

SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING
Minutes of Monday, February 8, 2016 3:00 PM
Santa Cruz County Sheriff Center Community Room
5200 Soquel Avenue, Santa Cruz, CA 95062

VOTING KEY: M = Mauriello, P = Phares, S = Shull, C = Clark, W = Weiss, Mc=McCartney,
V = Verinsky, B = Barreto,

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Deputy Chief Steve Clark called the meeting to order at 3:05 pm. Board members McCartney and Shull were absent. Nicole Coburn stood in for Board Member Susan Mauriello.
- 2.0 Introductions: there were no introductions.
- 3.0 Late Additions or changes to agenda: there were no late additions or changes to agenda
- 4.0 ORAL COMMUNICATION – Seven people addressed the Board on matters unrelated to the day's agenda.
- 5.0 CONSENT AGENDA
 - 5.1 Approved minutes of the December 14, 2015 ASA Board Meeting
 - 5.2 Accepted reports of the General Manager and Management Team for December 2015 and January 2016
 - 5.3 Accepted the statistics for the months of December 2015 and January 2016
 - 5.4 Accepted and approved quarterly report for all claims under \$10,000
 - 5.5 Accepted and approved journal entry payments with County of Santa Cruz
 - 5.6 Authorized General Manager to accept a donation in the amount of \$100,000 from the Muriel R. Butler Living Trust and directed that the check be deposited and adopted a resolution accepting the bequest.
 - 5.7 Continued to next meeting the revision of SCCAS policy and procedures #210 and #220

WBMPCV/S/Mc/

6.0 REGULAR AGENDA

- 6.1 General Manager's Oral report presented by Melanie Sobel.

Ms. Sobel stated that there is a new Animal Control Officer starting with ASA this month. This will make a total of five full-time officers in addition to Todd Stosuy.

Ms. Sobel reported that she is moving forward with a Capital Improvement Plan to be incorporated into next fiscal year's budget. Ventura Partners and a member of Planning Department are assisting with the Plan. We expect to have an estimate for reserve funding to incorporate into next year's budget.

Mandatory microchipping program is still moving forward. Ms. Sobel is meeting with Capitola representatives this week regarding the proposal and plans to meet with Scotts Valley and Watsonville representatives as well.

Board Chair Steve Clark asked if there are national benchmarks for measuring shelter live release rates. Ms. Sobel explained many of the different factors affecting the live release rate and the difficulty with coming up with meaningful benchmarks. Ms. Sobel stated that the ASA focuses on each animal as an individual and expressed confidence that staff always does their best to assure a positive outcome for each animal in the Shelter's care.

Board Member Phares asked if it was possible for the Shelter to provide a twice yearly breakdown of the Shelter's euthanasia stats and the reasons the animals were euthanized.

6.2 Approved financial reports for the months of December 2015 and January 2016.

Ms. Sobel explained to the Board that we have noticed a drop in license revenue that correlates with our transition to using a post card renewal notice. ASA is currently working on a new reminder notice that will have a return envelope enclosed.

Board action on Regular Agenda Item 6.2: VWMPCB/S/Mc/

7.0 Meeting adjourned at 3:33pm. Next regular meeting is scheduled for Monday, April 11, 2016 in the Board of Supervisors Chambers at 701 Ocean Street.