitola.

2.0 Introductions: none

3.0 Late Additions or changes to agenda: none

4.0 ORAL COMMUNICATION – Three people addressed the Board on matters unrelated to the day's Agenda.

5.0 CONSENT AGENDA

5.1 Approved minutes of the June 12, 2017 ASA Board Meeting

5.2 Accepted reports of the General Manager and Management Team for June and July 2017

5.3 Accepted the statistics for the months of June and July 2017

5.4 Accepted and approved quarterly report for all claims under \$10,000

5.5 Accepted and approved journal entry payments with the County of Santa Cruz for FY16/17 fourth quarter

5.6 Authorized General Manager to sign master contract for veterinarian contract services not to exceed \$86,000 from August 14, 2017 to June 30, 2018.

5.7 Accepted and approved mutual aid agreement between SCCAS, City of Salinas Animal Services, Monterey SPCA and San Benito County

5.8 Accepted and approved proposed additional fee and fee change to 2017 -18 fee schedule

5.9 Approved fixed asset inventory for 2017

Board action on Consent Agenda 5.0: SViPl/P/VMcW/F/B

6.0 REGULAR AGENDA

6.1 General Manager's Oral report presented by Melanie Sobel

Ms. Sobel stated that SCCAS has been approached by San Benito County about the possibility of contracting to provide animal control services for that county. County Counsel and Ms. Sobel have met with San Benito County and continue to gather information.

Ms. Sobel indicated that the Shelter is heading up a new dog licensing campaign with updated license tags containing QR codes that can be scanned with a cell phone.

A development contract person has been identified to work on fundraising for the Shelter and the final contract is being negotiated. The person has extensive fundraising experience, has an interest in animal welfare and is very interested in working with the Shelter.

The Shelter's expansion project continues to move along — Ms. Sobel and Christina Mowrey continue to meet with the architect to go over updates and make sure everything is progressing.

Ms. Sobel noted that Animal Control Officer Alvarado has resigned and the Shelter is currently in the process of recruiting for a new Animal Control Officer.

6.2 Approved financial report for the months of June and July 2017.

Ms. Sobel pointed out that the Shelter had budgeted for \$190,000 in donations for last fiscal year. With \$236,589 in donations received, the Shelter has brought in ~25% more than budgeted.

A member of the public commented that with unanticipated funds in the budget, the hiring of a part time maintenance person would help to keep the Shelter in better shape.

Board action on Regular Agenda Item 6.2: SVPI/P/ViMcW/F/B

7.0 Regular meeting was adjourned at 3:21 pm to go into an executive session for a scheduled conference with labor negotiator.

The next regular meeting is scheduled for Monday, October 16, 2017 (due to October 9th holiday) in the Board of Supervisors Chambers at 701 Ocean Street.