

SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING
Minutes of Monday, June 12, 2017 3:00 PM
Board of Supervisors Chambers, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P = Phares, S = Shull, V = Verinsky, Vi = Vides, Mc=McKinley, W=Walpole, F=Flippo

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Board Chairman Joe Phares called the meeting to order at 3:02 pm. Carlos Palacios sat in for Board Member Mauriello, Susan O'Hara sat in for Board Member Shull. Board Member McKinley was absent.
- 2.0 Introductions: None
- 3.0 Late Additions or changes to agenda: Exhibit A for the JPA membership formula had been omitted from the agenda packet and was distributed to the Board members at the beginning of the meeting.
- 4.0 ORAL COMMUNICATION – None.
- 5.0 CONSENT AGENDA
 - 5.1 Approved minutes of the April 10, 2017 ASA Board Meeting
 - 5.2 Accepted reports of the General Manager and Management Team for April and May 2017
 - 5.3 Accepted the statistics for the months of April and May 2017
 - 5.4 Appointed officers of the Board of Directors for FY2017-2018
 - 5.5 Authorized General Manager to transfer \$30,000 from the General Ledger General Donation Fund to the FY2017-2018 Budget to fund a contract development position
 - 5.6 Approved continuing agreements for FY 2017-2018
 - 5.7 Approved policy #334 Accounting for Donations
 - 5.8 Accepted a donation in the amount of \$6,000 in stock and authorized the General Manager to work with the Auditor-Controller-Treasurer-Tax Collector to issue the appropriate receipt and to take additional actions as necessary
 - 5.9 Adopted a Resolution for the election of Directors to the Special District Risk Management Authority Board of Directors (SDRMA) and accepted SDRMA Board of Directors 2017 Election Ballot

Board Member Phares asked about the contract development position. General Manager Sobel explained that this part time position is recommended in order to run a capital campaign to help fund the campus redesign.

Board action on Consent Agenda: VSMPVi/Mc/WF

6.0 REGULAR AGENDA

6.1 General Manager's Oral report presented by Melanie Sobel

Ms. Sobel stated that she and Christina Mowrey have met again with the architect to discuss the campus re-design for the 7th Avenue Shelter. A cat café, behavior and training area, cat area and classroom area are being considered. The space would also be used for a community room.

Also being discussed are plans to possibly move the barn in order to have more space for dog runs and expand the spay/neuter clinic.

6.2 Approved financial report for the months of April and May 2017.

Ms. Sobel discussed the financial reports and noted that the current total revenues are 97% of a potential 92% and the percentage of current year expenditures is at 89%.

Board action on Regular Agenda Item 6.2: MViPSV/Mc/WF

6.3 Approved report on audit of Santa Cruz County Animal Shelter for the year ended June 30, 2016

There were significant changes in revenue due to a 4% increase in member contributions approved by the Board and two large bequests received.

Board Chairman Joe Phares congratulated General Manager Sobel on the audit findings. The hard copies of the audit report had not yet been received from the audit firm, so will be distributed to Board members at the August meeting.

Board action on regular agenda Item 6.3: FMPSVVi/Mc/W

6.4 Approved Amendment to the JPA Agreement

Board Member Verinsky thanked the special committee for their work in revising the JPA member contribution formula.

It was noted that all members need to approve the amendment to the agreement prior to July 1, 2017. County Counsel pointed out that the vote today is to amend sections of the JPA agreement with a plan to amend the entire JPA at a later date.

Board action on regular agenda Item 6.4: SFMPVVi/Mc/W

7.0 Meeting was adjourned at 3:14 pm. The next regular meeting is scheduled for Monday, August 14, 2017 in the Board of Supervisors Chambers at 701 Ocean Street.