



## Santa Cruz County Animal Shelter

2200 7<sup>th</sup> Ave., Santa Cruz, CA 95062

580 Airport Boulevard, Watsonville, CA 95076

Phone: (831) 454-7200 Fax: (831) 454-7210

Melanie Sobel  
General Manager

**SANTA CRUZ COUNTY ANIMAL SHELTER  
BOARD OF DIRECTORS MEETING  
February 13, 2017 – 3:00 p.m.  
Board of Supervisors Chambers, Fifth Floor  
701 Ocean Street, Santa Cruz, CA 95060**

- 1.0 Call to Order and Roll Call
- 2.0 Introductions
- 3.0 Consideration of Late Additions or Changes to the Agenda
- 4.0 Oral Communications – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the Oral Communications period. All Oral Communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today's Agenda. Board members will not take actions or respond immediately to Oral Communications presented, but may choose to follow-up at a later time, either individually or on a subsequent Agenda.
- 5.0 Consent Agenda
  - 5.1 Approve minutes of the December 12, 2016 meeting
  - 5.2 Accept reports of the General Manager and the Management Team for December 2016/January 2017
  - 5.3 Accept and file the statistics for the months December 2016/January 2017
  - 5.4 Accept and approve quarterly report for all claims under \$10,000
  - 5.5 Accept and approve journal entry payments with the County of Santa Cruz
  - 5.6 Authorize General Manager to amend Dr. Moreno's FY16-17 veterinary contract
  - 5.7 Approve extension of animal sheltering services contract with City of Capitola until June 30, 2017
  - 5.8 Authorize General Manager to declare SCCAS vehicle 739 surplus and arrange for its disposition, as recommended by the Director of General Services
- 6.0 Regular Agenda
  - 6.1 General Manager's oral report
  - 6.2 Consider and approve financial report for the months of December 2016/January 2017 and take related actions
- 7.0 Adjourn Regular Meeting

### ***ACCOMMODATIONS FOR PERSONS WITH DISABILITIES***

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities.

The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Juanita Gunter at 831/454-7209 (TDD 831/454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

**Consent Agenda Item 5.1**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 13, 2017  
SUBJECT: Approve Minutes of December 12, 2016 Meeting

## Recommendation:

Approve the minutes from the Santa Cruz County Animal Shelter Board of Directors meeting of December 12, 2016.

**SANTA CRUZ COUNTY ANIMAL SHELTER**  
**BOARD OF DIRECTORS MEETING**  
 Minutes of Monday, December 12, 2016 3:00 PM  
 Board of Supervisors Chambers, Fifth Floor  
 701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P = Phares, S = Shull, C = Clark, W = Weiss, V = Verinsky, Vi = Vides

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Board Chairman Joe Phares called the meeting to order at 3:00 pm. Lieutenant John Wilson sat in for Board Member Weiss.
- 2.0 Introductions: There were no introductions.
- 3.0 Late Additions or changes to agenda: Item 5.2 of the Agenda listed the report date as 2015; it should be changed to 2016.

Ms. Sobel handed out a reprint of an article in Coastal Canine magazine about the Shelter's Humane Education program.

- 4.0 ORAL COMMUNICATION – none.

5.0 CONSENT AGENDA

- 5.1 Approved minutes of the October 17, 2016 ASA Board Meeting
- 5.2 Accepted reports of the General Manager and Management Team for October and November 2016
- 5.3 Accepted the statistics for the months of October and November 2016
- 5.4 Approved recommendation of the General Manager to set the 2017 Board of Directors' meeting dates.
- 5.5 Approved purchase of new cat kennels out of the asset reserve fund in the amount of \$55,340.
- 5.6 Approved purchase of new anesthesia monitors out of the B. Jean Adams trust in the amount of \$5,750.

Board action on Consent Agenda: VMPSCWVi

6.0 REGULAR AGENDA

- 6.1 General Manager's Oral report presented by Melanie Sobel.

General Manager Sobel reported that the Shelter is fully staffed at this time. She also noted that the Shelter's animal population is full and in an effort to increase adoptions, the Shelter is offering special adoption prices on all animals through the end of the year.

Ms. Sobel noted the article featured in Coastal Canine magazine about the Shelter's Humane Education program. Ms. Sobel spoke about the growth of the Humane Education program due to the outstanding work of Shelter Programs and Development Manager Jen Walker and Humane Educator Julie Hitchcock the author of the article.

6.2 Approved financial report for the months of October and November 2016.

Ms. Sobel noted that revenues for the period ending November 30, 2016 were \$913,489 and expenditures were \$743,400. Licensing revenues are only slightly down from last year at this time.

Board action on Regular Agenda Item 6.2: MCPSWVVi

7.0 Meeting was adjourned at 3:19pm. Next regular meeting is scheduled for Monday, February 13, 2017 in the Board of Supervisors Chambers at 701 Ocean Street.

## Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors  
 FROM: Melanie Sobel, General Manager  
 DATE: February 13, 2017  
 SUBJECT: Reports from the Management Team for the months of December 2016/January 2017

This report is provided to give you a brief synopsis of the programs provided and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers.

### General

- On December 1, 2016 SCCAS hosted an estate jewelry sale at the Cottage Shop. Participants enjoyed food and wine while shopping for one-of-a-kind jewelry. Approximately \$4,000 was raised for SCCAS.
- SCCAS hosted a Volunteer Holiday Party on December 11, 2016 to celebrate the significant contribution of SCCAS' volunteers throughout the year. Volunteers enjoyed food, refreshments and raffle prizes.
- SCCAS offered a holiday "Pay it Forward" special to help fund the Shelter's important programs and services offered to the community. During December 2016 the adoption price for all dogs, puppies, cats and kittens was \$50 with the additional ask of at least \$25 to one of the following funds: Planned Pethood Fund, which funds FREE spay/neuter surgeries; Extra Mile Fund, which allows medical rehabilitation for animals beyond what our shelter budget permits; Pet Food and Supply Fund, which purchases pet food, pet toys, flea medication and other supplies for underserved animals in the community; and the General Program Donation Fund, which supports animal adoption, animal enrichment and public outreach and education programs.
- SCCAS received a \$7,000 donation in December 2016 for the Door-to-Door program from the Coastal Dog Owners Group.
- SCCAS and Heading Home Animal Rescue are continuing to partner on their "Working Whiskers" program designed to help cats in our community that are not readily adoptable. Heading Home Animal Rescue takes over 40% of all animals transferred to our placement partners.
- Carla Braden, Behavior & Training Coordinator, continues to offer dog training classes, private training, behavior help for new adopters and owners considering surrender, and educational opportunities for staff, volunteers, and community members. Carla is helping SCCAS enhance its outreach on interpretation of dog and cat body language and better understanding of who dogs and cats are, their needs, and how they experience the world.
- Our volunteer Robin Glascock continues to provide workshops to our volunteers on socializing kittens and training for the "Purple Team" of cat behavior volunteers that work with shy and fearful cats.
- SCCAS staff continues to offer training workshops for volunteers on cat behavior, performing dog shows to potential adopters, foster care of animals, and explaining the disposition decisions made on animals regarding health and temperament.

- SCCAS continues to offer community outreach through education and distribution of free resources three times a month to pet owners in the County's most underserved areas: Farmer's Market in Watsonville, St. Francis Soup Kitchen, Mountain Community Resources and Second Harvest in Felton.
- SCCAS and Friends of Watsonville Animal Shelter (FOWAS) continue to offer the Planned Pethood South program at the spay/neuter clinic at 150A Pennsylvania Drive in Watsonville. This clinic expands services for SCCAS' current high quality, low-cost spay/neuter, rabies vaccination and microchip program. The goals of the clinic are to help provide affordable spay/neuter veterinary services to the residents of South County to help reduce the County's homeless animal population and to help residents comply with current animal ownership laws.
- SCCAS continues to expand its free targeted humane education program with after school presentations from preschool to 6th grade in Watsonville and Freedom public schools. SCCAS humane educator Julie Hitchcock, who is bilingual and has been a teacher in the Watsonville public school system for 18 years, is conducting the presentations which include topics such as: Pets and People: Needs We Share; What a Dog Needs; Safe Interactions with Dogs; Adopting a Pet; Learning to See Dogs as Individuals; Pet Overpopulation; Dog Bite Prevention; and Careers in Animal Welfare. This program reaches some of the most underserved areas in South County.
- Heading Home Rescue, Animal Shelter Relief and Four Paws to Love continue to take SCCAS' cats and kittens, many with medical issues and too young for adoption, into their adoption programs. This partnership continues to increase SCCAS' animal transfer rate significantly and directly helps increase SCCAS' live animal release rate.
- Santa Cruz SPCA continues to assist SCCAS with taking animals into their adoption program. This directly helps increase SCCAS's live animal release rate.
- Friends of Watsonville Animal Shelter (FOWAS) continue to fund medical procedures for SCCAS animals, allowing them to be treated and made available for adoption. This directly helps increase SCCAS' live animal release rate.
- SCCAS staff continues to participate in FOWAS meetings held every other month.
- SCCAS General Manager serves as Vice President on the California Animal Control Directors Association (CACDA).

### **SCCAS Staff**

SCCAS has no current vacancies.

### **Watsonville Shelter**

SCCAS is working on future shelter improvement ideas: shade areas for the dog play yards and a small pole barn to store feral cat traps, cat loaders and house livestock.

SCCAS staff continues to attend bi-monthly Friends of Watsonville Animal Shelter (FOWAS) meetings. We are working with FOWAS to try to improve operations and facilitate community support and outreach to Watsonville residents.

### **Live Oak Shelter**

SCCAS veterinary clinic continues to have interns from the Animal Behavior College Registered Veterinary Technician program. The Shelter will also serve as a clinical rotation stop for

students at all stages of their education. Depending on the current stage of the program, students will be receiving instruction and performing duties in the Animal Care Department and also in the Veterinary Clinic.

At the clinic at the Live Oak shelter location in the months of December 2016/January 2017, 541 animals were spay/neutered. Also, 115 animals were transferred to our adoption placement partner organizations. The Live Oak Shelter continues to work closely with Sheriff's Work Release, CalWorks and Court Referral for support.

### **Client Services**

Client services staff continues to provide excellent customer service while assisting a high volume of clients in person and on the phone. Staff processes adoptions, returns animals to their owners, distributes spay/neuter vouchers and schedules spay/neuter appointments, processes licenses, files lost and found reports, processes Administrative Citations, does research and follow up for the daily hold report, and sells merchandise and products to the public such as apparel with our new logo, flea prevention medication and pet identification tags to generate revenue.

Client services staff is increasingly helping with licensing, rabies vaccine data entry and donation processing.

### **Animal Control**

Animal Control Officers continue proactive patrols and the Door-to-Door community outreach campaign, when able. Field Manager Todd Stosuy has completed updating Field policies and procedures and is working with the general manager to create a model ordinance for all jurisdictions.

Officer Stosuy has started his volunteer program to assist in the Field Services Door-to-Door campaign using the Humane Society of the United States' Pets for Life model. Volunteers have been trained on: How to Approach and Talk to People, Effective Spay/Neuter Outreach, Cats, Cats, Basic Dog Training and Constitutional Law and Civil Rights.

Animal Control Officers continue to provide excellent animal rescue and control service to residents of Santa Cruz County. Officers continue to rescue injured and mistreated animals, promote public safety with assisting law enforcement and conducting vicious and/or dangerous animal investigations, and provide community outreach and education at special events.

Field Manager Todd Stosuy continues to represent our agency on a national level as a member of the National Animal Control Association. Todd regularly attends and gives presentations at animal welfare conferences across the nation.

### **Volunteer and Humane Education Programs**

Volunteer orientations continue to be offered twice a month. SCCAS' partnership with YouthSERVE allows 13-18 year olds to volunteer with trained supervisors. Several continuing education seminars are being offered each month to volunteers, staff and now the public on topics such as animal handling skills and basic animal grooming.

Pet of the Week segments continue each week in the Santa Cruz Sentinel, Mid-County Post and KPIG. We are now showcasing a Pet of the Week segment once a month at KSBW television.

SCCAS continues to provide trainings and education opportunities for our volunteers and members of the public.

**Statistics**

Please see attached.  
Melanie Sobel  
General Manager

Recommendation:

Accept and file the reports of the management team for the months of December 2016/January 2017.



**Animal Control Report**  
**December 2016 and January 2017**  
**Todd Stosuy, Field Services Manager**

1. We continue to see the need for an officer to be stationed at the Watsonville Shelter 7 days a week due to the high volume of calls in the 95076 area. This includes both proactive outreach and reactive response in an attempt to ensure dogs don't run loose, animals are not neglected and the public is safe.
2. In December we issued 2 Warning letters, one in the City of Watsonville and one in unincorporated County. In December we also issued one Habitual Animal Order in unincorporated County. In January we issued two Warning letters in unincorporated County and one Public Nuisance designation in the City of Watsonville.
3. We investigated a Potentially Dangerous dog case in the City of Watsonville that resulted in the animal owner relocating the dog to Mexico. We held a hearing and questioned the animal owner under oath to ensure that he was being truthful and to protect the safety of the Watsonville community.
4. We seized a cat that had been abused and potentially tortured in Aptos. We held a seizure hearing and the seizure was justified. We interviewed numerous witnesses and the suspect and we will be filing charges with the District Attorney's Office. The cat has recovered.
5. I was invited on KCSO to discuss the Animal Shelter and how the community can become more engaged with our Agency.
6. We conducted a welfare check in Live Oak that resulted in the seizure of 28 cats, 3 dogs and a lizard. The animal owner was elderly and taken into protective custody by Adult Protective Services and the Sheriff.
7. We assisted the Sheriff with an investigation into cat hoarding in the Summit area of the County.
8. We received full restitution payment on a case where a subject had beaten his dog. At the time the animal was seized and owner arrested.
9. We seized a dog in the City of Santa Cruz at the request of the Santa Cruz Police Department. The owner was arrested for beating the dog. We held a seizure hearing at the jail and the seizure was upheld.
10. Officer Jon Alvarado has passed his three month mark and has been certified in PC 832 Arrest and Firearms. He will be attending Pepper Spray and Baton Training in March. We are anticipating he will be released on his own at 6 months.
11. We continue to conduct proactive patrols at area parks and beaches to ensure licensing, spay/neuter and leash laws.

**Shelter Services Board Report  
December 2016 and January 2017  
By Ben Winkleblack, Shelter Manager**

In the months of December 2016 and January 2017:

- 1,589 dog licenses were sold
- 273 animals were adopted
- 115 animals were transferred to another shelter or rescue agency
- 705 animals entered the shelter
- 167 animals were reunited with their owner
- 463 WebLicensing transactions

The veterinary team performed 541 surgeries in the months of December and January. The Client Services Staff signed 345 clients up to have their pets spayed or neutered through the Planned Pethood Program.

The Chameleon database has been modified to more closely track the reasons that animals are surrendered to the shelter. This change will allow the staff to better identify the needs of the community. Although the change was only made on January 1<sup>st</sup>, and therefore the amount of data captured has been small, the data does appear to support claims regarding a lack of pet friendly housing available. The second most common known reason for surrender is due to behavior; the addition of a behavior consultant may be able to mitigate this impact and allow some of these animals to remain in their homes.

The euthanasia of adult felines for medical reasons during the months of December and January increased by 240% when compared to the same period last year. The increase has been due to higher numbers of significantly injured cats brought to the shelter according to the veterinary staff. The number of deceased animals brought to the shelter decreased by more than 50% compared to the previous year. The decrease in DOA animals and the increase of sick and injured animals brought in is not likely a coincidence and more likely due to increased staffing of Animal Control officers and preferable to the animals suffering in the field.

Thank you,  
Ben Winkleblack

**Education and Outreach Report  
December and January 2016/2017  
Jen Walker, Programs & Development Manager**

1. Three monthly outreach tabling to pet owning families in need continues: Farmer's Market in Watsonville, St. Francis Soup Kitchen downtown, and with Mountain Community Resources and Second Harvest in Felton. Basic pet supplies are given out including: food, collars, leashes, harnesses, parasite prevention, bedding, dishes, and toys. Information about municipal regulations, responsible pet care, and SCCAS services are delivered as well. A few have been rained out.
2. New Adopters Q & A for pet adopters has been shifted to every other month.
3. Shelter events: no open to the public Shelter events during this period.
4. A number of educational tours were hosted at the Shelter for school groups, scout troops, college students, and the Boys & Girls Club. Approximately 150 youth and 25 adults attended.
5. Many of the usual basic and advanced volunteer trainings continue.
6. Media: weekly live Pet of the Week spots continue on KPig radio, weekly PotW slide shows are shown on CTV, PotW is published in Santa Cruz Sentinel and Scotts Valley Press Banner, weekly Pet of the Week video short with HOPE Services (an organization promoting and supporting fully integrated people with disabilities into community and culture), twice monthly live PotW spots on KSCO, monthly noon television spot on KSBW, monthly PSA shot at CTV, e-newsletter sent out to mailing list, written PSA's to local media outlets, and active maintenance of SCCAS Facebook page with nearly 5,000 followers.

## **Behavior & Training Report**

**December 2016 & January 2017**

**Carla Braden, Behavior & Training Coordinator**

1. Trainings were held for volunteers on: low stress handling for shy and fearful dogs, taking dogs in and out of kennels, dog reactivity and over arousal in the shelter environment, fostering shelter animals, and taking shelter dogs out of the shelter for walks and sleepovers.
2. Volunteers are receiving guidance on modifying behavior of specific dogs in the shelter. We continue to work with dogs in the shelter and in foster care on building confidence, good manners, orienting to people, walking on leash, and overcoming fears. This behavior modification significantly increases their adoptability.
3. We started a weekly activity hour called "Working Dogs" on Tuesdays that rotates big dog play group, basic dog training, impulse control exercises, scent work, and games.
4. Potential adopters and adopters continue to be counseled prior to adoption for behavior guidance, understanding, and good matchmaking for many of the shelter dogs and cats.
5. Adopters and members of the public continue to be helped through private behavior consultations, phone, and e-mail guidance and support for a range of behavior challenges. A new adopter workshop was held at the shelter for newly adopted dogs.
6. We continue to use foster homes for dogs who are very stressed and whose behavior is significantly negatively affected by the kennel environment.
7. We took shelter dogs for Puppaccinos at Starbucks on 17<sup>th</sup> Ave. in Santa Cruz in the Shelter Pets on the Town (SPOTT) program and posted the puppaccino album to the shelter's Facebook page.
8. Shelter animals continue to receive enrichment in the form of food puzzle toys, social time with people, play groups (dogs), and more. Shelter dogs and cats opened wrapped presents during the holiday season, which we featured in a video on the shelter's Facebook page.
9. Robin Glascock continues to teach classes on socializing kittens and the Purple Team of cat behavior volunteers continues to work with cats who exhibit behavior challenges in the shelter.

**Consent Agenda Item 5.3**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 13, 2017  
SUBJECT: Statistics for the Months of December 2016/January 2017

Recommendation:

Accept and file the reports of statistics for the months of December 2016/January 2017.



Santa Cruz County's Open-Door  
**ANIMAL SHELTER**  
 Serving Our Community's Neediest Animals

**All Jurisdictions Combined 12/1/16 through 1/31/17**

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
<b>Total Intake</b>	<b>173</b>	<b>335</b>	<b>62</b>	<b>96</b>	<b>39</b>	<b>705</b>
	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adopted	51	112	50	36	24	273
Died	0	1	0	0	0	1
Euthanized	84	47	4	14	2	151
Returned to Owner	23	137	1	2	4	167
Transferred	56	20	27	9	3	115
<b>Total Outcome</b>	<b>214</b>	<b>317</b>	<b>82</b>	<b>61</b>	<b>33</b>	<b>707</b>

Intakes of Owner Requested Euthanasia From All Jurisdictions During 12/1/16 to 1/31/17 = 53

Animals on hand on January 31, 2017 = 180

Patrols by Jurisdiction	Patrols	Total Minutes
County of Santa Cruz	154	5,752
Watsonville	84	3,012
Santa Cruz City	2	35
Scotts Valley	1	67

**Total Citations issued 81**

**License Compliance and Revenue**

	Tags Sold	Revenue
CAPITOLA	52	\$1,444
COUNTY	1,023	\$29,888
SANTA CRUZ	239	\$6,914
SV	88	\$2,536
Other	1	\$29
WATSONVILLE	186	\$5,801
<b>TOTAL</b>	<b>1,589</b>	<b>\$46,612</b>

**Consent Agenda Item 5.4**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 13, 2017  
SUBJECT: Second Quarter Report of all Claims under \$10,000 Approved by the General Manager for Oct 1, 2016 through December 31, 2016.

## Recommendation:

Approve the second quarter report of all claims under \$10,000 approved by the General Manager for Oct 1, 2016 through December 31, 2016.

## Discussion:

As recommended by the Santa Cruz County Auditors-Controllers Office management letter dated 11/17/2010 SCCAS has resumed provision of the quarterly report of all authorized claims under and in excess of \$10,000 which have been approved and forwarded to the Controller of the Authority for payment.

The next quarterly report of expenditures for January 1, 2017 through March 31, 2017 will be included on the April agenda and every quarter thereafter.

DATE: 2/13/17  
 TO: Board of Directors, Santa Cruz County Animal Shelter  
 FROM: Melanie Sobel, General Manager  
 SUBJECT: Item 5.4 October 1, 2016 through December 31, 2016 Claims Report

The following SCCAS claims under \$10,000 have been approved by the General Manager without prior Board of Directors action and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of October 1, 2016 through December 31, 2016.

Expenditure Actual Transactions

Posted	Amount	Description	Vendor Name
Object 61125 -- UNIFORM REPLACEMENT			
12/12/2016	658.36	UNIFORMS/BOOTS ACO ALVARADO	SUMMIT UNIFORMS CORP
12/12/2016	46.87	BELT/KEEPERS FOR ACO ALVARADO	SUMMIT UNIFORMS CORP
Object 61310 -- FOOD			
10/3/2016	37.97	CAT FOOD FOR SHELTER CATS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/6/2016	346.29	CANINE/FELINE FOOD FOR SHELTER	HILLS PET NUTRITION INC
10/17/2016	22.72	CAT FOOD-SHELTER	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/17/2016	15.14	CAT FOOD-SHELTER	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/17/2016	55.18	PUPPY FOOD	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/17/2016	19.90	FRESH GREENS/RABBITS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/24/2016	66.59	DRINKING WATER WATS SHELTER	ALL PURE WATER
10/27/2016	124.48	SHAVINGS/PELLETS/HEN SCRATCH	GENERAL FEED & SEED
10/27/2016	240.79	GENERAL FEED & SHAVINGS/ALFALF	GENERAL FEED & SEED
10/27/2016	349.86	SHAVINGS/PELLETS/GRASS BALES	GENERAL FEED & SEED
10/27/2016	70.69	SHAVINGS/GEEKS PELLETS	GENERAL FEED & SEED
10/27/2016	387.50	SHAVINGS/PELLETS/ALFALFA	GENERAL FEED & SEED
10/27/2016	13.43	HAY BALES FOR ANIMAL CARE	GENERAL FEED & SEED
10/27/2016	56.27	MISC. ANIMAL SUPPLIES	GENERAL FEED & SEED
11/3/2016	426.97	KITTEN/PUPPY/CAT/DOG FOOD	HILLS PET NUTRITION INC
11/10/2016	40.64	DRINKING WATER WATS SHELTER	ALL PURE WATER
11/10/2016	432.88	MISC ANIMAL CARE SUPPLIES	GENERAL FEED & SEED
11/10/2016	38.95	SPECIAL DIET HORSE FEED	GENERAL FEED & SEED
11/10/2016	134.12	ALFALFA, STRAW, SHAVINGS BALES	GENERAL FEED & SEED
11/10/2016	143.46	SHAVINGS, PELLETS, HEN SCRATCH	GENERAL FEED & SEED
11/10/2016	107.30	CAT FOOD FOR SHELTER	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/21/2016	19.90	FRESH GREENS FOR RABBITS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/12/2016	410.73	FOOD FOR SHELTER DOGS AND CATS	HILLS PET NUTRITION INC
12/12/2016	423.04	FOOD FOR SHELTER DOGS AND CATS	HILLS PET NUTRITION INC
12/12/2016	19.90	FRESH GREENS FOR RABBITS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/12/2016	45.98	CAT FOOD-SHELTER CATS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/12/2016	40.64	DRINKING WATER WATS SHELTER	ALL PURE WATER
12/15/2016	248.35	STRAW BALES/SHAVINGS	GENERAL FEED & SEED
12/15/2016	48.50	GEEKS PELLETS/HEN SCRATCH	GENERAL FEED & SEED
12/15/2016	230.40	SHAVINGS/PELLETS - ANIMAL CARE	GENERAL FEED & SEED
12/15/2016	200.14	GRASS & ALFALFA BALES/SHAVINGS	GENERAL FEED & SEED
12/15/2016	157.50	FOOD/BEVERAGES JEWELRY EVENT	SOBEL, MELANIE
12/15/2016	402.93	REFRESHMENTS VOLUNTEER EVENT	SOBEL, MELANIE
12/20/2016	27.86	FRESH GREENS-RABBITS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
Object 61525 -- LIABILITY INSURANCE			
10/27/2016	396.57	INSURANCE FOR EVENTS & VEHICLE	SDRMA
Object 61725 -- MAINT-OFFICE EQUIPMNT-SERVICES			
10/31/2016	74.83	COPIER USAGE FEE 9/5 - 10/4/16	CANON SOLUTIONS AMERICA INC
12/19/2016	65.82	COPIER USE FEE SC 11/5-12/4/16	CANON SOLUTIONS AMERICA INC
Object 61730 -- MAINT-OTH EQUIP-SERVICES			
12/1/2016	313.90	DRYER REPAIR WATSONVILLE	TAYLOR HOUSEMAN INC
Object 61731 -- MAINT-OTH EQUIP-SUPPLIES			



10/25/2016	8.69	HOSE REPAIR KIT	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/21/2016	101.70	PAINT-SHELTER INTERIOR	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/8/2016	58.13	SPINDLE ASSEMBLY REPAIR	B & B SMALL ENGINE REPAIR
12/12/2016	28.47	REPAIR PARTS FOR MOWER	B & B SMALL ENGINE REPAIR
Object 61835 -- FACILITIES MAINT-GENERAL-SERV			
10/4/2016	36.30	FITTINGS FOR SMT MACHINE	THE HOSE SHOP
10/4/2016	261.20	PRESSURE WASHER HOSE	THE HOSE SHOP
10/24/2016	198.00	PEST CONTROL WATS SHELTER	CRANE PEST CONTROL
10/24/2016	240.00	PEST CONTROL SERVICE SC	CRANE PEST CONTROL
11/1/2016	100.60	PARTS FOR PRESSURE WASHER	THE HOSE SHOP
11/22/2016	120.00	PEST CONTROL SC SHELTER	CRANE PEST CONTROL
11/22/2016	99.00	PEST CONTROL WATS SHELTER	CRANE PEST CONTROL
11/29/2016	330.93	WOOD PELLETS FOR SC SHELTER	HANSEN FEED AND PET SUPPLY
12/1/2016	157.50	CLEAR MAIN DRAIN WATS SHELTER	TINOS PLUMBING
12/19/2016	120.00	PEST CONTROL FOR SC SHELTER	CRANE PEST CONTROL
12/19/2016	132.33	FILTERS FOR SC SHELTER HVAC	GRAINGER -DEPT 849
12/19/2016	99.00	PEST CONTROL WATS SHELTER	CRANE PEST CONTROL
Object 61845 -- MAINT-STRUCT/IMPS/GRDS-OTH-SRV			
10/3/2016	562.61	EAGLE SCOUT PROJECT REIMBURSE	BOY SCOUT TROOP 609
Object 61922 -- OTHER MEDICAL MATERIALS & SUPP			
10/3/2016	587.24	NOBIVAC FELINE/CANINE WATS	PATTERSON VETERINARY SUPPLY INC
10/6/2016	168.05	SURGICAL DRAPE/SYRINGES	MWI VETERINARY SUPPLY CO
10/6/2016	504.53	MISC. MEDICAL SUPPLIES FOR VET	MWI VETERINARY SUPPLY CO
10/6/2016	729.39	MIDAZOLAM/TELAZOL FOR CLINIC	MWI VETERINARY SUPPLY CO
10/6/2016	853.51	OSTILOX FOR USE IN VET CLINIC	MWI VETERINARY SUPPLY CO
10/6/2016	2,169.66	NOBIVAC/SYRINGES/MONOCRYL	MWI VETERINARY SUPPLY CO
10/6/2016	84.22	SURGICAL GLOVES FOR VET CLINIC	MWI VETERINARY SUPPLY CO
10/6/2016	38.00	SURGICAL CAP/ARTIFICIAL TEARS	MWI VETERINARY SUPPLY CO
10/6/2016	808.04	NOBIVAC/NEEDLES/SYRINGES	MWI VETERINARY SUPPLY CO
10/24/2016	843.70	SNAP FIV/FELV COMBO TESTS	IDEXX DISTRIBUTION INC
10/24/2016	583.90	SNAP FELV ANTIGEN TESTS	IDEXX DISTRIBUTION INC
10/24/2016	1,427.60	SNAP TESTS FOR ANIMAL CARE	IDEXX DISTRIBUTION INC
10/24/2016	75.23	OXYGEN TANKS FOR VET CLINIC	ANALGESIC SERVICES INC
10/24/2016	117.54	PONAZURIL FOR VET CLINIC	ROADRUNNER PHARMACY INC BIN#920073
10/24/2016	235.40	BUPRENORPHINE FOR VET CLINIC	ROADRUNNER PHARMACY INC BIN#920073
10/31/2016	263.00	FATAL-PLUS FOR CLINIC USE	VORTECH PHARMACEUTICALS
11/3/2016	1,521.64	NOBIVAC/EXAM GLOVES WATS	PATTERSON VETERINARY SUPPLY INC
11/7/2016	583.90	SNAP FELV ANTIGEN TESTS	IDEXX DISTRIBUTION INC
11/7/2016	116.64	NOBIVAC FELINE/NOBIVAC CANINE	MWI VETERINARY SUPPLY CO
11/7/2016	550.78	EXAM GLOVES FOR ANIMAL CARE	MWI VETERINARY SUPPLY CO
11/7/2016	94.18	NOBIVAC FELINE FOR ANIMAL CARE	MWI VETERINARY SUPPLY CO
11/7/2016	141.27	NOBIVAC FELINE FOR ANIMAL CARE	MWI VETERINARY SUPPLY CO
11/7/2016	105.67	SYRINGES/DISPOSABLE NEEDLES	MWI VETERINARY SUPPLY CO
11/7/2016	50.49	OXYGEN CYLINDER FOR CLINIC	ANALGESIC SERVICES INC
11/7/2016	50.49	OXYGEN CYLINDER FOR CLINIC	ANALGESIC SERVICES INC
11/7/2016	965.83	MONOCRYL/MAXON/MISC MEDICAL	MWI VETERINARY SUPPLY CO
11/7/2016	405.70	MISC. MEDICAL SUPPLIES CLINIC	MWI VETERINARY SUPPLY CO
11/7/2016	193.03	HYDROMORPHONE FOR VET CLINIC	MWI VETERINARY SUPPLY CO
11/7/2016	105.27	SURGICAL GLOVES FOR VET CLINIC	MWI VETERINARY SUPPLY CO
11/7/2016	1,154.75	MONOCRYL/SYRINGES/MISC	MWI VETERINARY SUPPLY CO
11/7/2016	743.03	MONOCRYL FOR VET CLINIC USE	MWI VETERINARY SUPPLY CO
11/7/2016	24.29	BUTE POWDER FOR VET CLINIC	MWI VETERINARY SUPPLY CO
11/7/2016	210.82	NOBIVAC CANINE/NOBIVAC FELINE	MWI VETERINARY SUPPLY CO
11/7/2016	5.29	CLEANING BRUSH FOR CLINIC	MWI VETERINARY SUPPLY CO
11/7/2016	702.05	CLAVAMOX/OSTILOX FOR CLINIC	MWI VETERINARY SUPPLY CO
11/7/2016	36.81	DOXYCYCLINE FOR VET CLINIC	MWI VETERINARY SUPPLY CO
11/7/2016	729.39	MIDAZOLAM/TELAZOL FOR CLINIC	MWI VETERINARY SUPPLY CO

11/7/2016	155.30	ENROFLOXACIN/DOXYCYCLINE	MWI VETERINARY SUPPLY CO
11/10/2016	194.02	EXAM GLOVES FOR WATS SHELTER	PATTERSON VETERINARY SUPPLY INC
12/12/2016	583.90	SNAP FELV ANTIGEN TESTS (30)	IDEXX DISTRIBUTION INC
12/12/2016	2,141.40	SNAP FIV/FELV COMBO TESTS	IDEXX DISTRIBUTION INC
12/12/2016	1,860.12	NOBIVAC/EXAM GLOVES/SYRINGES	MWI VETERINARY SUPPLY CO
12/12/2016	32.09	KETAMINE ZETAMINE FOR SHELTER	MWI VETERINARY SUPPLY CO
12/12/2016	117.54	PONAZURIL FOR VET CLINIC	ROADRUNNER PHARMACY INC BIN#920073
12/12/2016	304.34	BUPRENORPHINE FOR VET CLINIC	ROADRUNNER PHARMACY INC BIN#920073
12/12/2016	50.82	PRAZIQUANTEL FOR VET CLINIC	ROADRUNNER PHARMACY INC BIN#920073
12/12/2016	719.51	NOBIVAC/ISOFLURANE/SYRINGES	MWI VETERINARY SUPPLY CO
12/12/2016	255.79	MONOCRYL FOR VET CLINIC	MWI VETERINARY SUPPLY CO
12/12/2016	349.28	MOMETAMAX/MISC. MEDICAL	MWI VETERINARY SUPPLY CO
12/12/2016	498.66	MAXON/SYRINGES/MISC MEDICAL	MWI VETERINARY SUPPLY CO
12/12/2016	165.61	SURGICAL GLOVES/DISP. NEEDLES	MWI VETERINARY SUPPLY CO
12/12/2016	2,645.74	MONOCRYL/CLAVAMOX/OSTILOX	MWI VETERINARY SUPPLY CO
12/12/2016	50.49	OXYGEN TANK FOR VET CLINIC	ANALGESIC SERVICES INC
12/12/2016	50.49	OXYGEN TANK FOR VET CLINIC	ANALGESIC SERVICES INC
12/12/2016	50.49	OXYGEN TANK FOR SC VET CLINIC	ANALGESIC SERVICES INC
12/13/2016	5,984.78	ADVANTAGE FOR DOGS/CATS	BAYER HEALTHCARE LLC
12/20/2016	288.63	NEEDLES/SYRINGES WATS SHELTER	PATTERSON VETERINARY SUPPLY INC
12/20/2016	1,616.32	PYRANTEL/NOBIVAC WATS SHELTER	PATTERSON VETERINARY SUPPLY INC
Object 62111 -- MISCELLANEOUS EXPENSE-SERVICES			
10/20/2016	6,277.92	02606301-785396 Property Tax	COUNTY TAX COLLECTOR
11/3/2016	351.14	02646102-773195 Property Tax	COUNTY TAX COLLECTOR
12/12/2016	36.00	WINE GLASS RENTAL-JEWELRY EVEN	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
Object 62112 -- CASH SHORTAGES			
12/2/2016	10.00	Cash Shortage	MISC CR
Object 62214 -- DUPLICATING SERVICES			
10/3/2016	1,471.17	FLYERS, FORMS AND PACKETS	BLUE HERON DESIGN GROUP
10/27/2016	57.09	PRINTING VOLUNTEER GUIDES	MPRESS DIGITAL
11/7/2016	56.70	POSTERS FOR SHELTER EVENT	U S BANK CORPORATE PAYMENT SYSTEMS
12/12/2016	23.98	POSTERS FOR SHELTER EVENT	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62219 -- PC SOFTWARE PURCHASES			
12/12/2016	1,032.00	VOLGISTICS SOFTWARE FEE	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62221 -- POSTAGE			
11/7/2016	2,018.50	POSTAGE METER REFILL & USE FEE	THE PITNEY BOWERS BANK INC
12/20/2016	113.72	POSTAGE METER LEASE FEE SC	PITNEY BOWES GLOBAL FINANCIAL SERVICES
Object 62222 -- SUBSCRIPTIONS/PERIODICALS			
12/12/2016	75.00	SUBSCRIPTIONS FOR HUMANE ED	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62223 -- SUPPLIES			
10/3/2016	1,437.10	CAT HUTCHES/TRAINING SUPPLIES	U S BANK CORPORATE PAYMENT SYSTEMS
10/3/2016	368.55	WOOD PELLETS FOR SC SHELTER	HANSEN FEED AND PET SUPPLY
10/3/2016	2,706.25	500 MICROCHIPS	INTERVET INC
10/3/2016	35.17	NAME BADGES	U S BANK CORPORATE PAYMENT SYSTEMS
10/3/2016	140.74	PAINT, SUPPLIES FOR COTTAGE	U S BANK CORPORATE PAYMENT SYSTEMS
10/3/2016	90.23	WOOD PELLETS FOR WATS SHELTER	HANSEN FEED AND PET SUPPLY
10/17/2016	12.98	PH BALANCER FOR AQUARIUM	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/17/2016	27.36	DISTILLED WATER	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/17/2016	44.48	JEWELRY DISPLAY/COTTAGE SHOP	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/17/2016	23.64	DRAIN CLEANER	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/20/2016	330.93	WOOD PELLETS FOR SC SHELTER	HANSEN FEED AND PET SUPPLY
10/20/2016	116.10	HANSEN FEED AND PELLETS FOR WA	HANSEN FEED AND PET SUPPLY
10/24/2016	90.23	WOOD PELLETS FOR WATS SHELTER	HANSEN FEED AND PET SUPPLY
10/25/2016	10.33	CHARGER-MICROCHIP SCANNER	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/25/2016	14.47	MACE-PROTECTION CLIENT STAFF	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/25/2016	48.77	PLACEMATS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/27/2016	381.36	JIFFY TAGS SHELTER & OUTREACH	ANIMAL CARE EQUIP & SVCS

10/31/2016	368.55	WOOD PELLETS SC ANIMAL CARE	HANSEN FEED AND PET SUPPLY
11/1/2016	370.04	MISC OFFICE SUPPLIES & TONER	STAPLES CONTRACT AND COMMERCIAL INC.
11/4/2016	53.03	Credit Card Machine Supplies	MISC CR
11/7/2016	12.00	ITEM TAGS FOR COTTAGE SHOP	U S BANK CORPORATE PAYMENT SYSTEMS
11/7/2016	305.66	INFO POSTERS FOR HUMANE EDUC	U S BANK CORPORATE PAYMENT SYSTEMS
11/7/2016	306.87	MISC. SUPPLIES FOR ANIMAL CARE	U S BANK CORPORATE PAYMENT SYSTEMS
11/10/2016	12.68	DOOR SIGHS FOR SHELTER	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/10/2016	123.05	100 LEASHES CLIENT SVCS DEPT.	CAMPBELL PET COMPANY
11/10/2016	329.37	PELLETS, LITTER FOR SC SHELTER	HANSEN FEED AND PET SUPPLY
11/10/2016	19.98	TRAINING TREATS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/15/2016	5,412.50	V120475 1,000 MICROCHIPS CLIEN	INTERVET INC
11/21/2016	81.65	JEWELRY EVENT SUPPLIES	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/21/2016	18.37	JEWELRY EVENT SUPPLIES	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/21/2016	43.49	LIGHT FIXTURE	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/21/2016	10.08	JEWELRY EVENT SUPPLIES	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/22/2016	438.36	ANIMAL SUPPLIES FOR OUTREACH	FURLONE, JUSTIN
11/28/2016	404.83	MISC. OFFICE SUPPLIES/TONER	STAPLES CONTRACT AND COMMERCIAL INC.
12/2/2016	46.21	DISPLAY LIGHTS/JEWELRY PARTS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/8/2016	368.55	PELLETS FOR SC ANIMAL CARE	HANSEN FEED AND PET SUPPLY
12/8/2016	90.23	PELLETS FOR WATS ANIMAL CARE	HANSEN FEED AND PET SUPPLY
12/8/2016	90.23	PELLETS FOR WATS ANIMAL CARE	HANSEN FEED AND PET SUPPLY
12/12/2016	90.26	WOOD PELLETS FOR WATS SHELTER	HANSEN FEED AND PET SUPPLY
12/12/2016	448.12	ANIMAL SUPPLIES/TRAINING ITEMS	U S BANK CORPORATE PAYMENT SYSTEMS
12/12/2016	368.55	WOOD PELLETS SC ANIMAL CARE	HANSEN FEED AND PET SUPPLY
12/12/2016	69.63	PAINTING SUPPLIES FOR INTERIOR	U S BANK CORPORATE PAYMENT SYSTEMS
12/12/2016	409.94	BOOKS FOR HUMANE ED PROGRAM	GROWING KINDER INC
12/20/2016	517.98	OFFICE SUPPLIES/TONER/MONITORS	STAPLES CONTRACT AND COMMERCIAL INC.
12/22/2016	90.23	WOOD PELLETS FOR WATS SHELTER	HANSEN FEED AND PET SUPPLY
Object 62317 -- CONSULT/MGT/PC SERVICES			
10/27/2016	75.60	WEBLICENSING FEE SEPT. 2016	HLP INC
11/14/2016	75.25	WEBLICENSING USE FEE, OCT 2016	HLP INC
12/12/2016	75.25	WEBLICENSING TRANSACTION FEE	HLP INC
Object 62381 -- PROF & SPECIAL SERV-OTHER			
10/3/2016	400.00	COTTAGE SHOP MANAGEMENT	DUNN, LEILA
10/4/2016	79.50	ALARM MONITORING SC BURGLAR	POLAND, DOYLE
10/4/2016	135.00	FIRE ALARM MONITORING SC	POLAND, DOYLE
10/4/2016	72.00	ALARM MONITORING WATSONVILLE	POLAND, DOYLE
10/6/2016	198.93	BIO-WASTE DISPOSAL FEE	STERICYCLE ENVIRONMENTAL SOLUTIONS INC
10/6/2016	630.00	HUMANE EDUCATION SEPT. 2016	HITCHCOCK, JULIE
10/18/2016	400.00	COTTAGE SHOP MANAGEMENT	DUNN, LEILA
10/24/2016	4,166.00	ANIMAL BEHAVIOR CONSULTING	BRADEN, CARLA
10/24/2016	529.34	DIAGNOSTIC SERVICES SEPT 2016	IDEXX DISTRIBUTION INC
10/24/2016	1,700.00	PICK UP SERVICE FOR SC SHELTER	KOEFRAN INDUSTRIES
10/24/2016	1,000.00	PICK UP SERVICE WATS SHELTER	KOEFRAN INDUSTRIES
10/31/2016	4,166.00	ANIMAL BEHAVIOR CONSULTING	BRADEN, CARLA
11/3/2016	780.00	HUMANE EDUCATION OCT 2016	HITCHCOCK, JULIE
11/3/2016	104.73	BIO-WASTE PICK UP WATS SHELTER	STERICYCLE ENVIRONMENTAL SOLUTIONS INC
11/7/2016	430.74	DIAGNOSTIC SERVICES FOR CLINIC	IDEXX DISTRIBUTION INC
11/7/2016	27.00	DOCUMENT SHREDDING SERVICE	U S BANK CORPORATE PAYMENT SYSTEMS
11/8/2016	7,137.94	POSTAGE FOR HOLIDAY MAILING	PARKS PRINTING
11/10/2016	400.00	COTTAGE SHOP MANAGEMENT	DUNN, LEILA
11/10/2016	1,700.00	PICK UP SERVICE SC SHELTER	KOEFRAN INDUSTRIES
11/10/2016	1,000.00	PICK UP SERVICE WATS SHELTER	KOEFRAN INDUSTRIES
12/1/2016	400.00	COTTAGE SHOP MANAGEMENT	DUNN, LEILA
12/8/2016	556.60	DONATION INSERT HOLIDAY MAILER	PARKS PRINTING
12/8/2016	1,667.50	ENVELOPES FOR HOLIDAY MAILING	PARKS PRINTING
12/8/2016	992.37	#9 ENVELOPES FOR HOLIDAY MAIL	PARKS PRINTING

12/8/2016	1,947.17	STORIES INSERT HOLIDAY MAILING	PARKS PRINTING
12/8/2016	1,679.32	MAIL SERVICES HOLIDAY MAILING	PARKS PRINTING
12/12/2016	1,700.00	PICK UP SERVICE FOR SC SHELTER	KOEFRAN INDUSTRIES
12/12/2016	638.29	DIAGNOSTIC SERVICES FOR CLINIC	IDEXX DISTRIBUTION INC
12/12/2016	400.00	BENEFIT SHOP MANAGEMENT	DUNN, LEILA
12/12/2016	4,166.00	ANIMAL BEHAVIOR CONSULTING	BRADEN, CARLA
12/12/2016	345.00	HUMANE EDUCATION SERVICES	HITCHCOCK, JULIE
12/12/2016	1,000.00	V122350 KOEFRAN INDUSTRIES	KOEFRAN INDUSTRIES
12/15/2016	(119.00)	Rabies Testing A232300	MISC CR
12/29/2016	400.00	BENEFIT SHOP MANAGEMENT	DUNN, LEILA
Object 62399 -- VETERINARIAN SERVICES			
10/3/2016	5,418.75	SPAY/NEUTER VET SERVICES	MORENO, DEBORAH ANNE
10/20/2016	123.25	EXAMS ON 2 HORSES AT SHELTER	LARGE ANIMAL VETERINARY SERVICE OF SANTA CRUZ INC
10/20/2016	111.50	EXAM ON HORSE AT SHELTER	LARGE ANIMAL VETERINARY SERVICE OF SANTA CRUZ INC
10/20/2016	4,312.50	SPAY/NEUTER VET 9/27-10/13/16	MORENO, DEBORAH ANNE
10/31/2016	528.14	AFTER HOURS EMERGENCY VET	SANTA CRUZ VETERINARY HOSPITAL
11/7/2016	384.47	EXAM ON HORSE AT SHELTER	LARGE ANIMAL VETERINARY SERVICE OF SANTA CRUZ INC
11/7/2016	5,193.75	SPAY/NEUTER VET 10/15-11/1/16	MORENO, DEBORAH ANNE
12/12/2016	511.48	EMERGENCY VET CARE SEPT. 2016	SANTA CRUZ VETERINARY HOSPITAL
12/12/2016	816.38	EMERGENCY VET CARE OCT. 2016	SANTA CRUZ VETERINARY HOSPITAL
12/12/2016	7,762.50	SPAY/NEUTER VET 11/2-12/6/16	MORENO, DEBORAH ANNE
Object 62500 -- EQUIPMENT LEASE & RENT			
10/3/2016	190.24	PODS LEASE FEE COTTAGE SHOP	U S BANK CORPORATE PAYMENT SYSTEMS
11/7/2016	190.24	PODS LEASE FEE COTTAGE SHOP	U S BANK CORPORATE PAYMENT SYSTEMS
12/12/2016	190.24	STORAGE POD LEASE BENEFIT SHOP	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62710 -- FIELD EQUIPMENT			
10/3/2016	517.05	SUPPLIES FOR FIELD TRUCKS	U S BANK CORPORATE PAYMENT SYSTEMS
11/7/2016	184.45	JUMPER CABLES/THERMOMETERS	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62801 -- ADVERTISING & PROMOTION SUPP			
10/3/2016	75.00	MAILCHIMP MAILING SERVICE	U S BANK CORPORATE PAYMENT SYSTEMS
11/7/2016	75.00	MAIL CHIMP MONTHLY FEE	U S BANK CORPORATE PAYMENT SYSTEMS
12/12/2016	75.00	MAILCHIP EMAIL SERVICE FEE	U S BANK CORPORATE PAYMENT SYSTEMS
12/19/2016	906.38	FLYERS/BANNERS/BUSINESS CARDS	BLUE HERON DESIGN GROUP
Object 62842 -- INVENTORY MATERIALS PURCHASED			
10/6/2016	17.00	SOAP FOR SALE AT COTTAGE SHOP	ACOSTA-SMITH, MARIA A
11/10/2016	931.87	LOGO APRONS FOR VOLUNTEERS	BANANA PROMOTIONS
12/8/2016	1,014.84	SLIP LEADS FOR VOLUNTEER USE	REGAL CONNECTION
Object 62857 -- SPECIAL MISC EXPENSE-SUPPLIES			
10/6/2016	37.50	PET ID TAGS SOLD AT SHELTER	RED DINGO INC
11/7/2016	30.00	PET ID TAGS SOLD AT SHELTER	RED DINGO INC
12/12/2016	30.00	PET ID TAGS SOLD AT SHELTER	RED DINGO INC
Object 62914 -- EDUCATION & TRAINING(REPT)			
10/31/2016	50.00	SEARCH WARRANT CLASS - GOODING	SOUTH BAY REGIONAL PUBLIC SAFETY TRAINING
12/27/2016	156.00	PC 832 COURSE ACO ALVARADO	SOUTH BAY REGIONAL PUBLIC SAFETY TRAINING
Object 62924 -- MEALS			
10/27/2016	25.83	TRAINING CLASS PER DIEM MEALS	GOODING, BRADFORD
11/3/2016	11.68	PER DIEM LUNCH DURING TRAINING	MANRIQUEZ, RODOLFO
11/10/2016	15.00	PER DIEM LUNCH AWARDS CEREMONY	ERIN CONWAY
Object 62926 -- MILEAGE			
10/6/2016	375.84	MILEAGE STATE HUMANE CEO CONF.	SOBEL, MELANIE
11/14/2016	36.72	CACDA MEETING MILEAGE	SOBEL, MELANIE
11/14/2016	79.38	ANIMAL TRANSPORT REIMBURSEMENT	GOLDBERG, SARAH
Object 62928 -- TRAVEL-OTHER(NON-REPT)			
10/6/2016	32.00	PARKING STATE HUMANE CEO CONF.	SOBEL, MELANIE
11/10/2016	25.00	REGISTRATION AWARDS CEREMONY	ERIN CONWAY
11/14/2016	30.00	CACDA MEETING PARKING FEE	SOBEL, MELANIE
Object 62930 -- REGISTRATIONS (NON REPT)			

10/3/2016	550.00	STATE HUMANE CONF REGISTRATION	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62935 -- SERVICE CENTER CHARGES			
10/17/2016	28.50	FUEL FOR ASA VEHICLE	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/17/2016	30.00	DMV TITLE FEE-ASA VEHICLE	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/18/2016	988.93	FUEL FOR ASA FLEET, 381.3 GAL.	VALERO MARKETING AND SUPPLY COMPANY
10/27/2016	70.87	OIL CHANGE ASA VEHICLE #894	ALLEN BROTHERS OIL INC
10/27/2016	349.81	OIL CHANGE, FLUIDS REPL. #106	ALLEN BROTHERS OIL INC
11/7/2016	499.02	SPARK PLUGS/COIL VEHICLE #331	SPECIALIZED AUTO INC
11/10/2016	1,076.69	FUEL FOR ASA FLEET 409.2 GAL.	VALERO MARKETING AND SUPPLY COMPANY
11/22/2016	255.74	WINDOW REPAIR ASA CROWN VIC	SPECIALIZED AUTO INC
12/12/2016	833.31	FUEL FOR ASA FLEET-324 GALLONS	VALERO MARKETING AND SUPPLY COMPANY
Object 63070 -- UTILITIES			
10/3/2016	797.39	WATER/SEWER FOR WATS SHELTER	WATSONVILLE CITY UTILITIES
10/6/2016	28.15	COTTAGE SHOP LANDLINE PHONE	AT&T
10/18/2016	1,158.87	PG&E WATSONVILLE SHELTER	PACIFIC GAS AND ELECTRIC CO
10/18/2016	4,080.86	PG&E SANTA CRUZ SHELTER	PACIFIC GAS AND ELECTRIC CO
10/18/2016	7.36	PG&E FOR COTTAGE SHOP	PACIFIC GAS AND ELECTRIC CO
10/20/2016	146.08	BUSINESS INTERNET SERVICE SC	COMCAST CABLE COMMUNICATIONS
10/20/2016	659.52	TRASH & RECYCLE FOR SC SHELTER	GREENWASTE RECOVERY INC
10/24/2016	631.48	WATER/SEWER FOR 2200 7TH AVE	SANTA CRUZ MUNICIPAL UTILITIES
10/24/2016	294.76	WATER/SEWER FOR 2200 7TH AVE	SANTA CRUZ MUNICIPAL UTILITIES
10/24/2016	36.36	WATER/SEWER FOR COTTAGE SHOP	SANTA CRUZ MUNICIPAL UTILITIES
10/31/2016	790.54	WATER & SEWER SERVICE WATS	WATSONVILLE CITY UTILITIES
11/3/2016	531.19	WATER/SEWER SC 9/14-10/12/16	SANTA CRUZ MUNICIPAL UTILITIES
11/3/2016	320.80	WATER/SEWER SC 9/14-10/12/16	SANTA CRUZ MUNICIPAL UTILITIES
11/3/2016	35.57	WATER/SEWER COTTAGE 9/14-10/12	SANTA CRUZ MUNICIPAL UTILITIES
11/10/2016	36.82	LANDLINE PHONE COTTAGE SHOP	AT&T
11/10/2016	659.52	TRASH/RECYCLING SC SHELTER	GREENWASTE RECOVERY INC
11/22/2016	146.08	BUSINESS INTERNET 11/7-12/6/16	COMCAST CABLE COMMUNICATIONS
11/22/2016	3,857.53	PG&E FOR SC SHELTER	PACIFIC GAS AND ELECTRIC CO
11/22/2016	29.01	PG&E COTTAGE SHOP	PACIFIC GAS AND ELECTRIC CO
11/22/2016	1,166.40	PG&E WATSONVILLE SHELTER	PACIFIC GAS AND ELECTRIC CO
12/1/2016	804.23	WATER/SEWER WATS SHELTER	WATSONVILLE CITY UTILITIES
12/12/2016	36.64	COTTAGE SHOP LAND LINE PHONE	AT&T
12/12/2016	801.62	WATER/SEWER SERVICE SC SHELTER	SANTA CRUZ MUNICIPAL UTILITIES
12/12/2016	283.56	WATER/SEWER SERVICE SC SHELTER	SANTA CRUZ MUNICIPAL UTILITIES
12/12/2016	11.20	WATER/SEWER FOR BENEFIT SHOP	SANTA CRUZ MUNICIPAL UTILITIES
12/13/2016	4,274.25	PG&E 2200 7TH 10/15-11/15/16	PACIFIC GAS AND ELECTRIC CO
12/13/2016	67.25	PGE BENEFIT SHOP 11/4-12/6/16	PACIFIC GAS AND ELECTRIC CO
12/15/2016	146.08	BUSINESS INTERNET SC SHELTER	COMCAST CABLE COMMUNICATIONS
12/19/2016	659.52	TRASH/RECYCLING FOR SC SHELTER	GREENWASTE RECOVERY INC
12/19/2016	1,152.67	PG&E WATSONVILLE 11/10-12/8/16	PACIFIC GAS AND ELECTRIC CO

### Consent Agenda Item 5.5

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 13, 2017  
SUBJECT: Second Quarter Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for October 1, 2016 through December 31, 2016.

#### Recommendation:

Accept the second quarter report of all Journal Entries made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for October 1, 2016 through December 31, 2016.

#### Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all JE made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all Journal Entry payments to the County of Santa Cruz has been downloaded and checked against department files to insure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included on the Journal Report.

The next quarterly report of Journal Entries and interfaces for January 1, 2017 through March 31, 2017 will be included on the April 2017 agenda and every quarter thereafter.

DATE: 2/13/17  
 TO: Board of Directors, Santa Cruz County Animal Shelter  
 FROM: Melanie Sobel, General Manager  
 SUBJECT: Item 5.5 October 1, 2016 through December 31, 2016 County Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor-Controller for payment from the Operating Budget for the period October 1, 2016 through December 31, 2016.

Expenditure Actual Transactions

Posted	Amount	Description	Department
10/24/2016	2,434.34	SCR 911 OCTOBER 2016	SANTA CRUZ REGIONAL 911
11/8/2016	2,434.34	SCR911 NOVEMBER 2016	SANTA CRUZ REGIONAL 911
12/8/2016	2,434.34	SCR911 DECEMBER 2016	SANTA CRUZ REGIONAL 911
Department total	<u>7,303.02</u>		
10/6/2016	2,344.48	SEPTEMBER 2016 TELEPHONE CHGS	ISD - TELECOM
10/6/2016	43.27	SEPTEMBER 2016 TELEPHONE CHGS	ISD - TELECOM
11/9/2016	2,330.50	OCTOBER 2016 TELEPHONE CHGS	ISD - TELECOM
11/9/2016	34.77	OCTOBER 2016 TELEPHONE CHGS	ISD - TELECOM
12/6/2016	2,308.12	NOVEMBER 2016 TELEPHONE CHGS	ISD - TELECOM
12/6/2016	44.63	NOVEMBER 2016 TELEPHONE CHGS	ISD - TELECOM
Department total	<u>7,105.77</u>		
10/11/2016	728.00	ASA CUSTODIAL SEPT 2016	GSD - JANITORIAL
11/1/2016	728.00	ASA CUSTODIAL OCT 2016	GSD - JANITORIAL
12/7/2016	728.00	ASA CUSTODIAL Nov 2016	GSD - JANITORIAL
Department total	<u>2,184.00</u>		
10/25/2016	2,991.00	FY 16-17 LIAB/PROPERTY CHARGES	PERSONNEL
Department total	<u>2,991.00</u>		
11/18/2016	3,528.73	Q1 1617 BLDG MAINT 7TH AVE-ASA	GSD - MAINTENANCE
11/18/2016	1,235.61	Q1 1617 EQUIPMAINT 7TH AVE-ASA	GSD - MAINTENANCE
11/18/2016	251.80	Q1 1617 BLDG MAINT AIRPORT-ASA	GSD - MAINTENANCE
Department total	<u>5,016.14</u>		
10/11/2016	169.75	WAREHOUSE CHARGES MONTH 9/16	GSD - WAREHOUSE
11/4/2016	386.75	WAREHOUSE CHARGES MONTH 10/16	GSD - WAREHOUSE
11/4/2016	221.90	WAREHOUSE CHARGES MONTH 10/16	GSD - WAREHOUSE
12/2/2016	649.90	WAREHOUSE CHARGES MONTH 11/16	GSD - WAREHOUSE
Department total	<u>1,428.30</u>		
10/4/2016	470.08	Sept. Bank Fees - Watsonville	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
10/4/2016	1,555.03	Sept. Bank Fees - Santa Cruz	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
10/14/2016	79.39	Sept PayPal Fees	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
10/17/2016	429.85	September LockBox Bank Fees	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
11/4/2016	1,594.86	October Bank Fees	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
11/4/2016	434.15	October Bank Fees Watsonville	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
11/14/2016	17.57	October PayPal Fees	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
11/22/2016	4.00	ACH Block Fee	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
11/28/2016	470.90	October Bank Fees Web	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
12/2/2016	46.00	BOW Fee - MERCH CHBK 112816	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
12/8/2016	1,660.66	November Bank Fees SC	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
12/8/2016	338.43	November Bank Fees Watsonville	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
12/19/2016	122.42	November PayPal Fees	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
12/27/2016	4.00	BOW ACH Block Fee	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
12/30/2016	471.44	November Bank Fees LockBox	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
Department total	<u>7,698.78</u>		
10/6/2016	5,239.00	2016-September, NETWORK CONNE	ISD - PC

11/4/2016	5,239.00	2016-October, NETWORK CONNECT	ISD - PC
12/7/2016	5,239.00	2016-November, NETWORK CONNEC	ISD - PC
12/8/2016	734.06	1- Desktop TC M800	
Department total	<u>16,451.06</u>		
11/8/2016	135.00	Prmt #15340 ASA 5x SFSC 09-10	PARKS, OPEN SPACE & CULTURAL SERVICES
Department total	<u>135.00</u>		
11/29/2016	151.00	MEDICAL WASTE FILE MAINT FEE	HEALTH SERVICES AGENCY
11/30/2016	238.00	1016 EPIC HSA CASA ANIMAL	HEALTH SERVICES AGENCY
12/8/2016	151.00	MEDICAL WASTE FEE SC SHELTER	HEALTH SERVICES AGENCY
12/20/2016	119.00	0916 HSA CLN SC CASA ANIMAL	HEALTH SERVICES AGENCY
Department total	<u>659.00</u>		
10/3/2016	49,417.25	2nd Qtr 1617 SCCAS Bdg Lease	COUNTY OF SANTA CRUZ
11/23/2016	13,884.75	2ND COST PLAN CHARGES	COUNTY OF SANTA CRUZ
Department total	<u>63,302.00</u>		



**Consent Agenda Item 5.6**

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 13, 2017  
SUBJECT: Authorize General Manager to Amend Dr. Moreno's FY16-17 Veterinary Contract

**Recommendation:**

Authorize General Manager to amend the maximum compensation amount for Dr. Moreno's FY16-17 veterinary contract from \$70,000 to \$86,000.

**Discussion:**

The contract for SCCAS' contract veterinarian, Dr. Deborah Moreno, needs to be amended to reflect an anticipated increase in the amount budgeted for FY16-17. In our previous year, we had two contract vets employed and this year only have one. The revenues from our spay/neuter program will cover the increase.

Amendment to Independent Contractor Agreement ("Agreement") between Santa Cruz County Animal Shelter ("SCCAS") and Dr. Deborah A. Moreno, DVM ("Contractor")

This amendment to the Agreement by and between the SCCAS and the Contractor (together the "Parties") is with respect to the Contractor providing veterinarian services to the SCCAS.

WHEREAS, the Parties have entered into an Agreement whereby Contractor provides veterinarian services to the SCCAS;

WHEREAS, the Board of Supervisors approved the Agreement on \_\_\_\_\_;

WHEREAS, per Section 15 of the Agreement, the Parties wish to modify the Agreement to adjust Section 2 of the Agreement; and as such,

THE PARTIES HEREBY AGREE AS FOLLOWS:

1. For valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Section 2 shall be modified from:

"2. **COMPENSATION.** In consideration for CONTRACTOR accomplishing said result, SCCAS agrees to pay CONTRACTOR as follows: \$75.00 / hour not to exceed \$70,000.00. Payment shall be processed for payment in full after a minimum of one day's service is completed and receipt of invoice."

To:

"2. **COMPENSATION.** In consideration for CONTRACTOR accomplishing said result, SCCAS agrees to pay CONTRACTOR as follows: \$75.00 / hour not to exceed \$86,000.00. Payment shall be processed for payment in full after a minimum of one day's service is completed and receipt of invoice."

2. The Parties agree that all other terms in the original Agreement (other than those described herein) shall remain in effect.

IN WITNESS WHEREOF, the Parties hereto have executed this amendment as of the day and year first above written.

SANTA CRUZ COUNTY ANIMAL SERVICES

DR. DEBORAH A. MORENO, DVM

By: \_\_\_\_\_  
Signature

Name: Melanie Sobel

Title: General Manager

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Signature

Name:

Title:

Date: \_\_\_\_\_

**County of Santa Cruz, Board of Supervisors**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved as to Form:  
Office of the County Counsel  
Dana McRae, County Counsel

By: \_\_\_\_\_  
L. David Nefouse  
Assistant County Counsel

By signing above, each signatory warrants and represents that he/she executed this amendment in his/her authorized capacity and that by his/her signature on this amendment, he/she or the entity upon behalf of which he/she acted, executed this amendment.

**Consent Agenda Item 5.7**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 13, 2017  
SUBJECT: Extend Animal Sheltering Services Contract with City of Capitola until  
June 30, 2017

## Recommendation:

Approve extension of contract with City of Capitola for animal sheltering services until June 30, 2017.

**Consent Agenda Item 5.8**

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 13, 2017  
SUBJECT: Authorize General Manager to Declare SCCAS Vehicle 739 Surplus and Arrange for its Disposition, as Recommended by the Director of General Services

## Recommendation:

Authorize General Manager to declare SCCAS vehicle 739 surplus and arrange for its disposition, as recommended by the Director of General Services.

## Discussion:

Pursuant to Section 2.37.040 of the County Code, the General Services Department is recommending that SCCAS vehicle 739 be declared surplus property. This motor vehicle has been released as either surplus to departmental needs, obsolete or unusable. The property is not re-assignable to other County departments because of age or physical condition. The vehicle is in poor condition and has high mileage, extensive service history, and/or outstanding repairs exceeding the vehicle value.

**Regular Agenda Item 6.1**

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 13, 2017  
SUBJECT: General Manager's Oral Report

General Manager will present an oral report on the Santa Cruz County Animal Shelter.

## Regular Agenda Item 6.2

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 13, 2017  
SUBJECT: Financial Report for the Period Ending January 31, 2017

### Recommendation:

Approve the Financial Report as presented for the period ending January 31, 2017 including the Estimated/Actuals for FY 2016-17.

### Discussion:

The Financial Report ending January 31, 2017 reflects total revenues of \$355,389 and expenditures of \$620,929. YTD revenues are \$2,540,251. YTD expenditures are \$2,242,024. Current total revenues are 69% of a potential 59%. The percentage of current year expenditures is at 57%.

Licensing revenues YTD are \$174,233. At this point last year licensing revenues were \$170,050.

The Financial Report reflects the estimated/actual expenditures and revenues based on current YTD actual through January and an estimate for February – June based on experience and expectations.

Based on current estimated/actuals the SCCAS year-end net deficit from operations is estimated at \$266,907, which is \$106,631 less than the final budget approved in June 2016.

**Santa Cruz County Animal Services Authority  
Financial Summary for Fiscal Year 2016-2017  
For Months Ending January 31, 2017**

Revenues:	2016-17 Final Budget	2016-17 Adj Budget	2016-17 Est. Actual	2016-17 YTD Actuals	YTD Remaining	2015-16 YTD Actuals
ANIMAL LICENSES	\$330,000	\$330,000	\$330,000	\$174,233	\$155,767	\$170,050
INTEREST	\$16,000	\$16,000	\$21,500	\$12,947	\$3,053	\$10,912
RENTS & CONCESSIONS	\$200	\$200	\$200	\$137	\$63	\$91
RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$200	\$70	\$130	\$140
ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0
HUMANE SERVICES	\$290,000	\$290,000	\$290,000	\$161,596	\$128,404	\$167,650
ADMINISTRATIVE SERVICES	\$1,750	\$1,750	\$2,500	\$1,515	\$235	\$918
COST RECOVERY-OTHER	\$7,500	\$7,500	\$9,000	\$5,255	\$2,245	\$4,310
MEMBER CONTRIBUTION	\$2,493,964	\$2,493,964	\$2,493,964	\$1,872,314	\$621,650	\$1,918,583
CHARGES FOR CURRENT SERVICES	\$58,000	\$58,000	\$58,000	\$18,922	\$39,078	\$23,991
ADMIN FINE FEES	\$20,000	\$20,000	\$20,000	\$13,082	\$6,918	\$13,201
GRANT SERVICES-NON INTERGOV	\$0	\$0	\$0	\$0	\$0	\$6,783
ANIMAL MICROCHIP FEES	\$22,000	\$22,000	\$22,000	\$12,552	\$9,448	\$13,008
ANIMAL RABIES FEES	\$16,000	\$16,000	\$17,000	\$10,673	\$5,327	\$7,922
ANIMAL SPAY&NEUTER FEES	\$110,000	\$110,000	\$120,000	\$74,010	\$35,990	\$68,897
SALES-OTHER-TAXABLE	\$65,000	\$65,000	\$65,000	\$35,840	\$29,160	\$35,005
CASH OVERRAGES	\$0	\$0	\$17	\$17	(\$17)	\$0
CONTRIBUTIONS and DONATIONS	\$190,000	\$190,000	\$190,000	\$130,129	\$59,871	\$139,161
INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0
NSF CHECKS	\$0	\$0	\$0	\$0	\$0	(\$50)
NSF CHECKS-RETURNED CHECK FEE	\$0	\$0	\$40	\$40	(\$40)	\$160
OTHER REVENUE	\$34,000	\$34,000	\$38,000	\$16,920	\$17,080	\$10,372
UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	\$0
BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES:</b>	<b>\$3,654,614</b>	<b>\$3,654,614</b>	<b>\$3,677,421</b>	<b>\$2,540,251</b>	<b>\$1,114,363</b>	<b>\$2,591,103</b>

**Less Expenditures:**

Salaries and Benefits	\$2,792,312	\$2,792,312	\$2,811,067	\$1,562,632	\$1,229,680	\$1,513,954
Services and Supplies	\$1,025,371	\$1,060,371	\$1,077,721	\$651,622	\$408,749	\$622,373
Other Uses	\$55,540	\$55,540	\$55,540	\$27,770	\$27,771	\$36,318
Fixed Assets	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES:</b>	<b>\$3,873,223</b>	<b>\$3,908,223</b>	<b>\$3,944,328</b>	<b>\$2,242,024</b>	<b>\$1,666,199</b>	<b>\$2,172,645</b>

**Plus Contingency:**

TOTAL EXPENDITURES INCLUDING CONTINGENCY:	\$154,929	\$154,929	\$0	\$0	\$154,929	\$0
	<b>\$4,028,152</b>	<b>\$4,063,152</b>	<b>\$3,944,328</b>	<b>\$2,242,024</b>	<b>\$1,821,128</b>	<b>\$2,172,645</b>

<b>NET REVENUES OVER (UNDER) EXPENDITURE</b>	<b>(\$373,538)</b>	<b>(\$408,538)</b>	<b>(\$266,907)</b>	<b>\$298,226</b>	<b>(\$706,764)</b>	<b>\$418,458</b>
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<b>BEGINNING FUND BALANCE - UNDESIGNATED</b> (unaudited ending balance from 6/30/16)	\$1,642,386	\$1,988,019	\$1,988,019	\$1,642,386	\$1,642,386	\$0
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<b>ENDING FUND BALANCE - UNDESIGNATED</b>	\$1,268,848	\$1,579,481	\$1,721,112	\$1,940,612	\$935,622	\$418,458
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**ANIMAL LICENSE DETAIL**

	2016-17 YTD Actuals	2015-16 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$4,768	\$5,130	(\$362)
LICENSES - SANTA CRUZ	\$30,709	\$29,269	\$1,440
LICENSES- SCOTTS VALLEY	\$8,967	\$9,884	(\$917)
LICENSES- COUNTY	\$109,331	\$104,299	\$5,032
LICENSES- WATSONVILLE	\$20,458	\$21,468	(\$1,010)

\* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/16 is \$545,023 (Unaudited)

\* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/16 is \$900 (Unaudited)





SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT  
2016-2017

As of 1/31/17 from ONESolution  
SC CO ANIMAL SERVICES AUTHORITY  
Organization: 70 28

Acct	Acct Title	2016-17 Final Budget		2016-17 Adj. Budget		2016-17 Est./Actuals		December Actuals	January Actuals	2016-17 YTD Actuals	YTD Remaining	59% Percentage of CYEA's Actualized		59% Percentage of PY Eas Actualized		2015-16 YTD Actuals	COMPARE THRU JAN PY ACTUALS	January Actuals	2015-16 Est./Actuals
						#DIV/0!	%					#DIV/0!	%						
62112	CASH SHORTAGES	0	0	0	0	0	0	\$0	\$0	\$0	\$0	100.00%	#DIV/0!	100.00%	#DIV/0!	\$0	\$0	\$0	\$0
62214	DUPLICATING SVCS.	3,500	3,500	3,500	3,500	3,500	\$24	\$0	\$2,680	\$820	\$0	76.58%	19.53%	76.58%	19.53%	\$0	\$1,997	\$0	\$0
62217	MISC NONINVENTORABLE ITEMS EXPENSE	0	0	0	0	0	\$1,032	\$0	\$1,032	\$968	\$0	51.60%	0.00%	51.60%	0.00%	\$0	\$0	\$0	\$0
62219	PC SOFTWARE PURCHASES	2,000	2,000	2,000	2,000	2,000	\$114	\$2,019	\$6,813	\$1,187	\$0	85.17%	62.94%	85.17%	62.94%	\$0	(\$101)	\$0	\$0
62221	POSTAGE	8,000	8,000	8,000	8,000	8,000	\$75	\$0	\$75	\$50	\$0	60.00%	50.50%	60.00%	50.50%	\$0	\$3,278	\$0	\$0
62222	SUBSCRIPTIONS/PERIODICALS	125	125	125	125	125	\$3,240	\$4,233	\$32,837	\$35,163	\$0	48.29%	53.51%	48.29%	53.51%	\$0	\$75	\$0	\$0
62223	SUPPLIES	68,000	68,000	68,000	68,000	68,000	\$0	\$0	\$0	\$250	\$0	0.00%	0.00%	0.00%	0.00%	\$0	(\$1,945)	\$0	\$0
62225	NON-PC SOFTWARE	250	250	250	250	250	\$734	\$0	\$35,734	\$466	\$0	98.71%	0.00%	98.71%	0.00%	\$0	\$0	\$0	\$0
62226	INVENTORABLE ITEMS	1,200	36,200	36,200	36,200	36,200	\$0	\$0	\$0	\$13,500	\$0	0.00%	0.00%	0.00%	0.00%	\$0	\$35,734	\$0	\$0
62301	ACCOUNTING & AUDITING	13,500	13,500	13,500	13,500	13,500	\$0	\$0	\$0	\$14,591	\$0	55.79%	60.53%	55.79%	60.53%	\$0	(\$1,566)	\$0	\$0
62310	BANKING SERVICES	30,000	30,000	30,000	30,000	30,000	\$2,643	\$2,712	\$18,409	\$0	\$0	95.06%	96.11%	95.06%	96.11%	\$0	\$0	\$0	\$0
62316	COMPUTER PROF SVCS	0	0	0	0	0	\$75	\$71	\$19,013	\$987	\$0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$0	(\$208)	\$0	\$0
62317	CONSULT/MGT/PC SVCE.	20,000	20,000	20,000	20,000	20,000	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62318	COUNTY COUNSEL	65,000	65,000	65,000	65,000	65,000	\$5,239	\$5,239	\$31,434	\$33,566	\$0	48.36%	49.21%	48.36%	49.21%	\$0	\$0	\$5,239	\$0
62325	DATA PROCESSING	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62381	PROF & SPECIAL	145,000	145,000	145,000	145,000	138,000	\$16,043	\$13,258	\$71,985	\$66,015	\$0	52.16%	52.06%	52.16%	52.06%	\$0	(\$3,505)	\$4,100	1,503
62399	VETERINARIAN SERVICES	85,000	85,000	85,000	85,000	91,000	\$9,090	\$7,243	\$52,606	\$38,394	\$0	57.81%	62.41%	57.81%	62.41%	\$0	(\$1,052)	\$5,438	86,000
62500	EQUIPMENT RENTS & LEASES-	2,292	2,292	2,292	2,292	2,292	\$190	\$190	\$1,151	\$1,151	\$0	49.80%	27.29%	49.80%	27.29%	\$0	\$588	\$0	2,101
62610	RENTS & LEASES-	198,842	198,842	198,842	198,842	198,842	\$0	\$49,417	\$148,252	\$50,590	\$0	74.56%	74.85%	74.56%	74.85%	\$0	(\$587)	\$49,417	198,842
62710	FIELD EQUIPMENT	7,200	7,200	7,200	7,200	13,250	\$0	\$0	\$702	\$12,549	\$10	5.29%	11.28%	5.29%	11.28%	\$0	\$174	\$0	4,675
62801	ADVERTISING & PROMOTION	2,000	2,000	2,000	2,000	2,000	\$981	\$675	\$1,990	\$10	\$0	99.50%	81.50%	99.50%	81.50%	\$0	(\$4,979)	\$0	8,551
62842	INVENTORY MATERIALS PURCHASED	2,000	2,000	2,000	2,000	2,000	\$30	\$15	\$6,413	\$11,587	\$225	35.63%	60.40%	35.63%	60.40%	\$0	(\$5,657)	\$0	20,000
62857	SPECIAL MISC EXP-SUPPLIES	500	500	500	500	500	\$0	\$0	\$275	\$500	\$0	54.92%	18.00%	54.92%	18.00%	\$0	\$185	\$23	500
62890	SUBSCRIPTIONS/BOOKS	500	500	500	500	500	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	0.00%	\$0	\$0	\$0	500
62914	TOWING	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	500
62920	TRAVEL-EDUCATION	2,500	2,500	2,500	2,500	1,700	\$156	\$450	\$968	\$732	\$0	56.94%	56.00%	56.94%	56.00%	\$0	(\$432)	\$0	2,500
62922	GAS, OIL FUEL	0	0	0	0	6,500	\$0	\$0	\$0	\$6,493	\$0	15.49%	#DIV/0!	15.49%	#DIV/0!	\$0	\$1,007	\$0	2,500
62924	TRAVEL-LODGING	1,200	1,200	1,200	1,200	1,200	\$0	\$1,007	\$1,007	\$5,493	\$0	0.00%	#DIV/0!	0.00%	#DIV/0!	\$0	\$0	\$0	2,500
62926	TRAVEL-MEALS	500	500	500	500	500	\$0	\$0	\$0	\$1,200	\$0	0.00%	14.99%	0.00%	14.99%	\$0	(\$180)	\$0	0
62928	TRAVEL-MILEAGE	1,000	1,000	1,000	1,000	1,000	\$0	\$128	\$181	\$319	\$0	36.14%	32.63%	36.14%	32.63%	\$0	\$18	\$59	1,200
62930	REGISTRATIONS	100	100	100	100	100	\$0	\$0	\$717	\$283	\$0	71.66%	80.09%	71.66%	80.09%	\$0	(\$99)	\$39	1,018
62935	TRAVEL-OTHER	335	335	335	335	800	\$0	\$0	\$87	\$13	\$0	87.00%	0.00%	87.00%	0.00%	\$0	\$87	\$39	392
62940	SERVICE CENTER	22,000	22,000	22,000	22,000	8,781	\$633	\$0	\$722	\$78	\$0	90.22%	15.19%	90.22%	15.19%	\$0	\$60	\$0	395
63070	TRAVEL ADVANCES	0	0	0	0	85,000	\$0	\$0	\$8,781	\$0	\$0	100.00%	52.78%	100.00%	52.78%	\$0	\$662	\$0	33,500
74230	UTILITIES	82,000	82,000	82,000	82,000	85,000	\$8,237	\$9,419	\$52,885	\$32,115	\$0	62.22%	56.65%	62.22%	56.65%	\$0	(\$8,900)	\$0	0
61000	PRINCIPAL ON LEASE PURCHASES	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	0
	SERVICES & SUPPLIES	\$1,025,371	\$1,060,371	\$1,077,721	\$1,077,721	\$1,077,721	\$77,076	\$111,556	\$651,622	\$373,749	\$0	60.46%	59.61%	60.46%	59.61%	\$0	\$77,928	\$89,917	\$1,044,025

Pos + = UP  
Neg ( ) = DOWN

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT  
2016-2017

As of 1/31/17 from ONESolution  
SC CO ANIMAL SERVICES AUTHORITY  
Organization: 70 28

Acct	Acct Title	2016-17		2016-17		December	January	2016-17	YTD	59%		59%		2015-16	January	2015-16
		Final Budget	Adj. Budget	Est. Actuals	Actuals					YTD Actuals	Remaining	of CY EA's	Percentage			
75315	COUNTY OVERHEAD (see 3550)	\$55,540	\$0	\$55,540	\$0	\$0	\$0	\$27,770	\$27,771	50.00%	0.00%	25.00%	\$0	\$0	\$145,272	\$0
90001	OPERATING TRSF OUT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
90000	OTHER USES	\$55,540	\$55,540	\$55,540	\$0	\$0	\$0	\$27,770	\$27,770	60.00%	0.00%	25.00%	\$36,318	\$0	\$0	\$0
86204	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	APPROP FOR CONTINGENCIES	\$154,929	\$154,929	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$154,929	\$154,929	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
40230	ANIMAL LICENSES	\$330,000	\$330,000	\$330,000	\$0	\$25,642	\$24,822	\$174,233	\$155,767	52.80%	0.00%	0.00%	\$170,050	\$0	\$0	\$0
40430	INTEREST	\$16,000	\$16,000	\$21,500	\$0	\$1,879	\$2,004	\$12,947	\$8,553	60.22%	58.99%	58.99%	\$10,912	\$18,925	\$330,000	\$0
40440	RENTS & CONCESS	\$200	\$200	\$200	\$0	\$0	\$38	\$137	\$63	68.62%	45.62%	45.62%	\$91	\$1,646	\$18,500	\$0
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$200	\$0	\$0	\$0	\$70	\$130	35.00%	70.00%	70.00%	\$140	\$0	\$200	\$0
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$200	\$0
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
41510	HUMANE SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42010	ADMINISTRATIVE SERVICES	\$290,000	\$290,000	\$290,000	\$0	\$16,318	\$23,461	\$161,596	\$128,404	55.72%	57.81%	57.81%	\$167,650	\$23,236	\$290,000	\$0
42022	COST RECOVERY-OTHER	\$1,750	\$1,750	\$2,500	\$0	\$203	\$227	\$1,515	\$985	60.60%	51.00%	51.00%	\$918	\$121	\$1,800	\$0
42044	MEMBER CONTRIBUTION	\$7,500	\$7,500	\$9,000	\$0	\$383	\$122	\$5,255	\$3,745	58.39%	50.71%	50.71%	\$4,310	(\$19)	\$8,500	\$0
42047	OTHER CHARGES CURRENT SERVICES	\$2,493,964	\$2,493,964	\$2,493,964	\$0	\$0	\$126,539	\$1,872,314	\$621,650	75.07%	81.54%	81.54%	\$1,919,583	\$271,626	\$2,352,796	\$0
42073	ADMINISTRATIVE FINE FEES	\$58,000	\$58,000	\$58,000	\$0	\$0	\$6,050	\$18,922	\$9,078	32.62%	42.46%	42.46%	\$23,991	\$6,750	\$56,498	\$0
42074	GRANT SERVICES-NON INTERGOV	\$20,000	\$20,000	\$20,000	\$0	\$1,448	\$2,086	\$13,082	\$6,918	65.41%	50.77%	50.77%	\$13,201	\$1,021	\$26,000	\$0
42205	ANIMAL MICROCHIP FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42206	ANIMAL RABIES FEES	\$22,000	\$22,000	\$22,000	\$0	\$1,460	\$1,947	\$12,552	\$9,448	57.05%	61.94%	61.94%	\$6,783	\$1,500	\$7,033	\$0
42207	ANIMAL SPAY&NEUTER FEES	\$16,000	\$16,000	\$17,000	\$0	\$1,189	\$1,557	\$10,673	\$6,327	62.78%	52.81%	52.81%	\$13,008	\$2,187	\$21,000	\$0
42234	SALES-OTHER-TAXABLE	\$110,000	\$110,000	\$120,000	\$0	\$9,405	\$11,162	\$74,010	\$45,990	61.66%	59.39%	59.39%	\$7,922	\$1,513	\$15,000	\$0
42362	CASH OVERAGES	\$65,000	\$65,000	\$65,000	\$0	\$7,477	\$3,578	\$35,840	\$29,160	55.14%	56.46%	56.46%	\$68,897	\$11,530	\$116,000	\$0
42372	CONTRIBUTIONS AND DONATIONS	\$0	\$0	\$17	\$0	\$1	\$1	\$17	\$0	100.00%	0.00%	0.00%	\$35,005	\$3,529	\$62,000	\$0
42375	INSURANCE PROCEEDS	\$190,000	\$190,000	\$190,000	\$0	\$50,244	\$32,314	\$130,129	\$59,871	68.49%	34.79%	34.79%	\$139,161	\$26,201	\$400,000	\$0
42380	NSF CHECKS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42384	OTHER REVENUE	\$0	\$0	\$40	\$0	\$0	\$0	\$40	\$0	63.29%	100.00%	100.00%	(\$50)	\$50	\$874	\$0
42390	UNCLAIMED MONEY-ESCHEATED	\$34,000	\$34,000	\$36,000	\$0	\$1,045	\$2,776	\$16,920	\$21,080	100.00%	44.53%	29.63%	\$10,372	\$6,548	\$36,000	\$0
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42982	LICENSES - SANTA CRUZ	\$0	\$0	\$0	\$0	\$807	\$818	\$4,768	(\$4,768)	0.00%	0.00%	0.00%	\$5,130	\$0	\$0	\$0
42983	LICENSES- SCOTT'S VALLEY	\$0	\$0	\$0	\$0	\$3,770	\$4,314	\$30,709	(\$30,709)	0.00%	0.00%	0.00%	\$29,269	\$421	\$0	\$0
42984	LICENSES- SCOTTS VALLEY	\$0	\$0	\$0	\$0	\$1,378	\$1,115	\$8,967	(\$8,967)	0.00%	0.00%	0.00%	\$9,884	\$3,304	\$0	\$0
42986	LICENSES- WATSONVILLE	\$0	\$0	\$0	\$0	\$15,942	\$15,444	\$109,331	(\$109,331)	0.00%	0.00%	0.00%	\$104,299	\$1,161	\$0	\$0
40100-42500	REVENUES	\$3,654,614	\$3,654,614	\$3,677,421	\$0	\$3,745	\$3,131	\$20,458	\$20,458	0.00%	69.08%	69.25%	\$21,468	\$2,843	\$0	\$0
						\$116,893	\$238,696	\$2,540,251	\$1,137,170				\$2,591,103	\$370,530	\$3,741,524	\$0