



Santa Cruz County Animal Shelter

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Melanie Sobel
General Manager

**SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING
August 15, 2016 – 3:00 p.m.
Board of Supervisors Chambers, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060**

- 1.0 Call to Order and Roll Call**
- 2.0 Introductions**
- 3.0 Consideration of Late Additions or Changes to the Agenda**
- 4.0 Oral Communications – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the Oral Communications period. All Oral Communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today’s Agenda. Board members will not take actions or respond immediately to Oral Communications presented, but may choose to follow-up at a later time, either individually or on a subsequent Agenda.**
- 5.0 Consent Agenda**
 - 5.1 Approve minutes of the June 13, 2016 meeting**
 - 5.2 Accept reports of the General Manager and the management team for June/July 2016**
 - 5.3 Accept and file the statistics for the months June/July 2016**
 - 5.4 Accept and approve quarterly report for all claims under \$10,000**
 - 5.5 Accept and approve journal entry payments with the County of Santa Cruz for FY15/16 fourth quarter**
 - 5.6 Accept and file report on a proposal to replace and expand the Cottage Shop building with a larger multi-use building to accommodate numerous programs and services**
 - 5.7 Authorize General Manager to allocate funds from the Muriel R. Butler Living Trust designated for spay/neuter clinic equipment in the amount of \$35,000**
 - 5.8 Approve 2016 conflict of interest code biennial notice for the Animal Services Authority and adopt resolution amending the conflict of interest code to add a designated position.**
 - 5.9 Continue to next meeting the revision of SCCAS policy and procedure #210 and #220**
- 6.0 Regular Agenda**
 - 6.1 General Manager’s oral report**
 - 6.2 Consider and approve financial report for the months of June/July 2016 and take related actions**
- 7.0 Adjourn Regular Meeting**

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Juanita Gunter at 831/454-7209 (TDD 831/454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

Consent Agenda Item 5.1

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 15, 2016
SUBJECT: Approve Minutes of June 13, 2016 Meeting

Recommendation:

Approve the minutes from the Santa Cruz County Animal Shelter Board of Directors meeting of June 13, 2016.

SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING
Minutes of Monday, June 13, 2016 3:00 PM
Board of Supervisors Chambers, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P = Phares, S = Shull, C = Clark, W = Weiss, Mc=McCartney,
V = Verinsky, Vi = Vides

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Deputy Chief Steve Clark called the meeting to order at 3:10 pm. Board member Phares was absent.
- 2.0 Introductions: ASA General Manager, Melanie Sobel introduced Animal Care Supervisor, Andrea Jordan to the Board.
- 3.0 Late Additions or changes to agenda: page 59, 2nd paragraph, on the second line, strike "and contingencies", on the third line strike "and fixed assets". Exhibit D in the original proposed budget was incorrect, revised Exhibit D was distributed to members. On page 8 of the Audit Report there was an error. Page 80 of the Board packet has the corrected information.
- 4.0 ORAL COMMUNICATION – Two people addressed the Board on matters unrelated to the day's agenda.
- 5.0 CONSENT AGENDA
 - 5.1 Approved minutes of the April 11, 2016 ASA Board Meeting
 - 5.2 Accepted reports of the General Manager and Management Team for April and May 2016
 - 5.3 Accepted the statistics for the months of April and May 2016
 - 5.4 Appointed officers of the Board of Directors for FY 2016-2017.
 - 5.5 Authorized General Manger to accept a gift in the amount of \$95,000 from the Mabel "Polly" Hull Trust, directed that the check be deposited and adopted a resolution accepting the gift.
 - 5.6 Approved continuing agreements for FY 2016-2017.
 - 5.7 Approved and authorized General Manager to sign contract with Vargas and Company for Audit Services from July 1, 2016 through June 30, 2019.
 - 5.8 Approved and authorized General Manager to sign contract with Santa Cruz Regional 911 for Communication Services from July 1, 2016 through June 30, 2019.
 - 5.9 Authorized General Manager to sign contract with Leila Dunn for Cottage Shop Management from July 1, 2016 through June 30, 2017.
 - 5.10 Approved and authorized General Manager to sign contract with Carla Braden for Behavior and Training Coordination from July 1, 2016 through June 30, 2017.
 - 5.11 Continue to next meeting the revision of SCCAS policy and procedures #210 and #220.

WSMCMcVVi/P/

6.0 REGULAR AGENDA

6.1 General Manager's Oral report presented by Melanie Sobel.

Ms. Sobel reported on the Shelter's participation in the Human Race fundraiser. The Shelter was the 2nd highest fundraiser of the event again this year. Our team raised over \$18,000 during this event.

Ms. Sobel also reported on the new Behavior and Training Coordinator position. She stated that this will be an important step for the Shelter going forward. This new program will help assess the behavior and stress levels of animals in the Shelter and will also be reaching out into the community to help owned animals and to help owners to communicate humanely with their animals.

She also reported that we are looking into the process of obtaining and relocating two portable classrooms for use by the Behavior and Training programs at the Shelter. She mentioned the possibility of a long term goal of building a new Behavior and Training facility for the community as we have outgrown our current "community room" space.

Ms. Sobel acknowledged and thanked Nicole Coburn for her outstanding service as our Shelter Analyst. Christina Mowrey will be our new Analyst for the coming fiscal year.

Ms. Sobel also thanked Deputy Chief Steve Clark for his service as the ASA Board Chair during the past fiscal year.

6.2 Approved financial report for the months of April and May 2016.

The Board authorized the General Manager to work with the Auditor-Controller to transfer available appropriations in Salaries and Benefits to cover the shortfall in Services and Supplies as noted in the financial report Estimated Actuals. Ms. Sobel indicated that this shortfall was largely due to an increase in banking services, increased IT costs, additional veterinary services and service center charges for vehicle repairs.

Ms. Sobel noted that due to the timing of the deposits for May 2016, this report did not include \$14K in licensing revenue that will be accounted for in the June revenue so the licensing revenue is only about \$5K short from last year.

Board action on Regular Agenda Item 6.2: WSMCMcVVi/P/

6.3 Considered and approved General Manager's proposed budget for FY 2016-2017.

General Manager recommends Plan A of the proposed budget which reflects a 6% increase. Ms. Sobel noted that the ASA deficit is lower than anticipated. Our projected end of year deficit is \$61,385.

Board Member Shull requested a mid-year check in regarding anticipated increases to member contributions for FY 2017-18.

Board Member Mauriello also noted that at the end of September SEIU's contract comes due in the County so there will be some changes as a result of that negotiation.

One member of the public spoke regarding the cat trap fee charged by the Shelter.

WMSCMcVVi/P/

6.4 Approved report on Audit of SCCAS for the year ended June 30, 2015.

Ms. Sobel noted that page 80 of the Agenda packet is the correct info for Page 8 of the Audit report. Page 8 was incorrect in the Audit Report.

MVSCWMcVi/P/

6.5 Approved formation of an ad hoc committee to develop a revised membership contribution formula and authorized General Manager to sign contract with the City of Capitola for animal shelter services from July 1, 2016 through December 31, 2016.

Chairman Clark thanked Board Member Shull for taking on the project of meeting with representatives of the City of Capitola regarding their return to the JPA for sheltering services.

Board Member Shull reported that the representatives of the City of Capitola were very receptive to the conversation regarding rejoining the JPA rather than continuing to use their Police Officers to provide animal services. Board Member Shull noted that the cost to Capitola would increase dramatically if they were to re-join the JPA. Ms. Sobel pointed out that our Animal Control Officers have the skills and experience and are in a better position to serve the animals in the community.

Board Member Shull is recommending formation of an ad hoc sub-committee to discuss the member contribution formula and inviting the City of Capitola to join the discussion. She suggested the committee have a member from each jurisdiction.

Board Member Mauriello recommended that if major changes are made that we have a process for easing them in to minimize fiscal impact.

It is also recommended to authorize the General Manager to sign contract with City of Capitola for animal shelter services from July 1, 2016 through December 31, 2016. The contract reflects a 6% increase this year for Capitola.

One member of the public commented on Capitola re-joining the JPA in regards to enforcement issues.

Motion was made to form an ad hoc committee.

5

MSCWMcVVi/P/

Motion was made to authorize General Manager to sign contract with the City of Capitola for shelter services for July 1, 2016 through December 31, 2016.

MVSCWMcVi/P/

- 7.0 Meeting was adjourned at 4:01pm. Next regular meeting is scheduled for Monday, August 15, 2016 in the Board of Supervisors Chambers at 701 Ocean Street.

Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors
 FROM: Melanie Sobel, General Manager
 DATE: August 15, 2016
 SUBJECT: Reports from the Management Team for the months of June/July 2016

This report is provided to give you a brief synopsis of the programs provided and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers.

General

- SCCAS and Heading Home Animal Rescue are partnering on their "Working Whiskers" program designed to help cats in our community that are not readily adoptable. This includes at risk cats at SCCAS that are not "social" (e.g. feral or semi feral cats), but would be wonderful working cats. A working cat is a cat or cats that are strategically placed in a safe location, with shelter (barns, garages, commercial buildings, sheds, nurseries etc.) and typically do the job of natural predation of rodents very effectively. The adopter must be willing and able to also provide regular food & water as well as medical care. This is accomplished by having a designated caregiver on site. SCCAS' veterinary staff provides the spay/neuter, vaccines, microchips, tests for disease (FELV), parasite treatment, flea control and "ear tipping" (identifies these cats for their own safety, it earmarks them—literally-- as a feral cat with a caregiver that is already spayed/neutered). Heading Home Animal Rescue provides placement and acclimation resources for the cats.
- On June 5, 2016 SCCAS participated in the Gay Pride Parade in downtown Santa Cruz showcasing one of our vehicles, volunteers walking with adoptable dogs.
- On July 9, 2016 SCCAS hosted the Hot Dawgs, Cool Cats & Rockin' Rabbits summer adoption event at the Santa Cruz shelter location. This event was a joint partnership between SCCAS and local animal welfare organization Heading Home Animal Rescue headinghomerescue.org featuring snow cones and other refreshments, a kid's coloring contest, raffle prizes and a bake sale.
- SCCAS started the second year of summer camp on June 13, 2016. The summer camp program provides fun learning experiences in different week-long sessions held Monday through Friday from 9:00 am to 3:00 pm. Campers met guest speakers from animal welfare professions and got to know a wide variety of animals. There are behind the scenes shelter tours and animal-themed arts and crafts projects, including art that helps showcase pets waiting to be adopted. Through engaging activities, children learn about being responsible stewards, both for animals and the world around them. SCCAS' summer camp fosters understanding, respect and empathy toward all living beings.
- On July 1, 2016 our new Behavior & Training Coordinator, Carla Braden, started her contract with SCCAS and will be offering dog training classes, private training, behavior help for new adopters and owners considering surrender, and educational opportunities for staff, volunteers, and community members. We created our new Behavior and Training department to improve the welfare of animals in our shelter and educate our community about companion animal behavior and animal-friendly training. Carla aims to keep animals in their homes and make life easier for pets and their guardians. With the help of scientific research, our knowledge of how dogs think, their motivations, their

emotions, and how we should train them has expanded greatly over the last few decades. Carla will help SCCAS enhance its outreach on interpretation of dog and cat body language and better understanding of who dogs and cats are, their needs, and how they experience the world.

- SCCAS received a \$2,000 donation from the Community Foundation of Santa Cruz County for the Human Race. The funds for the donation were made possible by their partnership with the Monterey Peninsula Foundation and the David and Lucile Packard Foundation
- SCCAS received a \$1,000 donation to the Alice and Emmy Fund from No Voice Unheard to fund free spay/neuter surgeries for Chihuahuas.
- SCCAS and Friends of Watsonville Animal Shelter (FOWAS) continue to offer the Planned Pethood South program at the spay/neuter clinic at 150A Pennsylvania Drive in Watsonville. This clinic expands services for SCCAS' current high quality, low-cost spay/neuter, rabies vaccination and microchip program. The goals of the clinic are to help provide affordable spay/neuter veterinary services to the residents of South County to help reduce the County's homeless animal population and to help residents comply with current animal ownership laws.
- SCCAS staff continues to offer training workshops for volunteers on cat behavior, performing dog shows to potential adopters, foster care of animals, and explaining the disposition decisions made on animals regarding health and temperament.
- Heading Home Rescue, Animal Shelter Relief and Four Paws to Love continue to take SCCAS' cats and kittens, many with medical issues and too young for adoption, into their adoption programs. This partnership continues to increase SCCAS' animal transfer rate significantly and directly helps increase SCCAS' live animal release rate.
- Santa Cruz SPCA continues to assist SCCAS with taking animals into their adoption program. This directly helps increase SCCAS's live animal release rate.
- Friends of Watsonville Animal Shelter (FOWAS) continue to fund medical procedures for SCCAS animals, allowing them to be treated and made available for adoption. This directly helps increase SCCAS' live animal release rate.
- SCCAS staff continues to participate in FOWAS meetings held every other month.
- SCCAS General Manager serves as Vice President on the California Animal Control Directors Association (CACDA).

SCCAS Staff

SCCAS is currently interviewing for the Animal Control Officer vacant position. Recruitments have started for the current vacant positions: Animal Health Specialist and Animal Care Worker.

Watsonville Shelter

SCCAS is working on future shelter improvement ideas: shade areas for the dog play yards and a small pole barn to store feral cat traps, cat loaders and house livestock.

SCCAS staff continues to attend bi-monthly Friends of Watsonville Animal Shelter (FOWAS) meetings. We are working with FOWAS to try to improve operations and facilitate community support and outreach to Watsonville residents.

Live Oak Shelter

SCCAS veterinary clinic continues to have interns from the Animal Behavior College Registered Veterinary Technician program. The Shelter will also serve as a clinical rotation stop for students at all stages of their education. Depending on the current stage of the program, students will be receiving instruction and performing duties in the Animal Care Department and also in the Veterinary Clinic.

At the clinic at the Live Oak shelter location in the months of June/July 2016, 658 animals were spay/neutered. Also, 143 animals were transferred to our adoption placement partner organizations. The Live Oak Shelter continues to work closely with Sheriff's Work Release, CalWorks and Court Referral for support.

Client Services

Client services staff continues to provide excellent customer service while assisting a high volume of clients in person and on the phone. Staff processes adoptions, returns animals to their owners, distributes spay/neuter vouchers and schedules spay/neuter appointments, processes licenses, files lost and found reports, processes Administrative Citations, does research and follow up for the daily hold report, and sells merchandise and products to the public such as apparel with our new logo, flea prevention medication and pet identification tags to generate revenue.

Client services staff is increasingly helping with licensing, rabies vaccine data entry and donation processing.

Animal Control

Animal Control Officers continue proactive patrols and the Door-to-Door community outreach campaign. Field Manager Todd Stosuy has completed updating Field policies and procedures and is working with the general manager to create a model ordinance for all jurisdictions.

Officer Stosuy has started his volunteer program to assist in the Field Services Door-to-Door campaign using the Humane Society of the United States' Pets for Life model. Volunteers have been trained on: How to Approach and Talk to People, Effective Spay/Neuter Outreach, Cats, Cats, Basic Dog Training and Constitutional Law and Civil Rights.

Animal Control Officers continue to provide excellent animal rescue and control service to residents of Santa Cruz County. Officers continue to rescue injured and mistreated animals, promote public safety with assisting law enforcement and conducting vicious and/or dangerous animal investigations, and provide community outreach and education at special events.

Field Manager Todd Stosuy continues to represent our agency on a national level as a member of the National Animal Control Association. Todd regularly attends and gives presentations at animal welfare conferences across the nation.

Volunteer and Humane Education Programs

Volunteer orientations continue to be offered twice a month. SCCAS' partnership with YouthSERVE allows 13-18 year olds to volunteer with trained supervisors. Several continuing education seminars are being offered each month to volunteers, staff and now the public on topics such as animal handling skills and basic animal grooming.

Pet of the Week segments continue each week in the Santa Cruz Sentinel, Mid-County Post and KPIG. We are now showcasing a Pet of the Week segment once a month at KSBW television.

SCCAS continues to provide trainings and education opportunities for our volunteers and members of the public.

Statistics

Please see attached.

Melanie Sobel
General Manager

Recommendation:

Accept and file the reports of the management team for the months of June/July 2016.

Animal Control Report
June and July 2016
Todd Stosuy, Field Services Manager

1. During the months of June and July we have been down two officers. One due to becoming a contract employee with the Animal Shelter and the second due to long-term medical situation. Due to this, our ability to conduct proactive patrols was diminished. As of August, the employee out on medical has returned to full duty and we are currently recruiting for the vacant position.
2. We are currently investigating two long term hoarding situations in conjunction with various City and County Agencies in both Santa Cruz and Watsonville. This cooperative approach to the investigations is designed to help alleviate not only animal issues, but also social, environmental and zoning related problems. Hoarding is a mental illness that requires a multi-faceted response to create long term effective change. Unfortunately, the recidivism rate for hoarding is close to 100 percent without long term effective mental health services.
3. We are currently investigating a dog beating that resulted in its death in the City of Watsonville. The Watsonville Police Department is assisting us due to the violent nature of the beating and death.
4. We continue to work cooperatively with City of Santa Cruz Rangers in handling animal related problems occurring with the homeless population that own animals in the City. Our collaboration with the Rangers has afforded us the ability to quickly locate suspects involved in cases with aggressive dogs or animal abuse situations. This has not only helped protect the public and help animals in need, but due to our limited staffing has also reduce response times in searching for suspects and animals. We are also working with the Volunteer Outreach Team in ensuring the homeless population in the City trusts our officers and understands we are there to help.
5. We impounded multiple Chihuahuas from a hoarding situation in the City of Scotts Valley after the owner was hospitalized.
6. We held a Vicious Animal Appeal with the Nuisance Abatement Commission and the order was upheld. This was for an aggressive dog located within County jurisdiction.
7. In June we issued 2 Animal Control Warnings in unincorporated County, declared three dogs Public Nuisances in the City of Watsonville, declared two dogs Habitual Offenders in the City of Santa Cruz and declared three dogs Vicious Animals in the City of Santa Cruz. In July we issued two Animal Control Warnings in the City of Santa Cruz, declared one dog a Habitual Offender in unincorporated County, declared one dog a Habitual Offender in the City of Santa Cruz, declared two dogs Public Nuisances in the City of Watsonville and declared one dog Vicious in unincorporated County.

**Shelter Services Board Report
June and July 2016
By Ben Winkleblack, Shelter Manager**

In the months of June and July:

- 1,730 dog licenses were sold
- 342 animals were adopted
- 143 animals were transferred to another shelter or rescue agency
- 938 animals entered the shelter
- 203 animals were reunited with their owner
- 496 WebLicensing transactions

The veterinary team performed 658 surgeries in the months of June and July, down slightly from 805 during the same period last year. The Client Services Staff signed 307 clients up to have their pets spayed or neutered through the Planned Pethood Program down from 499 during the period last year, this is likely due to the fact that almost 300 of the procedures were grant funded and therefore no cost to the client.

Overall animal intake has decreased by 11.5% over the similar period last year with adult cats and kittens showing the most dramatic decreases. Compared to June and July last year, euthanasia has decreased by 21.5% while adoptions, reunions with owners, and transfers to rescue partners have also remained essentially unchanged.

WebLicensing transactions have increased 17% when compared to last year and now account for 32% of license renewals.

The addition of the animal behavior contract position has been a boon to the Client Services, Animal Care department, and the Clients. Clients that are having behavior issues with their pets are now able to be offered a behavior consultation to evaluate if they could keep their pet.

Thank you,
Ben Winkleblack

Education and Outreach Report
June and July 2016
Jen Walker, Programs & Development Manager

1. Three monthly outreach tabling to pet owning families in need continues: Farmer's Market in Watsonville, St. Francis Soup Kitchen downtown, and with Mountain Community Resources and Second Harvest in Felton. Basic pet supplies are given out including: food, collars, leashes, harnesses, parasite prevention, bedding, dishes, and toys. Information about municipal regulations, responsible pet care, and SCCAS services are delivered as well.
2. Three public education seminars were hosted by the Shelter: RedRover Responder (June 12) which trains volunteers in disaster assistance for emergency animal sheltering, Reiki for Pets (June 25), Muzzle Up Project (July 24) which seeks to destigmatize the use of muzzles and teach proper and humane use of these tools, and a monthly New Adopters Q & A was begun in July. There were between eight and twenty attendees.
3. Book reading and signing event was attended at Bookshop Santa Cruz for Dog Medicine: How My Dog Saved Me from Myself" by Julie Barton (July 28).
4. Youth education programs were provided for Rose Blossom Preschool, Santa Cruz Montessori, Contigo, three Scout troops, and four weeks of summer camp were offered on campus (for first – sixth graders).
5. Many of the usual basic and advanced volunteer trainings continue with the new addition of Movie Night for volunteers (a monthly get together focused on a video or webinar related to animal behavior and other animal welfare issues).
6. SCCAS's Planned Giving Advisory Group, made up of local attorneys, gave a presentation on July 7 to the Capitola/Aptos Rotary Club on advice about establishing Pet Trusts.
7. Joint adoption event with placement partner Heading Home Rescue was held on July 9, "Hot Dawgs, Cool Cats, and Rockin' Rabbits."
8. Media: weekly live Pet of the Week spots continue on KPIG radio, weekly Pet of the Week slide shows are shown on CTV, Pet of the Week is published in Santa Cruz Sentinel and Scotts Valley Press Banner, twice monthly live Pet of the Week spots on KSCO, monthly noon television spot on KSBW, monthly PSA shot at CTV, and monthly e'newsletter is sent out to mailing list.

Behavior & Training Report

July 2016

Carla Braden, Behavior & Training Coordinator

1. The Behavior & Training Coordinator position took effect July 1st. Carla has been observing animal care procedures to assess welfare of shelter animals and how best to improve welfare. Carla has also been attending volunteer trainings in animal handling and fostering to see where we can expand volunteer knowledge in these areas for behavior modification and animal welfare.
2. We have been helping the public and adopters with behavior advice for dogs and cats via phone, e-mail, and in-person.
3. We continue to perform behavior modification with puppies and dogs in the shelter who have exhibited fearful responses to people, being touched at all, having a specific body part touched, being picked up, and walking on a leash. We have seen significant progress in most of the dogs.
4. We are coordinating with 2 volunteers who have dogs in foster for behavior reasons: 1 puppy initially afraid of men and 1 small dog initially afraid of being picked up and some new people.
5. Carla has been assisting Animal Care managers in decreasing unnecessary time dogs spend in the shelter so they are moved out of a stressful environment or placed up for adoption as quickly as possible. Carla also consults on dogs' behavior with Animal Care managers.
6. On July 13th, we held a movie night for volunteers on low stress dog interaction and handling. Some defensive handling techniques were demonstrated for volunteers.
7. On July 23rd, we held a New Dog Adopter class providing tips to set new dog adopters up for success.
8. On July 24th, Maureen Backman with the Muzzle Up! Project presented at the Santa Cruz shelter on getting dogs accustomed to muzzles and using them for the safety of others and the dog. One owner of a declared vicious dog was present, as well as staff, volunteers, and other members of the public. We hope to use the techniques with future animal control case dogs held at the shelter for extended periods, and to share the knowledge with the public.
9. We obtained new enrichment toys, including puzzle feeders, for shelter dogs and cats.
10. We ordered front-clip harnesses to be used on shelter dogs and sold to adopters as a humane tool to train dogs not to pull on leash. The harnesses will also be sold in the Cottage Shop and as part of a campaign for the use of this more humane tool instead of prong collars.
11. We are in the process of ordering customized training clickers with the shelter logo and website for training classes, for volunteers to use with shelter animals, and for sale.
12. We are in the process of painting and re-organizing a small room at the front of the adoption kennels to be an enrichment room to store and prepare enrichment and puppy socialization items. With a display window, it will also improve public perception of the shelter in the adoption kennels.

Consent Agenda Item 5.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 15, 2016
SUBJECT: Statistics for the Months of June and July 2016

Recommendation:

Accept and file the reports of statistics for the months of June/July 2016.



Santa Cruz County's Open-Door
ANIMAL SHELTER
 Serving Our Community's Neediest Animals

All Jurisdictions Combined 6/1/16 through 7/31/16

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Total Intake	243	335	235	71	54	938
	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adopted	33	86	145	38	40	342
Died	0	0	1	1	0	2
Euthanized	69	60	41	8	4	182
Returned to Owner	26	169	0	4	4	203
Transferred	47	15	51	29	1	143
Total Outcome	175	330	238	80	49	872

Intakes of Owner Requested Euthanasia From All Jurisdictions During 6/1/16 to 7/31/16 = 73

Animals on hand on July 31, 2016 = 237

Patrols by Jurisdiction	Patrols	Total Minutes
County of Santa Cruz	74	2,530
Watsonville	47	1,403
Live Oak and E. Cliff Beaches	16	754

Total Citations issued 110

License Compliance and Revenue

	Tags Sold	Revenue
CAPITOLA	43	\$1,173
COUNTY	1,058	\$32,120
SANTA CRUZ	299	\$8,627
SV	112	\$3,058
Other	1	\$29
WATSONVILLE	217	\$6,339
TOTAL	1,730	\$51,346

Consent Agenda Item 5.4

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 15, 2016
SUBJECT: Approve Fourth Quarter Report of all Claims under \$10,000 Approved by the General Manager for April 1, 2016 through June 30, 2016

Recommendation:

Approve the fourth quarter report of all claims under \$10,000 approved by the General Manager for April 1, 2016 through June 30, 2016.

Discussion:

As recommended by the Santa Cruz County Auditors-Controllers Office management letter dated 11/17/2010 SCCAS has resumed provision of the quarterly report of all authorized claims under and in excess of \$10,000 which have been approved and forwarded to the Controller of the Authority for payment.

The next quarterly report of expenditures for July 1, 2016 through September 30, 2016 will be included on the October 17, 2016 agenda and every quarter thereafter.

DATE: 8/15/2016
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Melanie Sobel, General Manager
 SUBJECT: Item 5.4 April 1, 2016 through June 30, 2016 Claims Report

The following SCCAS claims under \$10,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of April 1, 2016 through June 30, 2016.

Expenditure Actual Transactions

Posted	Amount	Description	Vendor Name
Object 61115 -- POLICE SAFETY EQUIP-REPLACE			
6/27/2016	396.02	ACO BATONS & HOLDERS	U S BANK CORPORATE PAYMENT SYSTEMS
Object 61125 -- UNIFORM REPLACEMENT			
4/12/2016	681.86	ACO UNIFORM, HAT, DUTY BELT	SUMMIT UNIFORMS CORP
4/18/2016	223.71	ANIMAL CONTROL OFFICER UNIFORM	U S BANK CORPORATE PAYMENT SYSTEMS
5/5/2016	147.68	UNIFORM/EQUIPMENT FOR NEW ACO	CALIFORNIA COAST UNIFORMS
6/2/2016	14.14	RADIO HOLDER, ACO GOODING, 5/6	CALIFORNIA COAST UNIFORMS
6/30/2016	5.00	ACO UNIFORM TAILORING	CALIFORNIA COAST UNIFORMS
Object 61310 -- FOOD			
4/12/2016	103.45	SHAVINGS/PELLETS/LITTER	GENERAL FEED & SEED
4/12/2016	59.93	SHAVINGS, HEN SCRATCH, PELLETS	GENERAL FEED & SEED
4/12/2016	138.50	CLAY LITTER, MISC SUPPLIES	GENERAL FEED & SEED
4/14/2016	28.12	CLAY LITTER FOR SHELTER #4184	GENERAL FEED & SEED
4/18/2016	27.92	COSTCO FRESH GREENS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
4/18/2016	18.95	FRESH GREENS COSTCO	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
4/22/2016	20.48	*PET EMPORIUM 3/26 4/9/16	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
4/22/2016	53.88	*TRADER JONES 4/7/16 REFRESHME	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
4/26/2016	221.48	V126091 HILLS PET NUTRITION IN	HILLS PET NUTRITION INC
5/9/2016	294.67	CANINE/FELINE FOOD #744051	HILLS PET NUTRITION INC
5/10/2016	78.37	SHAVINGS/HEN SCRATCH #4184	GENERAL FEED & SEED
5/12/2016	60.88	SHAVINGS/GEEKS PELLETS #4184	GENERAL FEED & SEED
5/12/2016	84.37	SHAVINGS/STRAW BALE #4184	GENERAL FEED & SEED
5/12/2016	29.22	HAY BALES FOR SHELTER #4184	GENERAL FEED & SEED
5/17/2016	5.85	FROZEN RATS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
5/27/2016	19.90	Fresh greens for rabbits	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
6/9/2016	304.70	CAT & DOG FOOD FOR SC #744051	HILLS PET NUTRITION INC
6/9/2016	537.40	CAT & DOG FOOD FOR SC #744051	HILLS PET NUTRITION INC
6/16/2016	31.48	PELLETS/HEN SCRATCH #4184	GENERAL FEED & SEED
6/16/2016	42.19	FOOD/SUPPLIES FOR ANIMAL CARE	GENERAL FEED & SEED
6/16/2016	29.22	GRASS BALE FOR ANIMAL CARE	GENERAL FEED & SEED
6/16/2016	17.31	FOOD FOR POT BELLIED PIG	GENERAL FEED & SEED
6/16/2016	24.49	GEEKS PELLETS/HEN SCRATCH	GENERAL FEED & SEED
6/16/2016	9.99	GEEKS CRUMBLES FOR SHELTER USE	GENERAL FEED & SEED
6/16/2016	11.94	FRESH GREENS FOR RABBITS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
6/16/2016	23.88	FRESH GREENS FOR RABBITS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
6/30/2016	312.55	ACCRUE GENERAL FEED 2016 0701	
Object 61725 -- MAINT-OFFICE EQUIPMNT-SERVICES			
4/28/2016	73.33	COPIER USE FEE, SC #1356178	CANON SOLUTIONS AMERICA INC
5/20/2016	62.26	COPIER USE FEE #1356178	CANON SOLUTIONS AMERICA INC
6/30/2016	5.36	COPIER USE FEE WATS #1356178	CANON SOLUTIONS AMERICA INC
6/30/2016	5.48	COPIER USE FEE WATS #1356178	CANON SOLUTIONS AMERICA INC
6/30/2016	49.07	COPIER USE FEE SC #1356178	CANON SOLUTIONS AMERICA INC
Object 61730 -- MAINT-OTH EQUIP-SERVICES			
5/19/2016	192.25	DISHWASHER REPAIR #2S2001	HOBART SALES & SERVICE
6/20/2016	304.14	MICROSCOPE REPAIR/BULB, 6/3/16	MICROTECH
Object 61731 -- MAINT-OTH EQUIP-SUPPLIES			

4/6/2016	26.09	ACE DOOR LOCK	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
6/16/2016	30.82	GROUND MAINT EQUIP #4547206	B & B SMALL ENGINE REPAIR
Object 61835 -- FACILITIES MAINT-GENERAL-SERV			
4/26/2016	148.00	FIRE EXTINGUISHER SERVICE	SANTA CRUZ FIRE EQUIPMENT COMPANY
4/26/2016	44.21	REPAIR PARTS FOR SMT SPRAYER	THE HOSE SHOP
4/28/2016	120.00	V15112 CRANE PEST CONTROL	CRANE PEST CONTROL
4/28/2016	36.30	REPAIR PARTS SMT SPRAYER#18280	THE HOSE SHOP
4/28/2016	99.00	PEST CONTROL WATS #54714	CRANE PEST CONTROL
5/20/2016	120.00	PEST CONTROL SC #52928	CRANE PEST CONTROL
5/20/2016	99.00	PEST CONTROL WATS #54714	CRANE PEST CONTROL
6/28/2016	99.00	PEST CONTROL WATS #54714	CRANE PEST CONTROL
6/28/2016	120.00	PEST CONTROL SANTA CRUZ #52928	CRANE PEST CONTROL
6/30/2016	16.36	REPAIR PARTS FOR PRESSURE WASH	GREEN RUBBER-KENNEDY AG
Object 61922 -- OTHER MEDICAL MATERIALS & SUPP			
4/14/2016	165.82	PONAZURIL, PRAZIQUANTEL#608821	ROADRUNNER PHARMACY INC
4/14/2016	843.70	SNAP FIV/FELV TESTS #157635	IDEXX DISTRIBUTION INC
4/14/2016	713.80	SNAP TESTS FOR SHELTER #157635	IDEXX DISTRIBUTION INC
4/21/2016	38.15	BAYTRIL FOR CLINIC #7123999	BAYER HEALTHCARE LLC
4/21/2016	38.15	BAYTRIL FOR CLINIC #7123999	BAYER HEALTHCARE LLC
4/26/2016	919.52	NOBIVAC/EXAM GLOVES #200143310	PATTERSON VETERINARY SUPPLY INC
4/28/2016	50.49	OXYGEN FOR USE IN VET CLINIC	ANALGESIC SERVICES INC
4/28/2016	50.49	OXYGEN FOR USE IN VET CLINIC	ANALGESIC SERVICES INC
4/28/2016	270.46	CLAVAMOX TABS #33640	MWI VETERINARY SUPPLY CO
4/28/2016	798.48	NOBIVAC/MISC. MEDICAL #33640	MWI VETERINARY SUPPLY CO
4/28/2016	891.20	NOBIVAC/MISC MEDICAL #33640	MWI VETERINARY SUPPLY CO
4/28/2016	1,832.01	MONOCRYL/ MISC MED #33640	MWI VETERINARY SUPPLY CO
4/28/2016	68.96	MIDAZOLAM FOR CLINIC #33640	MWI VETERINARY SUPPLY CO
4/28/2016	353.93	MAXON/ MISC. MEDICAL #33640	MWI VETERINARY SUPPLY CO
4/28/2016	654.66	NOBIVAC/MISC MEDICAL #33640	MWI VETERINARY SUPPLY CO
4/28/2016	239.72	HEPARIN/NEEDLES/GLOVES #33640	MWI VETERINARY SUPPLY CO
4/28/2016	380.23	NOBIVAC FOR SHELTER #33640	MWI VETERINARY SUPPLY CO
5/5/2016	862.75	NOBIVAC CANINE/FELINE #33640	MWI VETERINARY SUPPLY CO
5/5/2016	(11.68)	CREDIT INVOICE #33640	MWI VETERINARY SUPPLY CO
5/5/2016	(56.72)	CREDIT INVOICE #33640	MWI VETERINARY SUPPLY CO
5/5/2016	(16.35)	CREDIT INVOICE #33640	MWI VETERINARY SUPPLY CO
5/5/2016	76.05	NOBIVAC FOR ANIMAL CARE	MWI VETERINARY SUPPLY CO
5/5/2016	911.88	CLAVAMOX/MISC MEDICAL #33640	MWI VETERINARY SUPPLY CO
5/5/2016	643.20	MAXON AND MISC MEDICAL #33640	MWI VETERINARY SUPPLY CO
5/5/2016	947.37	TELAZOL, KETAMINE #33640	MWI VETERINARY SUPPLY CO
5/9/2016	50.49	OXYGEN FOR VET CLINIC	ANALGESIC SERVICES INC
5/9/2016	235.98	SURGICAL GLOVES #33640	MWI VETERINARY SUPPLY CO
5/9/2016	33.25	ARTIFICIAL TEARS #33640	MWI VETERINARY SUPPLY CO
5/9/2016	274.53	PYRANTEL PAMOATE/GLOVES	MWI VETERINARY SUPPLY CO
5/9/2016	45.90	EXAM GLOVES FOR SHELTER #33640	MWI VETERINARY SUPPLY CO
5/10/2016	50.49	OXYGEN TANK FOR VET CLINIC	ANALGESIC SERVICES INC
5/19/2016	486.60	SNAP FIV/FELV TESTS #157635	IDEXX DISTRIBUTION INC
5/19/2016	703.93	ADVANTAGE FOR DOGS #7123999	BAYER HEALTHCARE LLC
5/20/2016	727.37	NOBIVAC, HEPARIN #200143310	PATTERSON VETERINARY SUPPLY INC
6/9/2016	45.90	EXAM GLOVES FOR SHELTER #33640	MWI VETERINARY SUPPLY CO
6/9/2016	114.20	EXAM GLOVES FOR SHELTER #33640	MWI VETERINARY SUPPLY CO
6/9/2016	1,384.96	SYRINGES, NOBIVAC #33640	MWI VETERINARY SUPPLY CO
6/9/2016	572.76	MEDICAL SUPPLIES #33640	MWI VETERINARY SUPPLY CO
6/9/2016	191.60	HYDROMORPHONE FOR CLINIC#33640	MWI VETERINARY SUPPLY CO
6/9/2016	1,859.00	MONOCRYL, MISC MED #33640	MWI VETERINARY SUPPLY CO
6/9/2016	535.84	NOBIVAC FOR CLINIC USE #33640	MWI VETERINARY SUPPLY CO
6/9/2016	32.90	FELINE DM DIET #33640	MWI VETERINARY SUPPLY CO

6/9/2016	466.87	MISC MEDICAL FOR CLINIC #33640	MWI VETERINARY SUPPLY CO
6/9/2016	956.23	MISC MEDICAL FOR CLINIC #33640	MWI VETERINARY SUPPLY CO
6/16/2016	979.99	FIV/FELV/PARVO TESTS #157635	IDEXX DISTRIBUTION INC
6/16/2016	583.90	SNAP FELV ANTIGEN TEST #157635	IDEXX DISTRIBUTION INC
6/16/2016	875.85	SNAP FELV ANTIGEN TESTS#157635	IDEXX DISTRIBUTION INC
6/16/2016	583.90	SNAP FELV ANTIGEN TEST #157635	IDEXX DISTRIBUTION INC
6/16/2016	236.40	BUPRENORPHINE #608821	ROADRUNNER PHARMACY INC
6/20/2016	165.82	PRAZIQUANTEL/PONAZURIL #608821	ROADRUNNER PHARMACY INC
6/20/2016	263.00	FATAL-PLUS POWDER #21944	VORTECH PHARMACEUTICALS
6/20/2016	50.49	OXYGEN TANK FOR VET CLINIC	ANALGESIC SERVICES INC
6/20/2016	50.49	OXYGEN TANK FOR VET CLINIC	ANALGESIC SERVICES INC
6/30/2016	136.29	SNAP PARVO TESTS #157635	IDEXX DISTRIBUTION INC
6/30/2016	142.49	EXAM GLOVES, NEEDLES #33640	MWI VETERINARY SUPPLY CO
6/30/2016	1,407.86	ADVANTAGE II XL DOGS #7123999	BAYER HEALTHCARE LLC
6/30/2016	659.24	TELAZOL FOR CLINIC USE #33640	MWI VETERINARY SUPPLY CO
6/30/2016	864.97	MISC. MEDICAL FOR CLINIC#33640	MWI VETERINARY SUPPLY CO
6/30/2016	8.23	DISPOSABLE NEEDLES #33640	MWI VETERINARY SUPPLY CO
6/30/2016	888.57	MAXON, CLAVAMOX, MISC #33640	MWI VETERINARY SUPPLY CO
6/30/2016	151.64	SYRINGES, MISC MEDICAL #33640	MWI VETERINARY SUPPLY CO
6/30/2016	70.15	MIDAZOLAM FOR CLINIC #33640	MWI VETERINARY SUPPLY CO
6/30/2016	416.17	NEEDLES, SYRINGES, MAXON#33640	MWI VETERINARY SUPPLY CO
6/30/2016	1,486.06	MONOCRYL FOR VET CLINIC #33640	MWI VETERINARY SUPPLY CO
6/30/2016	179.55	DRONCIT FELINIE #7123999	BAYER HEALTHCARE LLC
6/30/2016	150.80	BAYTRIL FOR CLINIC USE#7123999	BAYER HEALTHCARE LLC
6/30/2016	50.49	OXYGEN TANK FOR VET CLINIC	ANALGESIC SERVICES INC
6/30/2016	50.49	OXYGEN TANK FOR VET CLINIC	ANALGESIC SERVICES INC
6/30/2016	163.50	SYRINGES/EXAM GLOVES WATS	PATTERSON VETERINARY SUPPLY INC
6/30/2016	45.40	EXAM GLOVES FOR WATSONVILLE	PATTERSON VETERINARY SUPPLY INC
6/30/2016	237.08	NOBIVAC FELINE FOR WATS	PATTERSON VETERINARY SUPPLY INC
6/30/2016	1,437.55	EXAM GLOVES/SYRINGES/NOBIVAC	PATTERSON VETERINARY SUPPLY INC
6/30/2016	25.29	EXAM GLOVES FOR WATSONVILLE	PATTERSON VETERINARY SUPPLY INC
6/30/2016	37.93	EXAM GLOVES WATS #200143311	PATTERSON VETERINARY SUPPLY INC
6/30/2016	36.30	KETAMINE WATSONVILLE	PATTERSON VETERINARY SUPPLY INC
Object 62020 -- MEMBERSHIPS			
5/9/2016	140.00	ANNUAL MEMBERSHIP SHAC 2016	STATE HUMANE ASSN OF CA
Object 62112 -- CASH SHORTAGES			
6/21/2016	5.00	Cash Shortage	MISC CR
Object 62214 -- DUPLICATING SERVICES			
4/6/2016	75.00	MAVERICK MAILING 1/7 SCCAS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
4/12/2016	2,122.36	B. Heron Duplicating s/b 62214	
6/13/2016	190.31	VOLUNTEER TRAINING GUIDES	MPRESS DIGITAL
6/30/2016	814.47	BROCHURES, FLYERS, ENVELOPES	BLUE HERON DESIGN GROUP
Object 62217 -- MISC NONINVENTORIAL ITEMS			
6/30/2016	480.85	4246044555708506 AV SCREEN PRO	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62221 -- POSTAGE			
4/1/2016	114.52	POSTAGE METER LEASE #2187757	PITNEY BOWES GLOBAL FINANCIAL SERVICES
4/6/2016	9.20	POSTAGE COSTS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
4/28/2016	1,049.00	POSTAGE #49054950	PITNEY BOWES
6/7/2016	1,008.50	POSTAGE METER REFILL #49054950	THE PITNEY BOWERS BANK INC
Object 62223 -- SUPPLIES			
4/6/2016	54.16	DOOR MATS AND SIGN BOARD	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
4/6/2016	26.41	*amazon.com 1/20 ph/ans machin	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
4/6/2016	135.15	MISC*STAPLES COSTCOHOMEDEPO	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
4/6/2016	10.80	FOLDERS STAPLES	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
4/11/2016	(4,266.93)	Inventory Materials s/b 62842	
4/12/2016	(191.12)	PODS rental s/b 62500	

4/12/2016	29.83	O RINGS FOR LICENSE TAGS	KETCHUM MFG CO INC
4/14/2016	601.77	MICROCHIPS FOR USE AT SHELTER	FOUND ANIMALS FOUNDATION INC
4/14/2016	4,941.20	MICROCHIPS FOR USE AT SHELTER	FOUND ANIMALS FOUNDATION INC
4/18/2016	8.15	WALGREENS IBUPROFEN	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
4/18/2016	137.44	BANNER BAGS AND DISPLAY ITEMS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
4/18/2016	8.90	DRILL BIT ACE	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
4/18/2016	42.65	SUPPLIES FOR KENNEL MAINT.	U S BANK CORPORATE PAYMENT SYSTEMS
4/26/2016	434.98	CANOPIES FOR OFF-SITE EVENT	SOBEL, MELANIE
4/28/2016	499.36	OFFICE SUPPLIES #LA 70030423	STAPLES CONTRACT AND COMMERCIAL INC.
5/2/2016	15.29	4246044555708506FUEL FOR MOWER	U S BANK CORPORATE PAYMENT SYSTEMS
5/2/2016	201.74	ANIMAL CARE SUPPLIES	U S BANK CORPORATE PAYMENT SYSTEMS
5/2/2016	328.82	OFFICE SCANNER FOR DISPATCH	U S BANK CORPORATE PAYMENT SYSTEMS
5/3/2016	437.97	DOG COLLARS FOR SHELTER	CAMPBELL PET COMPANY
5/3/2016	51.99	RX LABELS FOR CLINIC #C4637856	QUILL CORPORATION
5/5/2016	698.87	LOADERS FOR ANIMAL CARE DEPT.	ANIMAL CARE EQUIP & SVCS
5/5/2016	1,077.41	ASA LOGO TEES FOR HUMAN RACE	BANANA PROMOTIONS
5/5/2016	1,003.41	COLLARS/LEASHES #9506210	CAMPBELL PET COMPANY
5/10/2016	(425.00)	CREDIT FOR INCORRECT ITEM SENT	CAMPBELL PET COMPANY
5/17/2016	686.03	TONER/SUPPLIES #LA 70030423	STAPLES CONTRACT AND COMMERCIAL INC.
5/17/2016	6.50	BAND AIDS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
5/17/2016	34.12	KEYBOARD AND WATER FILTER	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
5/19/2016	699.30	LOADERS FOR ANIMAL CARE DEPT.	ANIMAL CARE EQUIP & SVCS
5/19/2016	90.26	WOOD PELLETS FOR WATS SHELTER	HANSEN FEED AND PET SUPPLY
5/27/2016	182.37	WOOD PELLETS FOR ANIMAL CARE	HANSEN FEED AND PET SUPPLY
6/7/2016	(425.00)	Refund from V120332 Campbell	MISC CR
6/7/2016	45.46	DISTILLED WATER AND BINS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
6/9/2016	800.14	ASA LOGO TEES FOR CAMP KIDS	BANANA PROMOTIONS
6/13/2016	268.56	WOOD PELLETS FOR SC SHELTER	HANSEN FEED AND PET SUPPLY
6/20/2016	649.50	DOG LICENSE TAGS #GQ05254	KETCHUM MFG CO INC
6/20/2016	213.08	V2094 HANSEN FEED AND PET SU	HANSEN FEED AND PET SUPPLY
6/23/2016	425.00	OFFSET FOR REFUND CHECK SENT	CAMPBELL PET COMPANY
6/24/2016	125.50	school/art supplies-summer cmp	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
6/27/2016	65.98	4246044555708506 WIRELESS REPE	U S BANK CORPORATE PAYMENT SYSTEMS
6/27/2016	396.31	TRAINING TOOLS (CODE M28016)	U S BANK CORPORATE PAYMENT SYSTEMS
6/27/2016	101.00	LEASHES (USER CODE M28017)	U S BANK CORPORATE PAYMENT SYSTEMS
6/27/2016	176.19	TRAINING SUPPLIES	U S BANK CORPORATE PAYMENT SYSTEMS
6/27/2016	195.95	ANIMAL SUPPLIES, LIGHT BULBS	U S BANK CORPORATE PAYMENT SYSTEMS
6/28/2016	396.31	Add JL Key to Training Tools	
6/28/2016	800.14	Add JL Key to ASA Camp Shirts	
6/28/2016	125.50	Add JL Key to Camp Supplies	
6/28/2016	101.00	Add JL Key to Leashes	
6/28/2016	(396.31)	Add JL Key to Training Tools	
6/28/2016	(101.00)	Add JL Key to Leashes	
6/28/2016	(800.14)	Add JL Key to ASA Camp Shirts	
6/28/2016	(125.50)	Add JL Key to Camp Supplies	
6/29/2016	63.70	ART SUPPLIES FOR CRITTER CAMP	HITCHCOCK, JULIE
6/29/2016	346.66	MISC SUPPLIES/TONER #70030423	STAPLES CONTRACT AND COMMERCIAL INC.
6/30/2016	110.65	MISC. ANIMAL CARE SUPPLIES	U S BANK CORPORATE PAYMENT SYSTEMS
6/30/2016	198.03	PELLETS FOR ANIMAL CARE DEPT.	HANSEN FEED AND PET SUPPLY
6/30/2016	325.93	WOOD PELLETS FOR ANIMAL CARE	HANSEN FEED AND PET SUPPLY
6/30/2016	250.70	WOOD PELLETS FOR SC SHELTER	HANSEN FEED AND PET SUPPLY
6/30/2016	782.32	BOOKS FOR HUMANE ED PROGRAM	U S BANK CORPORATE PAYMENT SYSTEMS
6/30/2016	114.65	School/art supply-summer camp	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
6/30/2016	482.10	COLLARS/LEASHES/FOOD OUTREACH	FURLONE, JUSTIN
6/30/2016	4,063.33	ACCRUE ANIMAL HEALTH 38428	
6/30/2016	4,072.03	ACCRUE ANIMAL HEALTH 38780	

6/30/2016	15.69	FILE FOLDERS	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62226 -- INVENTORIABLE ITEMS <5000			
6/27/2016	1,700.11	ASA LOGO TEES FOR RESALE	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62301 -- ACCOUNTING AND AUDITING FEES			
5/5/2016	5,500.00	ASA ANNUAL AUDIT FY 14-15	VARGAS AND COMPANY
Object 62317 -- CONSULT/MGT/PC SERVICES			
4/28/2016	101.50	WEBLICENSING FEE #SNCR	HLP INC
5/19/2016	108.15	WEBLICENSING FEE APRIL #SNCR	HLP INC
6/20/2016	99.75	WEBLICENSING MAY 2016 #SNCR	HLP INC
6/28/2016	215.64	WEB HOSTING/BACKUP/SECURITY	BLUE HERON DESIGN GROUP
Object 62381 -- PROF & SPECIAL SERV-OTHER			
4/1/2016	4,200.00	OUTREACH & DEV. MARCH 2016	ANASTASIA STEINBERG TORRES-GIL
4/1/2016	2,937.50	CAPITAL IMPROVEMENT ANALYSIS	VENTURA DEVELOPMENT AND CONSULTING PARTNERS LLC
4/4/2016	(119.00)	Rabies Testing Fee A225080	MISC CR
4/4/2016	79.50	ALARM MONITORING SC #4472	POLAND, DOYLE
4/4/2016	135.00	FIRE ALARM MONITORING SC #4473	POLAND, DOYLE
4/4/2016	72.00	ALARM MONITORING WATS #3375	POLAND, DOYLE
4/12/2016	60.52	PHONE COTTAGE 831-464-10411145	AT&T
4/14/2016	90.00	HUMANE EDUCATION MARCH 2016	HITCHCOCK, JULIE
4/14/2016	568.98	DIAGNOSTICS FOR VET #157635	IDEXX DISTRIBUTION INC
4/14/2016	45.83	DRINKING WATER WATS SHELTER	ALL PURE WATER
4/21/2016	630.00	PUPPY TRAINING CLASSES	RICHMOND, MARDELLE L
4/26/2016	119.00	REFUND HSA TESTING FEE PAID	DAULTON, BARBARA
4/28/2016	1,700.00	PICK UP SERVICE SC #6451	KOEFRAN INDUSTRIES
4/28/2016	1,000.00	PICK UP SERVICE WATS #7446	KOEFRAN INDUSTRIES
5/2/2016	1,350.00	BATON AND OC TRAINING FOR ASA	PROELIA DEFENSE AND ARREST TACTICS LLC
5/5/2016	400.00	COTTAGE SHOP MANAGER	DUNN, LEILA
5/5/2016	135.27	MEDICAL WASTE PICK UP #6108507	STERICYCLE ENVIRONMENTAL SOLUTIONS INC
5/5/2016	532.74	KETCH-ALL POLES/GLOVES	ANIMAL CARE EQUIP & SVCS
5/5/2016	104.73	MEDICAL WASTE PICK UP #6108507	STERICYCLE ENVIRONMENTAL SOLUTIONS INC
5/9/2016	420.00	HUMANE EDUCATION APRIL 2016	HITCHCOCK, JULIE
5/9/2016	40.64	DRINKING WATER FOR WATSONVILLE	ALL PURE WATER
5/19/2016	1,700.00	PICK UP SERVICE FOR SC #6451	KOEFRAN INDUSTRIES
5/19/2016	1,000.00	PICK UP SERVICE FOR WATS #7446	KOEFRAN INDUSTRIES
5/19/2016	400.00	COTTAGE SHOP MANAGEMENT	DUNN, LEILA
5/19/2016	821.72	DIAGNOSTIC SERVICES #157635	IDEXX DISTRIBUTION INC
6/2/2016	786.25	CATIO TOUR BROCH DESIGN, 4/11	BLUE HERON DESIGN GROUP
6/2/2016	400.00	DUNN, LEILA	DUNN, LEILA
6/9/2016	450.00	CRITTER CAMP PRESENTATIONS	JENNIFER RAMSEY
6/16/2016	449.86	DIAGNOSTICS FOR CLINIC #157635	IDEXX DISTRIBUTION INC
6/20/2016	400.00	COTTAGE SHOP MGR 5/23-6/5/16	DUNN, LEILA
6/20/2016	240.00	HUMANE EDUCATION MAY 2016	HITCHCOCK, JULIE
6/20/2016	1,700.00	PICK UP SERVICE FOR SC #6451	KOEFRAN INDUSTRIES
6/20/2016	45.83	DRINKING WATER WATS #ANIMS1	ALL PURE WATER
6/20/2016	1,000.00	PICK UP SERVICE WATS SHELTER	KOEFRAN INDUSTRIES
6/21/2016	(119.00)	Rabies Testing Fee A225830	MISC CR
6/28/2016	450.00	Add JL Key - Camp Presentation	
6/28/2016	400.00	COTTAGE SHOP MANAGEMENT	DUNN, LEILA
6/28/2016	(450.00)	Add JL Key - Camp Presentation	
6/29/2016	2,595.00	HUMANE ED JUNE 2016	HITCHCOCK, JULIE
6/30/2016	72.00	ALARM MONITORING WATS #3375	POLAND, DOYLE
6/30/2016	44.38	DONOR MEMORIAL PLAQUE	U S BANK CORPORATE PAYMENT SYSTEMS
6/30/2016	79.50	ALARM MONITORING SC BURG #4472	POLAND, DOYLE
6/30/2016	135.00	FIRE ALARM MONITORING SC #4473	POLAND, DOYLE
6/30/2016	2,937.50	ACCRUE VENTURA PART SCCAS 0002	
6/30/2016	687.19	ACCRUE IDEXX LAB 0616157635	

6/30/2016	2,700.00	ACCRUE KOEFRAN 174693/175185	
6/30/2016	500.00	ACCRUE NORTH STAR RESCUE 0091	
Object 62399 -- VETERINARIAN SERVICES			
4/1/2016	542.70	EMERGENCY VET CARE FEB 2016	SANTA CRUZ VETERINARY HOSPITAL
4/4/2016	4,368.75	SPAY/NEUTER VET SVCS MAR 2016	MORENO, DEBORAH ANNE
4/14/2016	4,312.50	SPAY/NEUTER VET MARCH 2016	MORENO, DEBORAH ANNE
4/14/2016	606.00	VET SERVICES/DENTAL #12409	ANIMAL HOSPITAL OF SOQUEL
5/5/2016	3,487.50	SPAY/NEUTER VET APRIL 2016	MORENO, DEBORAH ANNE
5/9/2016	777.65	V108476 SANTA CRUZ VETERINARY	SANTA CRUZ VETERINARY HOSPITAL
6/6/2016	4,443.75	SPAY/NEUTER VET APRIL/MAY 2016	MORENO, DEBORAH ANNE
6/20/2016	4,425.00	SPAY/NEUTER VET MAY 2016	MORENO, DEBORAH ANNE
6/28/2016	1,291.25	EMERGENCY VET SVCS APRIL 2016	SANTA CRUZ VETERINARY HOSPITAL
6/30/2016	4,256.25	SPAY/NEUTER VET SERVICES	MORENO, DEBORAH ANNE
6/30/2016	3,562.50	ACCRUE DEBORAH MORENO 521	
Object 62500 -- EQUIPMENT LEASE & RENT			
4/12/2016	955.60	PODS rental s/b 62500	
6/27/2016	190.24	PODS RENTAL COTTAGE SHOP	U S BANK CORPORATE PAYMENT SYSTEMS
6/30/2016	190.24	STORAGE POD FOR COTTAGE SHOP	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62610 -- RENTS/LEASES-STRUC IMP & GRNDS			
4/12/2016	(764.48)	PODS rental s/b 62500	
4/18/2016	190.24	4246044555708506 PODS LEASE	U S BANK CORPORATE PAYMENT SYSTEMS
5/2/2016	190.24	PODS LEASE FEE COTTAGE SHOP	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62710 -- FIELD EQUIPMENT			
4/18/2016	3,545.47	RADIO, CAMERA, GUN CASE ACO	U S BANK CORPORATE PAYMENT SYSTEMS
5/2/2016	269.63	ACO FIELD EQUIPMENT	U S BANK CORPORATE PAYMENT SYSTEMS
6/27/2016	137.20	FLOOR MATS, BULLETS FOR ACO	U S BANK CORPORATE PAYMENT SYSTEMS
6/30/2016	20.00	ACO PATCHES FOR UNIFORM HATS	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62801 -- ADVERTISING & PROMOTION SUPP			
4/12/2016	(2,122.36)	B. Heron Duplicating s/b 62214	
4/14/2016	719.76	BLUE HERON DESI ASA BROCHURES,	BLUE HERON DESIGN GROUP
4/18/2016	75.00	MAILCHIMP SERVICE FEES	U S BANK CORPORATE PAYMENT SYSTEMS
4/21/2016	330.00	GROWING UP IN SANTA CR	GROWING UP IN SANTA CRUZ
5/2/2016	177.00	BIRD BROCHURES/MAIL CHIMP FEE	U S BANK CORPORATE PAYMENT SYSTEMS
5/10/2016	176.68	BUSINESS CARDS/EVENT POSTERS	BLUE HERON DESIGN GROUP
5/19/2016	226.00	1/8 PAGE AD FOR HUMANE ED	GROWING UP IN SANTA CRUZ
6/27/2016	280.36	SIGNS, MAIL CHIMP SERVICE	U S BANK CORPORATE PAYMENT SYSTEMS
6/30/2016	90.99	EVENT SIGNAGE, MAIL CHIMP FEES	U S BANK CORPORATE PAYMENT SYSTEMS
6/30/2016	30.00	06/16 REC ADV ANIMAL CNTL OFF	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62842 -- INVENTORY MATERIALS PURCHASED			
4/11/2016	4,266.93	Inventory Materials s/b 62842	
4/28/2016	1,097.87	ASA LOGO APRONS FOR VOLUNTEERS	BANANA PROMOTIONS
Object 62857 -- SPECIAL MISC EXPENSE-SUPPLIES			
4/12/2016	30.00	ANIMAL ID TAGS SCCANIMAL	RED DINGO INC
5/12/2016	32.61	TARGET 4/13 16 RADIO	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
5/17/2016	(22.50)	PET ID TAGS SOLD AT SHELTER	RED DINGO INC
5/18/2016	22.50	PET ID TAGS SOLD AT SHELTER	RED DINGO INC
6/7/2016	100.00	FOUR METAL GYM LOCKERS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
Object 62914 -- EDUCATION & TRAINING(REPT)			
5/2/2016	222.12	PC 832 TRAINING FOR ACO	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62922 -- LODGING			
5/2/2016	195.33	LODGING FOR CONFERENCE	U S BANK CORPORATE PAYMENT SYSTEMS
5/10/2016	585.99	LODGING FOR AC CONFERENCE	SOBEL, MELANIE
6/30/2016	325.62	LODGING FOR ACO TRAINING	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62924 -- MEALS			
5/10/2016	38.00	MEALS DURING AC CONFERENCE	SOBEL, MELANIE
5/17/2016	175.00	PC832 REIMBURSEMENT MEALS	GOODING, BRADFORD

Object 62926 -- MILEAGE			
5/17/2016	202.50	PC832 REIMBURSEMENT MILEAGE	GOODING, BRADFORD
Object 62928 -- TRAVEL-OTHER(NON-REPT)			
4/18/2016	117.96	AIRFARE FOR CONFERENCE	U S BANK CORPORATE PAYMENT SYSTEMS
4/26/2016	44.58	AIRPORT PARKING FOR AC CONF.	SOBEL, MELANIE
Object 62930 -- REGISTRATIONS (NON REPT)			
4/18/2016	285.00	CONFERENCE REGISTRATION	U S BANK CORPORATE PAYMENT SYSTEMS
5/27/2016	50.00	Registration for parade	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
6/27/2016	(35.00)	CONFERENCE FEE REFUND	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62935 -- SERVICE CENTER CHARGES			
4/4/2016	420.31	TIRES FOR LIVESTOCK TRAILER	SPOORENBERG INC
4/14/2016	1,235.02	FUEL FOR ASA FLEET #7275 0052	VALERO MARKETING AND SUPPLY COMPANY
4/14/2016	71.27	OIL CHANGE ASA VEHICLE #106	OIL CAN HENRYS (WATSONVILLE)
4/21/2016	628.47	BRAKES/TIRES ASA VEHICLE #331	SPECIALIZED AUTO INC
4/21/2016	2,025.09	REPAIRS/MAINT ASA VEHICLE #800	SPECIALIZED AUTO INC
4/26/2016	96.00	TOWING ASA VEHICLE #800	SANTA CRUZ APTOS AUTO TOWINGS
5/2/2016	801.50	LIVESTOCK TRAILER REPAIRS (2X)	U S BANK CORPORATE PAYMENT SYSTEMS
5/2/2016	67.83	OIL CHANGE ASA VEHICLE #331	OIL CAN HENRYS (WATSONVILLE)
5/2/2016	237.98	DIAGNOSTICS ASA VEHICLE #800	SPECIALIZED AUTO INC
5/2/2016	(243.99)	CREDIT FOR DIAGNOSTIC FEE PAID	SPECIALIZED AUTO INC
5/5/2016	190.50	SPECIALIZED AUT ASA VEHICLE #1	SPECIALIZED AUTO INC
5/19/2016	1,303.00	FUEL FOR FLEET #7275 0052	VALERO MARKETING AND SUPPLY COMPANY
5/19/2016	188.98	ASA VEHICLE #107 REPAIR SHORT	SPECIALIZED AUTO INC
5/19/2016	115.45	DUPLICATE KEYS FOR ASA FLEET	REEDER, STEPHEN
6/7/2016	2,210.33	TIRES/BALL JOINTS ASA #894	SPOORENBERG INC
6/13/2016	2,964.50	WELD REPAIR ASA VEHICLE #106	KENS AUTO BODY AND STRIPING
6/20/2016	1,109.61	TIE RODS & ALIGNMENT ASA #331	SPECIALIZED AUTO INC
6/20/2016	96.81	OIL CHANGE ASA#894 ACCT#SCASL	OIL CAN HENRYS (WATSONVILLE)
6/27/2016	2,146.86	ACO VEHICLE REPAIR	U S BANK CORPORATE PAYMENT SYSTEMS
6/27/2016	1,300.21	FUEL FOR ASA FLEET #7275 0052	VALERO MARKETING AND SUPPLY COMPANY
6/30/2016	280.12	TRUCK BATTERIES, SIGNAL LIGHTS	U S BANK CORPORATE PAYMENT SYSTEMS
6/30/2016	(400.25)	REFUND OF TRAILER OVERCHARGE	U S BANK CORPORATE PAYMENT SYSTEMS
6/30/2016	161.64	ONE NEW TIRE FOR VEHICLE #332	SPOORENBERG INC
6/30/2016	902.75	ACCRUE VALERO 2016 0712	
Object 63070 -- UTILITIES			
4/1/2016	512.01	SC MUNI #070 02150 001	SANTA CRUZ MUNICIPAL UTILITIES
4/1/2016	58.96	SC MUNI #070 02160 012	SANTA CRUZ MUNICIPAL UTILITIES
4/1/2016	34.24	SC MUNI 2260 #070 01710 020	SANTA CRUZ MUNICIPAL UTILITIES
4/21/2016	1,184.37	PG&E WATS #4857456190-7	PACIFIC GAS AND ELECTRIC CO
4/21/2016	3,576.11	PG&E SC SHELTER #0484373105-2	PACIFIC GAS AND ELECTRIC CO
4/21/2016	31.06	PG&E COTTAGE SHOP 4783851189-8	PACIFIC GAS AND ELECTRIC CO
4/28/2016	640.47	TRASH/RECYCLE FOR SC #063738	GREENWASTE RECOVERY INC
5/3/2016	487.29	070-02150-001 2200 7TH AVE	SANTA CRUZ MUNICIPAL UTILITIES
5/3/2016	52.78	070-02160-012 2200 7TH AVE	SANTA CRUZ MUNICIPAL UTILITIES
5/3/2016	40.42	070-01710-020 COTTAGE SHOP	SANTA CRUZ MUNICIPAL UTILITIES
5/5/2016	753.07	UTILITIES FOR WATS SHELTER	WATSONVILLE CITY UTILITIES
5/9/2016	57.95	COTTAGE PHONE 831-464-10411145	AT&T
5/19/2016	3,200.01	PGE FOR 2200 7TH 0484373105-2	PACIFIC GAS AND ELECTRIC CO
5/19/2016	56.55	PG&E COTTAGE SHOP 4783851189-8	PACIFIC GAS AND ELECTRIC CO
5/19/2016	640.47	TRASH/RECYCLE FOR SC #063738	GREENWASTE RECOVERY INC
5/20/2016	1,171.86	PG & E WATS #4857456190-7	PACIFIC GAS AND ELECTRIC CO
5/24/2016	391.16	8155 10035 1193333	COMCAST CABLE COMMUNICATIONS
6/7/2016	759.68	WATER/SEWER WATS SHELTER#22469	WATSONVILLE CITY UTILITIES
6/9/2016	57.97	COTTAGE PHONE 831 464 10411145	AT&T
6/13/2016	567.63	SCMU 2200 7TH 070-02150-001	SANTA CRUZ MUNICIPAL UTILITIES
6/13/2016	58.96	SCMU 2200 7TH 070-02160-012	SANTA CRUZ MUNICIPAL UTILITIES

6/13/2016	34.24	SCMU COTTAGE 070-01710-020	SANTA CRUZ MUNICIPAL UTILITIES
6/20/2016	1,844.14	PG & E FOR SC #0484373105-2	PACIFIC GAS AND ELECTRIC CO
6/20/2016	42.66	PG&E COTTAGE SHOP #47838511898	PACIFIC GAS AND ELECTRIC CO
6/20/2016	749.01	TRASH/RECYCLE + EXTRA #63738	GREENWASTE RECOVERY INC
6/23/2016	965.14	PG&E FOR WATS #4857456190-7	PACIFIC GAS AND ELECTRIC CO
6/29/2016	759.68	WATER/SEWER FOR WATS #22469	WATSONVILLE CITY UTILITIES
6/30/2016	146.08	INTERNET ACCT#8155100351193333	COMCAST CABLE COMMUNICATIONS
6/30/2016	642.29	ACCRUE SC MUNI 2016 0627	

Consent Agenda Item 5.5

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 15, 2016
SUBJECT: Fourth Quarter Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for April 1, 2016 through June 30, 2016.

Recommendation:

Accept the fourth quarter report of all Journal Entries made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for April 1, 2016 through June 30, 2016.

Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all JE made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all Journal Entry payments to the County of Santa Cruz has been downloaded and checked against department files to insure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report ", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included on the Journal Report.

The next quarterly report of Journal Entries and interfaces for July 1, 2016 through September 30, 2016 will be included on the October 17, 2016 agenda and every quarter thereafter.

DATE: 8/15/2016
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Melanie Sobel, General Manager
 SUBJECT: Item 5.5 April 1, 2016 through June 30, 2016 County Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor-Controller for payment from the Operating Budget for the period April 1, 2016 through June 30, 2016.

Expenditure Actual Transactions			
Posted	Amount	Description	County Department
4/18/2016	45.07	Radio Shop 3rd Quarter	SANTA CRUZ REGIONAL 911
4/22/2016	2,358.86	SCR 911 radio svc April 2016	SANTA CRUZ REGIONAL 911
5/5/2016	2,358.86	SCR 911 MAY 2016	SANTA CRUZ REGIONAL 911
6/10/2016	2,358.86	SCR911 RADIO SERVICE JUNE 2016	SANTA CRUZ REGIONAL 911
Department Total	7,121.65		
4/12/2016	2,427.95	MARCH 2016 TELEPHONE CHGS	ISD - TELECOM
4/12/2016	63.35	MARCH 2016 TELEPHONE CHGS	ISD - TELECOM
5/9/2016	37.70	APRIL 2016 TELEPHONE CHGS	ISD - TELECOM
5/9/2016	2,640.61	APRIL 2016 TELEPHONE CHGS	ISD - TELECOM
6/8/2016	2,850.95	MAY 2016 TELEPHONE CHGS	ISD - TELECOM
6/8/2016	2,850.95	JUNE 2016 ESTIMATE TELEPHONE C	ISD - TELECOM
6/8/2016	42.94	MAY 2016 TELEPHONE CHGS	ISD - TELECOM
6/8/2016	42.94	JUNE 2016 ESTIMATE TELEPHONE C	ISD - TELECOM
Department Total	10,957.39		
4/4/2016	728.00	CUSTODIAL MAR 2016	GSD - JANITORIAL
5/2/2016	728.00	CUSTODIAL APRIL 2016	GSD - JANITORIAL
5/17/2016	1,456.00	CUSTODIAL MAY JUNE 2016	GSD - JANITORIAL
Department Total	2,912.00		
5/4/2016	3,757.00	Q3 1516 BLDG MAINT 7TH AVE-ASA	GSD - MAINTENANCE
5/4/2016	974.60	Q3 1516 EQUIPMAINT 7TH AVE-ASA	GSD - MAINTENANCE
5/4/2016	934.53	Q3 1516 BLDG MAINT AIRPORT-ASA	GSD - MAINTENANCE
6/17/2016	898.16	Q4 EST 1516 EQUIP 7TH AVE-ASA	GSD - MAINTENANCE
Department Total	6,564.29		
4/6/2016	456.10	WAREHOUSE CHARGES MONTH 3/16	GSD - WAREHOUSE
5/3/2016	321.75	WAREHOUSE CHARGES MONTH 4/16	GSD - WAREHOUSE
6/2/2016	179.00	WAREHOUSE CHARGES MONTH 5/16	GSD - WAREHOUSE
6/2/2016	80.50	WAREHOUSE CHARGES MONTH 5/16	GSD - WAREHOUSE
6/8/2016	400.00	ESTIMATED W/H CHRGS JUNE 2016	GSD - WAREHOUSE
6/8/2016	200.00	ESTIMATED W/H CHRGS JUNE 2016	GSD - WAREHOUSE
Department Total	1,637.35		
6/21/2016	3,414.58	Claims Chrgs 15/16	AUDITOR-CONTROLLER
6/29/2016	4,239.53	PAYROLL CHRGS 15/16	AUDITOR-CONTROLLER
Department Total	7,654.11		
4/4/2016	2,245.36	Bank Fees SC March	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
4/6/2016	242.10	Bank Fees March Watsonville	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
4/13/2016	243.71	March PayPal Fees	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
4/18/2016	560.29	March Bank Fees Web	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
5/4/2016	1,535.78	April Banking Fees - SC	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
5/4/2016	392.38	April Bank Fees Watsonville	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
5/9/2016	192.48	April Bank Fees - PayPal	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
6/1/2016	583.09	April Bank Fees Web	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
6/7/2016	290.63	May Bank Fees - Wats	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
6/7/2016	65.83	May PayPal Fees	TREASURER-TAX COLLECTOR (BANK OF THE WEST)

6/7/2016	1,250.95	May Bank Fees - SC	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
6/15/2016	568.44	May Bank Fees Web	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
6/29/2016	55.21	June PayPal fees	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
Department Total	<u>8,226.25</u>		
4/11/2016	5,408.00	2016-March, NETWORK CONNECTIO	ISD - PC
5/11/2016	5,408.00	2016-April, NETWORK CONNECTIO	ISD - PC
5/24/2016	5,408.00	2016-May, NETWORK CONNECTION	ISD - PC
5/24/2016	5,408.00	2016-June, NETWORK CONNECTION	ISD - PC
Department Total	<u>21,632.00</u>		
5/9/2016	357.00	0316 EPIC HSA CASA ANIMAL LAB	HEALTH SERVICES AGENCY
6/1/2016	1,071.00	0216 EPIC SC CASA ANIMAL LAB	HEALTH SERVICES AGENCY
6/22/2016	357.00	0416 EPIC HSA CLN CASA AN. LAB	HEALTH SERVICES AGENCY
6/30/2016	119.00	0516 Epic HSA CLN-SC CASA-ADM	HEALTH SERVICES AGENCY
Department Total	<u>1,904.00</u>		
5/24/2016	49,417.25	4th Qtr 1516 Building Lease Pm	COUNTY OF SANTA CRUZ
Department Total	<u>49,417.25</u>		
6/8/2016	246.18	Prmt #14676 ASA 6x SFSC 03&04	PARKS DEPARTMENT
Department Total	<u>246.18</u>		
6/20/2016	58.30	MAY16 FLEET SERVICE CHARGES	GSD - FLEET
6/22/2016	58.30	EST JUN16 FLEET SVC CHARGES	GSD - FLEET
Department Total	<u>116.60</u>		

Consent Agenda Item 5.6

TO: Santa Cruz County Animal Shelter Board of Directors
 FROM: Melanie Sobel, General Manager
 DATE: August 15, 2016
 SUBJECT: Replacement Building for Multi-Use SCCAS Programs and Services

Recommendation:

Accept and file report on a proposal to replace and expand the Cottage Shop building with a larger multi-use building to accommodate numerous programs and services.

Discussion:

The Santa Cruz County Animal Shelter (SCCAS) is discussing with the County of Santa Cruz a proposal to replace and expand the Cottage Shop building (2260 7th Ave.) with a larger building around 6,000 square feet as a flexible use space that could include a cat café, a multi-use space for workshops, seminars and special events, accommodation for youth camp and after school classes, restrooms, kitchen, and possibly a resale store to sell donated items to the public or an additional spay/neuter clinic for the public. Several of these spaces could connect to exterior spaces and could allow for additional parking and modified use of the barn and paddocks..

Currently, the SCCAS provides numerous programs and services for Santa Cruz County residents in align with our mission: "Through community involvement, education, adoption, and humane law enforcement, we work to preserve the well being of all animals and bring an end to the homeless animal crisis." These include the following programs and services:

For SCCAS volunteers:

- General volunteer orientations
- Species specific general volunteer training (cat, dog or rabbit)
- Dog Behavior 101
- Advanced Dog Behavior and Behavior Modification
- Cat Behavior 101
- Advanced Cat Behavior and Behavior Modification
- Puppy Handling
- Dog Nose-work
- Dog Play Group Workshop
- Cat Meet and Greets
- Dog Meet and Greets
- Photography of adoptable animals for website
- Volunteer Appreciation events

For SCCAS staff:

- Staff meetings
- Presentations from partnering agencies such as Sheriff's Office and Adult Protective Services
- Compassion Fatigue workshop
- Other continuing education workshops

For the general public:

- Administrative Citation and Dangerous Dog hearings
- Summer Camp
- Animal Advocates After School Club (youth volunteer group meeting weekday afternoons)
- Puppy Classes
- Tricks and other small group attendee dog training classes
- Private Behavior Consults
- Pet First Aid/CPR
- Shy Dogs seminar
- Pet Trust Seminar
- Catio Tour presentation
- Other pet owner continuing education seminars

Presently, these programs and services are held in the staff training room/kitchen area of the 7th Avenue shelter while the summer camp is held for six weeks in the Cottage Shop. This is the only meeting space/kitchen/lunch area at the shelter and is not adequate for SCCAS's current and future needs.

Remaining capital improvement funds exist from the development of the Live Oak Animal Shelter project and the county increased this amount by \$320,000 for a total of \$1 million in a recent refinancing with minimal to no cost increase due to the excellent interest rates at this time. SCCAS currently leases the facilities from the County at a cost equivalent to the original debt service incurred to develop the shelter. The County will review the additional cost of the remodel and will pass any increased costs on to SCCAS once the improvements are complete. It is anticipated to be less than \$60,000 per year.

The first step is for the County to hire an architect to review the needs with SCCAS and prepare a design that meets the requirements and accommodates the master plan and the County Planning requirements. Staff has requested that Teall Messer, the original architect for the shelter, provide a proposal to provide the design services. It is anticipated that the County will consider this proposal in the near future. Staff will provide updates as the project progresses.

Consent Agenda Item 5.7

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 15, 2016
SUBJECT: Authorize expenditure for Spay/Neuter Clinic Equipment

Recommendation:

Authorize General Manager to allocate funds from the Muriel R. Butler Living Trust designated for spay/neuter clinic equipment in the amount of \$35,000.

Discussion:

The funds are needed to purchase state-of-the-art spay/neuter equipment from a now-closed clinic valued at approximately \$55,000. The equipment was originally purchased in the fall of 2015, used three times a week, and is in almost new condition. The following equipment will improve and allow for expansion of operations in the veterinary clinic and possible addition of new spay and neuter clinic:

- 1) Stainless steel cages to house 32 animals of various sizes: \$18,000
Provide preoperative and recovery space for surgery patients and can also provide emergency housing for evacuation or hoarding situations.
- 2) Surgical suite equipment: \$25,000
All items required to operate a high volume spay and neuter clinic, items such as: surgery/exam tables, lights, anesthetic machines, refrigeration, autoclave, scales, washer/dryer, and other required furniture.
- 3) Surgical instruments and consumables: \$12,500
All instruments that are needed to assemble surgery packs used to perform soft-tissue surgery. Many boxes of required consumables for pack preparation and the operation of a spay and neuter clinic.

Consent Agenda Item 5.8

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 15, 2016
SUBJECT: 2016 Conflict of Interest Code Biennial Notice for the Animal Services Authority

Recommendation:

Approve 2016 Conflict of Interest Code Biennial Notice for the Animal Services Authority and adopt resolution amending the Conflict of Interest Code to add a designated position.

Discussion:

The Political Reform Act requires every local government agency to review its conflict-of-interest code biennially, currently due October 3, 2016. The Animal Services Authority must review its conflict-of-interest code and submit the attached notice to the County Clerk's Office indicating whether or not an amendment is necessary.

If amendments are necessary, the revised code must be forwarded to the code reviewing body, the Santa Cruz County Board of Supervisors, for approval within 90 days from the date the biennial notice is filed. An agency's amended code is not effective until it has been approved by the code reviewing body.

Attached is a copy of the amended code for the Animal Services Authority. The new Program and Development Manager position has been added to Exhibit A. Once approved by the Animal Services Authority, the amended code will be forwarded to the County Board of Supervisors for final approval.

2016 Local Agency Biennial Notice

Name of Agency: Santa Cruz County Animal Services Authority

Mailing Address: 2200 7th Avenue, Santa Cruz, CA 95062

Contact Person: Juanita Gunter Phone No. 831-454-7209

Email: Juanita.Gunter@santacruzcounty.us Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

An amendment is required. The following amendments are necessary:

(*Check all that apply.*)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.


Signature of Chief Executive Officer

8-9-16
Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2016**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

BEFORE THE ANIMAL SERVICES AUTHORITY BOARD
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. _____

On the motion of Board Member:
Duly seconded by Board Member:
The following resolution is adopted:

RESOLUTION ADOPTING AN AMENDED CONFLICT OF
INTEREST CODE ADDING A DESIGNATED POSITION

WHEREAS, the Santa Cruz County Animal Services Authority has previously adopted a Conflict of Interest Code pursuant to the Political Reform Act, Government Code Sections 81000, et seq., by incorporating, by reference, Title 2 of the California Code of Regulations Section 18730; and

WHEREAS, the Conflict of Interest Code has been amended to add the Program and Development Manager as a designated position; and

WHEREAS, this body has determined that the Attached Exhibit A accurately sets forth those positions which should be designated and the categories of financial interest which should be made reportable.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Board of the Santa Cruz County Animal Services Authority that its Conflict of Interest Code be amended to add the Program and Development Manager as a reportable designated position as set forth in Exhibit A attached hereto and incorporated herein. Designated officials and employees shall file Statement of Economic Interests in compliance with the provisions of Title 2, Division 6, of the California Code of Regulations Section 18730(b)(4)(A).

PASSED AND ADOPTED by the Board of the Santa Cruz County Animal Services Authority this 15th day of August, 2016 by the following vote:

AYES: Board Members
NOES: Board Members
ABSENT: Board Members

Chair of the Animal Services Authority Board

ATTEST: _____
Secretary of the Board

Approved as to Form:



Office of the County Counsel

CONFLICT OF INTEREST CODE OF THE SANTA CRUZ COUNTY

ANIMAL SERVICES AUTHORITY

Incorporation of Model Code. The terms of California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission along with the Exhibit in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of this Authority.

Designated Positions. The positions listed on Exhibit A are designated positions. Officers and employees holding these positions are deemed to make or participate in the making of decisions which may have a material effect on a financial interest.

Disclosure Statements. A person holding a designated position shall be assigned to one or more of the disclosure categories set forth on Exhibit B unless such persons are already required to file disclosure statement of economic interests under the provision of Section 87200 of the California Government Code. Each person assigned a disclosure category shall file an annual statement disclosing that person's interest in investments, real property, and income designated as reportable under the category to which the person's position is assigned in Exhibit A.

Place and Time of Filing.

1. Filing Originals. All persons holding designated positions with an assigned disclosure category shall file the original statement of economic interests with this agency.
2. Filing Copies. This Agency shall make and retain a copy and forward the originals of these statements to the County Clerk.
3. Initial Statements-After Code Adoption. A person holding a designated position with an assigned disclosure category shall submit and initial statement of economic interest within 30 days after the effective date of this Code.
4. Annual and Other Statements. Persons holding designated positions with an assigned disclosure category shall file annual statement of economic interest and other required statements pursuant to Section 5 of the Conflict of Interest Code provisions contained in California Code of Regulations Section 18730.

EXHIBIT ACONFLICT OF INTEREST CODESANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITYDESIGNATED POSITIONS

<u>ANIMAL SERVICES AUTHORITY</u>	<u>CATEGORIES</u>
1. Governing Board Members	1
2. Animal Services General Manager	1
3. Animal Services Shelter Manager	1
4. Animal Services Field Control Manager	1
5. Counsel	1
6. Controller	1
7. Veterinarian	1
<u>8. Program and Development Manager</u>	<u>1</u>

EXHIBIT BCONFLICT OF INTEREST CODESANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITYDISCLOSURE CATEGORIES

An interest in real property, income, or investment is reportable if the interest in real property, the income or source of income, or the investment may foreseeably be affected materially by any decision made or participated in by the designated employee by virtue of the employee's position.

"Interest in Real Property" means any interest therein, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property, if the fair market value of the interest is greater than \$1,000. Such interests of an individual include a business entity's share of interest in real property or any business entity or trust in which the designated employee or his or her spouse owns, directly, indirectly, or beneficially, a 10% or greater interest.

"Income" received from a public agency need not be disclosed. For purposes of exemption, the term "income from a public agency" includes Agency or county salary and income derived from publicly operated schools for teaching or consulting activities.

"Investments" include: (1) Any financial interest in or security issued by a business entity, included but not limited to common stock, preferred stock, rights, warrants, options, debt instruments, and any partnership interest or other ownership interest; and (2) A pro rata share of investments of any business entity or trust in which the designated employee or his or her spouse owns, directly, indirectly, or beneficially, a 10% interest or greater.

"Investments" do not include: (1) A time or demand deposit in a financial institution, shares in a credit union, any insurance policy, or any bond or other debt instrument issued by any government or government agency; or (2) Assets whose fair market value is less than \$1,000.

Designated employees in the following category or categories must report:

Category 1: Interested in Real Property, Income, Investments, and Management Positions Held by Designated Employee. All interests in real property, income, and investments, and any business entity in which the designated employee is a director, officer, partner, trustee, employee or holds any position of management. Financial interests are

reportable only if located within or subject to the jurisdiction of the agency or if the business entity is doing business or planning to do business in the jurisdiction or has done business within the jurisdiction at any time during the two years prior to the filing of the statement.

Category 2: Interests in Contractors with Agency:

a. Investments, income – Contractors with Agency. Investments in and income from any business entity which, within the last two years, has contracted or subcontracted, or in the foreseeable future may contract or subcontract, with this agency to provide services, supplies, materials, machinery or equipment to this agency.

b. Management Position with Agency. His or her status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity, which, within the last two years, has contracted or subcontracted with this agency to provide services, supplies, materials, machinery, or equipment to this agency.

Category 3: Interests in Real Property. All interests in real property within the jurisdiction of the Agency.

Category 4: Income. All income (including gifts) from any source located or doing business within the jurisdiction of the Agency.


Category 5: Investments. All investments in business entities located in or owning real property within the jurisdiction of the Agency.

Category 6: Real Estate, Building and Construction Industry. All investments in and any income from sources engaged in selling or buying real estate or engaged in the construction or building industry within the jurisdiction of the Agency.

DECLARATION OF GENERAL MANAGER OF THE
SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY

The proposed conflict-of-interest code specifically enumerates each of the positions within the agency that involve the making or participation in the making of decisions which may foreseeably have a material financial effect on any financial interest and does not designate positions that are clerical in nature, or which do not otherwise influence agency decisions. The disclosure categories have been written to address foreseeable issues that may create a conflict of interest. The agency has satisfied all of the requirements of Title 2, Division 6, of the California Code of Regulations Section 18730.

Date: 8-9-15



Melanie Sobel
General Manager

Santa Cruz County Animal Services Authority
Agency Name

Consent Agenda Item 5.9

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 15, 2016
SUBJECT: Continue to Next Meeting the Revision of SCCAS Policy and Procedures
#210 and #220

Recommendation:

Continue to next meeting the revision of SCCAS policy and procedures #210 and #220.

Regular Agenda Item 6.1

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 15, 2016
SUBJECT: General Manager's Oral Report

General Manager will present an oral report on the Santa Cruz County Animal Shelter.

Regular Agenda Item 6.2

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 15, 2016
SUBJECT: Financial Report for the periods ending June 30, 2016 and July 31, 2016

Recommendation:

Approve the Financial Report as presented for the period ending June 30, 2016 and July 31, 2016.

Discussion:

The fiscal year 2015-16 financial report ending June 30, 2016 reflects total revenues of \$3,773,811 and expenditures of \$3,910,057. Total revenues are 109% of a potential 100%. The percentage of expenditures is 96.3%.

Licensing revenues for FY15-16 are \$331,474. Last year's licensing revenues were \$333,062.

The Financial Report ending July 31, 2016 reflects total revenues of \$77,881 and expenditures of \$240,938. Current total revenues are 2% of a potential 8%. The percentage of current year expenditures is at 6%.

Licensing revenues YTD are \$23,806. At this point last year licensing revenues were \$28,629.

Santa Cruz County Animal Services Authority
 Financial Summary for Fiscal Year 2015-2016
 For Months Ending June 30, 2016

Revenues:	2015-16 Adj. Budget	2015-16 Esti/Actuals	2015-16 YTD Actuals	YTD Budget Remaining	YTD EA's Remaining	2014-15 YTD Actuals
ANIMAL LICENSES	\$345,000	\$330,000	\$331,474	\$13,526	(\$1,474)	\$333,062
INTEREST	\$14,000	\$18,500	\$19,032	(\$5,032)	(\$532)	\$14,050
RENTS & CONCESSIONS	\$200	\$200	\$169	\$31	\$31	\$408
RENTAL DEPOSIT/FORFEIT REVENUE	\$160	\$200	\$140	\$20	\$60	\$160
ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$4,749
HUMANE SERVICES	\$290,000	\$290,000	\$293,574	(\$3,574)	(\$3,574)	\$284,359
ADMINISTRATIVE SERVICES	\$1,200	\$1,800	\$2,084	(\$884)	(\$284)	\$1,110
COST RECOVERY-OTHER	\$7,500	\$8,500	\$9,118	(\$1,618)	(\$618)	\$8,221
MEMBER CONTRIBUTION	\$2,352,796	\$2,352,796	\$2,352,796	\$0	\$0	\$2,262,304
CHARGES FOR CURRENT SERVICES	\$53,000	\$56,498	\$56,629	(\$3,629)	(\$131)	\$50,566
ADMIN FINE FEES	\$25,000	\$26,000	\$26,720	(\$1,720)	(\$720)	\$19,775
GRANT SERVICES-NON INTERGOV	\$0	\$7,033	\$7,033	(\$7,033)	\$0	\$6,125
ANIMAL MICROCHIP FEES	\$24,000	\$21,000	\$20,923	\$3,077	\$77	\$22,866
ANIMAL RABIES FEES	\$8,000	\$15,000	\$15,232	(\$7,232)	(\$232)	\$7,079
ANIMAL SPAY&NEUTER FEES	\$110,000	\$116,000	\$119,899	(\$9,899)	(\$3,899)	\$151,126
SALES-OTHER-TAXABLE	\$28,000	\$62,000	\$61,654	(\$33,654)	\$346	\$35,405
CASH OVERRAGES	\$0	\$42	\$43	(\$43)	(\$1)	\$13
CONTRIBUTIONS and DONATIONS	\$170,000	\$400,000	\$418,090	(\$248,090)	(\$18,090)	\$178,997
INSURANCE PROCEEDS	\$0	\$874	\$874	(\$874)	\$0	\$0
NSF CHECKS	\$0	(\$79)	(\$57)	\$57	(\$22)	(\$58)
NSF CHECKS-RETURNED CHECK FEE	\$0	\$160	\$190	(\$190)	(\$30)	\$160
OTHER REVENUE	\$34,000	\$35,000	\$38,196	(\$4,196)	(\$3,196)	\$36,434
UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	\$0
BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES:	\$3,462,856	\$3,741,524	\$3,773,811	(\$310,955)	(\$32,287)	\$3,416,910

Less Expenditures:

Salaries and Benefits	\$2,705,951	\$2,613,612	\$2,710,107	(\$4,156)	(\$96,495)	\$2,488,686
Services and Supplies	\$1,054,648	\$1,044,025	\$1,054,677	(\$29)	(\$10,652)	\$974,900
Other Uses	\$145,272	\$145,272	\$145,273	(\$1)	(\$1)	\$111,242
Fixed Assets	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$3,905,871	\$3,802,909	\$3,910,057	(\$4,186)	(\$107,148)	\$3,574,828

Plus Contingency:

TOTAL EXPENDITURES INCLUDING CONTINGENCY:	\$156,235	\$0	\$0	\$156,235	(\$0)	\$0
	\$4,062,106	\$3,802,909	\$3,910,057	\$152,049	(\$107,148)	\$3,574,828

NET REVENUES OVER (UNDER) EXPENDITURES

	(\$599,250)	(\$61,385)	(\$136,246)	(\$463,004)	\$74,861	(\$157,918)
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BEGINNING FUND BALANCE - UNDESIGNATED
 (audited ending balance from 6/30/15)

	\$1,778,632	\$1,778,632	\$1,778,632	\$1,778,632	\$1,778,632	\$0
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ENDING FUND BALANCE - UNDESIGNATED

	\$1,179,382	\$1,717,247	\$1,642,386	\$1,315,628	\$1,853,493	(\$157,918)
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ANIMAL LICENSE DETAIL

	2015-2016 YTD Actuals	2014-2015 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$9,840	\$10,150	(\$310)
LICENSES - SANTA CRUZ	\$55,204	\$57,086	(\$1,883)
LICENSES- SCOTTS VALLEY	\$18,049	\$18,773	(\$724)
LICENSES- COUNTY	\$205,074	\$206,229	(\$1,155)
LICENSES- WATSONVILLE	\$43,308	\$40,824	\$2,484

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/15 is \$545,023 (audited)

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/15 is \$900 (audited)

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2015-2016

As of 6/30/16 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Acct	Acct Title	2015-16		June Actuals	2015-16 YTD Actuals	YTD Budget Remaining	YTD EA's Remaining	100%		100%		COMPARE		2014-15 YTD Actuals	June Actuals	2014-15 Est./Actuals
		Adj. Budget	Est./Actuals					Percentage of CY Budget Actualized	Percentage of CY EA's Actualized	Percentage of PY Eas Actualized	THRU JUNE PY ACTUALS	2014-15 YTD Actuals				
51000	SALARIES & BENEF	\$2,705,951	\$2,613,612	\$239,423	\$2,710,107	(\$4,156)	(\$6,485)	100.15%	103.69%	99.75%	\$221,421	\$239,536	\$2,494,980	\$239,536	\$2,494,980	
61000	SERVICES & SUPPL	\$1,054,648	\$1,044,025	\$113,859	\$1,094,677	(\$4,156)	(\$10,652)	100.00%	101.02%	101.56%	\$79,777	\$119,493	\$959,949	\$119,493	\$959,949	
90000	OTHER USES	\$145,272	\$145,272	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	100.00%	\$34,031	\$0	\$111,242	\$0	\$111,242	
86110	BUILDINGS AND IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	0.00%	\$0	\$0	\$0	\$0	\$0	
86204	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	0.00%	\$0	\$0	\$0	\$0	\$0	
98700	CONTINGENCIES	\$456,235	\$0	\$0	\$0	\$156,235	\$0	0.00%	#DIV/0!	0.00%	\$0	\$0	\$0	\$0	\$0	
51000-98700	TOTAL EXPENDITURES	\$4,062,106	\$3,802,909	\$327,345	\$3,910,057	\$152,049	(\$107,148)	96.26%	102.82%	152.75%	\$335,229	\$359,029	\$3,566,171	\$359,029	\$3,566,171	
40100-42500	TOTAL REVENUES	\$3,462,856	\$3,741,524	\$136,661	\$3,773,811	(\$310,955)	(\$32,287)	106.98%	100.86%	100.70%	\$356,901	\$121,451	\$3,393,132	\$121,451	\$3,393,132	
	NET COST	\$599,250	\$61,385	(\$190,654)	\$136,246	\$483,004	(\$74,881)	22.74%	221.95%	91.26%	\$21,872	(\$237,578)	\$173,039	(\$237,578)	\$173,039	
51000	REGULAR PAY-PER	1,658,627	1,603,403	\$131,846	\$1,664,850	(\$6,233)	(\$51,447)	100.38%	103.83%	100.01%	\$166,546	\$163,174	1,498,199	\$163,174	1,498,199	
51005	OVERTIME PAY-PE	3,880	7,005	\$318	\$6,632	(\$2,752)	\$373	170.93%	94.67%	100.81%	\$4,379	\$260	2,235	\$260	2,235	
51010	REGULAR PAY-EXT	52,686	46,330	\$6,101	\$49,847	\$2,839	(\$3,517)	97.47%	107.59%	97.04%	\$6,901	\$1,232	44,255	\$1,232	44,255	
51040	DIFFERENTIAL PAY	26,190	24,444	\$3,282	\$25,526	\$664	(\$1,002)	94.61%	104.43%	98.16%	\$1,097	\$2,199	24,888	\$2,199	24,888	
52015	OASDI-SOCIAL SE	134,991	123,896	\$10,473	\$128,814	\$6,177	(\$4,918)	95.42%	103.97%	100.01%	\$12,586	\$12,586	116,205	\$12,586	116,205	
52016	RETIREMENT	304,252	282,721	\$22,974	\$293,561	\$10,691	(\$10,840)	96.49%	103.83%	99.43%	\$20,773	\$28,283	274,339	\$28,283	274,339	
53010	EMPLOYEE INSURA	434,065	434,553	\$30,972	\$449,616	(\$15,551)	(\$15,063)	103.58%	103.47%	100.47%	\$44,237	\$36,926	403,481	\$36,926	403,481	
53015	UNEMPLOYMENT IN	5,538	5,538	\$0	\$5,538	\$0	\$0	100.00%	100.00%	27.90%	\$1,939	(\$5,011)	6,950	(\$5,011)	6,950	
54015	WORKERS COMPENS	85,722	85,722	\$0	\$85,722	\$0	\$0	100.00%	100.00%	100.00%	(\$36,706)	\$0	124,428	(\$36,706)	124,428	
51000	SALARIES & BENEF	\$2,705,951	\$2,613,612	\$204,787	\$2,710,107	(\$4,156)	(\$6,485)	100.15%	103.69%	99.75%	\$221,421	\$239,536	\$2,494,980	\$239,536	\$2,494,980	
61115	POLICE SAFETY EQUIPMENT	500	500	\$396	\$396	\$104	\$104	79.20%	79.20%	54.71%	\$24	\$24	300	\$24	300	
61125	POLICE SAFETY EQUIPMENT	2,500	2,500	\$148	\$2,412	\$88	\$88	96.50%	96.50%	83.62%	\$347	(\$347)	3,300	\$347	3,300	
61215	RADIO SERVICES	28,000	29,000	\$2,359	\$28,857	(\$857)	\$143	103.06%	99.51%	98.11%	\$2,759	\$1,106	28,000	\$2,759	28,000	
61220	TELECOM SERVICES	26,000	30,500	\$2,678	\$33,635	(\$7,935)	(\$3,435)	130.52%	111.26%	96.74%	\$27,781	\$6,762	26,000	\$6,762	26,000	
61310	FOOD	7,500	8,000	\$573	\$8,810	(\$1,310)	(\$810)	117.47%	110.13%	105.97%	\$333	\$1,195	8,000	\$333	8,000	
61412	JANITORIAL SERVICES	9,000	9,000	\$0	\$9,000	\$264	\$264	97.07%	97.07%	97.07%	\$0	\$0	9,000	\$0	9,000	
61525	LIABILITY INSURANCE	32,519	32,519	\$0	\$32,519	\$727	\$727	97.77%	97.77%	100.00%	\$0	(\$727)	32,519	\$0	32,519	
61535	OTHER INSURANCE	2,927	2,000	\$0	\$1,000	\$1,927	\$1,000	34.16%	50.00%	0.00%	\$0	\$1,000	2,000	\$0	2,000	
61725	MAINT-OFFICE EQUIPMENT	600	700	\$62	\$711	(\$111)	(\$111)	118.42%	101.50%	87.60%	\$0	\$185	600	\$0	600	
61730	MAINT-OTHER EQUIP-SVCS	2,000	2,000	\$192	\$1,383	\$617	\$617	69.15%	69.15%	90.19%	\$526	\$526	2,500	\$526	2,500	
61835	FACILITIES MAINT	2,000	2,000	\$31	\$1,280	\$720	\$720	64.02%	64.02%	93.00%	\$2,750	(\$1,510)	3,000	\$423	3,000	
61845	MAINT STRUCT IM	22,000	22,000	\$5,885	\$18,009	\$3,991	\$3,991	81.86%	81.86%	102.31%	\$19,438	(\$1,438)	19,000	\$4,735	19,000	
61846	MAINT STRUCTIMPS/GRDS-OTHER-SUPPLIES	2,500	2,500	\$0	\$1,430	\$1,070	\$1,070	57.21%	72.60%	72.60%	\$341	\$341	1,500	\$341	1,500	
61920	MAINT-STRUCTIMPS/GRDS-OTHER-SUPPLIES	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	0	\$0	0	
61922	MEDICAL, DENTAL & LAB SUPPLIES	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	0	\$0	0	
82020	OTHER MEDICAL MATERIALS	100,000	93,000	\$18,596	\$101,133	(\$8,133)	(\$8,133)	101.13%	108.74%	105.28%	\$3,750	\$18,155	92,500	\$3,750	92,500	
82020	MEMBERSHIPS	1,500	1,700	\$140	\$1,516	(\$16)	\$184	101.07%	89.18%	107.37%	(\$305)	\$125	1,696	(\$305)	1,696	
82111	MISCELLANEOUS EXPENSES	8,500	6,310	\$0	\$6,310	\$2,190	\$0	74.23%	100.00%	83.82%	\$7,125	(\$815)	8,500	\$7,125	8,500	

Pos + = UP
Neg (-) = DOWN

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2015-2016

As of 6/30/16 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Acct	Acct Title	2015-16		June Actuals	2015-16 YTD Actuals	YTD Budget Remaining	YTD EA's Remaining	100%		100%		2014-15 YTD Actuals	COMPARE		2014-15 Est./Actuals
		Adj. Budget	Est./Actuals					Percentage of CY Budget Actualized	Percentage of CY EA's Actualized	THRU JUNE PY ACTUALS	JUNE ACTUALS				
62112	CASH SHORTAGES	0	0	\$0	\$0	(\$0)	(\$0)	#DIV/0!	#DIV/0!	100%	100%	\$0	(\$0)	\$0	0
62214	DUPLICATING SVCS.	4,000	3,500	\$1,005	\$4,158	(\$158)	(\$658)	103.95%	118.80%	79.19%	79.19%	\$3,167	\$981	\$110	4,000
62219	MISC NONINVENTORIAL ITEMS EXPENSE	0	62	\$481	\$543	(\$43)	(\$481)	#DIV/0!	875.56%	100.00%	100.00%	\$1,090	(\$547)	\$0	1,090
62221	PC SOFTWARE PURCHASES	2,500	1,800	\$0	\$1,208	\$1,292	\$592	48.32%	67.11%	67.20%	67.20%	\$1,008	\$200	\$0	1,500
62222	POSTAGE	7,000	7,000	\$1,009	\$6,904	\$96	\$96	98.63%	100.76%	100.76%	100.76%	\$7,557	(\$653)	\$127	7,500
62223	SUBSCRIPTIONS/PERIODICALS	125	125	\$0	\$125	\$125	\$125	0.00%	0.00%	100.00%	100.00%	\$125	(\$125)	\$0	125
62225	NON-PC SOFTWARE	75,000	65,000	\$5,411	\$65,285	\$9,715	(\$265)	87.05%	100.44%	103.98%	103.98%	\$65,508	(\$221)	\$12,028	63,000
62226	INVENTORIAL ITEMS	250	250	\$0	\$0	\$250	\$250	0.00%	0.00%	0.00%	0.00%	\$0	\$0	\$0	250
62301	ACCOUNTING & AUDITING	6,800	2,000	\$1,700	\$2,974	\$3,826	(\$74)	43.74%	148.70%	92.14%	92.14%	\$14,281	(\$11,307)	\$0	15,500
62310	BANKING SERVICES	13,000	13,000	\$7,654	\$13,154	(\$154)	(\$154)	101.19%	101.19%	94.34%	94.34%	\$890	\$890	\$6,984	13,000
62316	COMPUTER PROF SVCS	34,000	33,000	\$2,814	\$33,760	\$240	(\$760)	99.29%	102.30%	96.92%	96.92%	\$24,231	\$9,529	\$2,144	25,000
62317	CONSULTING/TPC SVCE.	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	0
62318	COUNTY COUNSEL	19,250	20,000	\$315	\$19,938	(\$688)	\$62	103.57%	99.69%	99.69%	99.69%	\$19,440	\$498	\$88	19,500
62325	DATA PROCESSING	65,000	63,882	\$0	\$63,882	\$1,118	\$0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	0
62330	DPW SERVICES - GENERAL MONEY	0	1,503	\$0	\$1,503	\$1,118	\$0	98.28%	100.00%	100.00%	100.00%	\$54,434	\$0	\$0	54,500
62381	PROF & SPECIAL	87,000	145,000	\$7,262	\$131,909	\$15,091	(\$0)	#DIV/0!	100.02%	99.88%	99.88%	\$0	\$9,448	\$0	0
62389	VETERINARIAN SERVICES	0	86,000	\$17,979	\$97,969	\$15,091	(\$13,091)	89.73%	90.97%	103.91%	103.91%	\$114,302	\$17,507	\$0	80,000
62600	EQUIPMENT RENTS & LEASES-	0	2,101	\$380	\$1,909	(\$1,909)	(\$1,909)	112.61%	113.92%	239.92%	239.92%	\$88,212	\$9,758	\$1,545	80,000
62710	FIELD EQUIPMENT	198,842	198,842	\$49,607	\$198,501	\$341	\$341	99.83%	99.83%	99.34%	99.34%	\$197,523	\$978	\$816	340
62801	ADVERTISING & PROMOTION	1,200	4,575	\$157	\$4,832	(\$3,632)	(\$157)	402.69%	103.36%	76.12%	76.12%	\$761	\$4,071	(\$149)	198,842
62842	INVENTORY MATERIALS PURCHASED	2,000	8,551	\$580	\$8,953	(\$6,953)	(\$402)	447.64%	104.70%	105.55%	105.55%	\$2,850	\$6,103	\$1,000	2,700
62857	SPECIAL MISC EXP-SUPPLIES	20,000	20,000	\$100	\$18,462	\$1,538	\$1,538	92.31%	92.31%	94.15%	94.15%	\$18,830	(\$368)	\$755	20,000
62890	SUBSCRIPTIONS/BOOKS	500	500	\$33	\$290	\$210	\$210	57.92%	85.53%	80.68%	80.68%	\$403	(\$23)	\$23	500
62893	TOWING	500	500	\$0	\$428	\$72	\$72	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$24	\$0	500
62914	TRAVEL-EDUCATION	2,500	2,500	\$222	\$1,622	\$878	\$878	64.88%	64.88%	93.33%	93.33%	\$700	\$922	\$0	0
62922	TRAVEL-LODGING	1,200	1,200	\$326	\$1,392	(\$192)	(\$192)	116.04%	116.04%	91.42%	91.42%	\$1,097	\$295	\$250	750
62924	TRAVEL-MEALS	500	500	\$213	\$441	\$59	\$59	88.23%	88.23%	4.12%	4.12%	\$21	\$421	\$0	1,200
62926	TRAVEL-MILEAGE	1,000	1,018	\$0	\$1,018	(\$18)	\$0	101.79%	99.99%	82.55%	82.55%	\$908	\$110	\$0	500
62928	TRAVEL-OTHER	100	392	\$0	\$392	(\$392)	\$1	391.50%	98.87%	92.78%	92.78%	\$742	(\$391)	\$46	1,100
62930	REGISTRATIONS	335	395	\$50	\$360	(\$25)	\$35	107.46%	100.00%	100.00%	100.00%	\$335	\$25	\$0	335
62935	SERVICE CENTER	35,000	33,500	\$2,661	\$40,518	(\$5,518)	(\$7,018)	115.76%	120.95%	107.96%	107.96%	\$21,593	\$18,925	\$3,701	20,000
62940	TRAVEL ADVANCES	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	0
63070	UTILITIES	82,000	83,000	\$6,827	\$84,856	(\$2,856)	(\$1,856)	103.24%	101.99%	108.19%	108.19%	\$84,387	\$269	\$14,541	78,000
74230	PRINCIPAL ON LEASE PURCHASES	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	0
61090	SERVICES & SUPPLIES	\$1,054,548	\$1,044,025	\$113,859	\$1,054,677	(\$23)	(\$10,952)	100.00%	101.02%	101.56%	101.56%	\$974,900	\$301,198	\$119,493	\$959,949

Pos + = UP
Neg (-) = DOWN

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2015-2016

As of 6/30/16 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Acct	Acct Title	2015-16		2015-16 YTD Actuals	May Actuals	June Actuals	2015-16 YTD Actuals	YTD Budget Remaining (\$)	YTD EA's Remaining (\$)	100%		100%		2014-15 YTD Actuals	COMPARE		June Actuals	2014-15 Est./Actuals
		Adj. Budget	Est./Actuals							Percentage of CY Budget Actualized	Percentage of CY EA's Actualized	Percentage of PY Eas Actualized	THRU JUNE PY ACTUALS		JUNE ACTUALS			
75315 90001	COUNTY OVERHEAD (see 3550) OPERATING TRSF OUT	\$145,272	\$145,272	\$0	\$0	\$0	\$0	\$0	\$0	100.00%	100.00%	100.00%	\$111,242	\$0	\$0	\$0	\$0	\$0
90000	OTHER USES	\$145,272	\$145,272	\$0	\$0	\$0	\$0	\$0	\$0	100.00%	100.00%	100.00%	\$111,242	\$0	\$0	\$0	\$0	\$0
86204	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0
98700	APPROP FOR CONTINGENCIES	\$156,235	\$0	\$0	\$0	\$0	\$0	\$156,235	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$156,235	\$0	\$0	\$0	\$0	\$0	\$156,235	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	\$0
40230	ANIMAL LICENSES	\$345,000	\$330,000	\$331,474	\$19,333	\$45,589	\$331,474	\$13,526	(\$1,474)	96.08%	100.45%	99.42%	\$333,062	\$0	\$0	\$0	\$0	\$0
40430	INTEREST	\$14,000	\$18,500	\$19,032	\$1,622	\$1,590	\$19,032	(\$6,032)	(\$532)	135.94%	102.87%	109.76%	\$14,050	\$0	\$0	\$0	\$0	\$0
40440	RENTS & CONCESS	\$200	\$200	\$169	\$46	\$0	\$169	\$31	\$31	84.41%	84.41%	196.09%	\$408	\$0	\$0	\$0	\$0	\$0
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$160	\$200	\$140	\$0	\$0	\$140	\$20	\$60	87.50%	70.00%	100.00%	\$160	\$0	\$0	\$0	\$0	\$0
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$4,749	\$0	\$0	\$0	\$0	\$0
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0
41510	HUMANE SERVICES	\$290,000	\$290,000	\$293,574	\$22,507	\$31,762	\$293,574	(\$3,574)	(\$3,574)	101.23%	101.23%	101.56%	\$284,359	\$0	\$0	\$0	\$0	\$0
42010	ADMINISTRATIVE SERVICES	\$1,200	\$1,800	\$2,084	\$198	\$360	\$2,084	(\$664)	(\$264)	173.67%	115.78%	92.50%	\$1,110	\$0	\$0	\$0	\$0	\$0
42022	COST RECOVERY-OTHER	\$7,500	\$8,500	\$9,118	\$579	\$957	\$9,118	(\$1,618)	(\$518)	121.56%	107.27%	109.61%	\$8,221	\$0	\$0	\$0	\$0	\$0
42044	MEMBER CONTRIBUTION	\$2,352,796	\$2,352,796	\$2,452,796	\$4,150	\$131	\$2,452,796	(\$3,629)	(\$131)	100.00%	100.00%	100.00%	\$2,262,304	\$0	\$0	\$0	\$0	\$0
42047	OTHER CHARGES CURRENT SERVICES	\$53,000	\$56,498	\$56,629	\$4,825	\$3,012	\$56,629	(\$1,720)	(\$720)	106.88%	102.77%	101.41%	\$50,566	\$0	\$0	\$0	\$0	\$0
42073	ADMINISTRATIVE FINE FEES	\$25,000	\$26,000	\$26,720	\$0	\$0	\$26,720	\$0	\$0	100.00%	100.00%	101.33%	\$19,775	\$0	\$0	\$0	\$0	\$0
42074	GRANT SERVICES-NON INTERGOV	\$0	\$7,033	\$7,033	\$0	\$0	\$7,033	(\$7,033)	\$0	#DIV/0!	100.00%	100.00%	\$6,125	\$0	\$0	\$0	\$0	\$0
42205	ANIMAL MICROCHIP FEES	\$24,000	\$21,000	\$20,923	\$1,225	\$1,670	\$20,923	\$3,077	\$77	87.18%	99.63%	101.62%	\$19,775	\$0	\$0	\$0	\$0	\$0
42206	ANIMAL RABIES FEES	\$8,000	\$15,000	\$15,232	\$1,013	\$1,643	\$15,232	(\$232)	(\$232)	190.40%	101.55%	101.13%	\$22,866	\$0	\$0	\$0	\$0	\$0
42207	ANIMAL SPAY&NEUTER FEES	\$110,000	\$116,000	\$119,899	\$8,120	\$11,195	\$119,899	(\$9,899)	(\$3,896)	109.00%	103.36%	101.43%	\$7,079	\$0	\$0	\$0	\$0	\$0
42234	SALES-OTHER-TAXABLE	\$28,000	\$62,000	\$61,654	\$3,806	\$4,405	\$61,654	(\$3,654)	\$346	220.19%	99.44%	107.29%	\$35,405	\$0	\$0	\$0	\$0	\$0
42362	CASH OVERAGES	\$0	\$42	\$43	\$0	\$1	\$43	(\$43)	(\$43)	#DIV/0!	102.38%	103.00%	\$13	\$0	\$0	\$0	\$0	\$0
42372	CONTRIBUTIONS AND DONATIONS	\$170,000	\$400,000	\$418,090	\$17,742	\$127,462	\$418,090	(\$248,090)	(\$18,090)	245.94%	104.52%	105.29%	\$178,997	\$0	\$0	\$0	\$0	\$0
42375	INSURANCE PROCEEDS	\$0	\$874	\$874	\$0	\$0	\$874	(\$874)	\$0	#DIV/0!	99.95%	66.67%	\$874	\$0	\$0	\$0	\$0	\$0
42380	NSF CHECKS	\$0	(\$79)	(\$79)	\$0	\$22	(\$79)	\$57	(\$22)	#DIV/0!	72.47%	100.00%	(\$58)	\$0	\$0	\$0	\$0	\$0
42381	NSF CHECKS-RETURNED CHECK	\$0	\$160	\$190	\$0	\$30	\$190	(\$190)	(\$30)	#DIV/0!	118.75%	100.00%	\$160	\$0	\$0	\$0	\$0	\$0
42384	OTHER REVENUE	\$34,000	\$35,000	\$38,196	\$575	\$20,349	\$38,196	(\$4,196)	(\$3,196)	112.34%	109.13%	113.85%	\$36,434	\$0	\$0	\$0	\$0	\$0
42390	UNCLAIMED MONEY-ES-CHEATED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0
42982	LICENSES - SANTA CRUZ	\$0	\$0	\$9,840	\$609	\$1,172	\$9,840	(\$9,840)	(\$9,840)	0.00%	0.00%	0.00%	\$10,150	\$0	\$0	\$0	\$0	\$0
42983	LICENSES - SCOTT'S VALLEY	\$0	\$0	\$55,204	\$2,202	\$8,031	\$55,204	(\$55,204)	(\$55,204)	#DIV/0!	0.00%	#DIV/0!	\$97,086	\$0	\$0	\$0	\$0	\$0
42984	LICENSES- COUNTY	\$0	\$0	\$18,049	\$680	\$2,375	\$18,049	(\$18,049)	(\$18,049)	#DIV/0!	0.00%	#DIV/0!	\$18,773	\$0	\$0	\$0	\$0	\$0
42986	LICENSES- WATSONVILLE	\$0	\$0	\$205,074	\$12,882	\$28,808	\$205,074	(\$205,074)	(\$205,074)	#DIV/0!	0.00%	#DIV/0!	\$206,229	\$0	\$0	\$0	\$0	\$0
40100-42500	REVENUES	\$3,462,856	\$3,741,524	\$3,773,811	\$136,661	\$250,188	\$3,773,811	(\$319,955)	(\$32,287)	108.98%	100.86%	100.70%	\$3,416,910	\$0	\$0	\$0	\$0	\$0
														\$356,901	\$121,451	\$3,393,132		

Santa Cruz County Animal Services Authority
 Financial Summary for Fiscal Year 2016-2017
 For Months Ending July 31, 2016

Revenues:	2016-17 Final Budget	2016-17 YTD Actuals	YTD Remaining	2015-16 YTD Actuals
ANIMAL LICENSES	\$330,000	\$23,806	\$306,194	\$28,629
INTEREST	\$16,000	\$0	\$16,000	\$1,358
RENTS & CONCESSIONS	\$200	\$0	\$200	\$43
RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$0	\$200	\$0
ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0
HUMANE SERVICES	\$290,000	\$27,734	\$262,266	\$21,494
ADMINISTRATIVE SERVICES	\$1,750	\$239	\$1,511	\$50
COST RECOVERY-OTHER	\$7,500	\$697	\$6,803	\$476
MEMBER CONTRIBUTION	\$2,493,964	\$0	\$2,493,964	\$498,783
CHARGES FOR CURRENT SERVICES	\$58,000	(\$375)	\$58,375	\$6,100
ADMIN FINE FEES	\$20,000	\$1,625	\$18,375	\$750
GRANT SERVICES-NON INTERGOV	\$0	\$0	\$0	\$15,000
ANIMAL MICROCHIP FEES	\$22,000	\$1,330	\$20,670	\$1,685
ANIMAL RABIES FEES	\$16,000	\$1,396	\$14,604	\$902
ANIMAL SPAY&NEUTER FEES	\$110,000	\$9,091	\$100,909	\$8,435
SALES-OTHER-TAXABLE	\$65,000	\$4,702	\$60,298	\$5,610
CASH OVERAGES	\$0	\$5	(\$5)	\$0
CONTRIBUTIONS and DONATIONS	\$190,000	\$5,941	\$184,059	\$21,911
INSURANCE PROCEEDS	\$0	\$0	\$0	\$0
NSF CHECKS	\$0	\$0	\$0	\$0
NSF CHECKS-RETURNED CHECK FEE	\$0	\$40	(\$40)	\$0
OTHER REVENUE	\$34,000	\$1,650	\$32,350	\$1,335
UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0
BOND PROCEEDS	\$0	\$0	\$0	\$0
TOTAL REVENUES:	\$3,654,614	\$77,881	\$3,576,733	\$612,561

Less Expenditures:

Salaries and Benefits	\$2,792,312	\$118,788	\$2,673,524	\$119,742
Services and Supplies	\$1,025,371	\$122,143	\$903,228	\$48,020
Other Uses	\$55,540	\$0	\$55,540	\$0
Fixed Assets	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$3,873,223	\$240,932	\$3,632,291	\$167,762

Plus Contingency:

\$154,929	\$0	\$154,929	\$0	
TOTAL EXPENDITURES INCLUDING CONTINGENCY:	\$4,028,152	\$240,932	\$3,787,220	\$167,762

NET REVENUES OVER (UNDER) EXPENDITURE	(\$373,538)	(\$163,050)	(\$210,488)	\$444,799
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BEGINNING FUND BALANCE - UNDESIGNATED (unaudited ending balance from 6/30/16)	\$1,642,386	\$1,642,386	\$1,642,386	\$0
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ENDING FUND BALANCE - UNDESIGNATED	\$1,268,848	\$1,479,336	\$1,431,898	\$444,799
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ANIMAL LICENSE DETAIL

	2016-17 YTD Actuals	2015-16 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$580	\$770	(\$190)
LICENSES - SANTA CRUZ	\$3,863	\$5,007	(\$1,144)
LICENSES- SCOTTS VALLEY	\$1,154	\$1,600	(\$446)
LICENSES- COUNTY	\$14,904	\$17,939	(\$3,035)
LICENSES- WATSONVILLE	\$3,305	\$3,313	(\$8)

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/16 is \$545,023 (Unaudited)

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/16 is \$900 (Unaudited)

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2016-2017

As of 7/31/16 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	2016-17		July Actuals	2016-17 YTD Actuals	YTD Remaining	8%		2015-16 YTD Actuals	COMPARE		July Actuals	2015-16 Est./Actuals
		Final Budget	Est./Actuals				Percentage of CY Budget Actualized	Percentage of PY Eas Actualized		THRU JULY PY ACTUALS	JULY ACTUALS		
51000	SALARIES & BENF	\$2,792,312	\$2,792,312	\$118,788	\$118,788	\$2,673,524	4.25%	\$119,742	\$74,124	(\$954)	\$119,742	\$2,613,612	
61000	SERVICES & SUPL	\$1,025,371	\$1,025,371	\$0	\$0	\$903,228	11.91%	\$48,020	\$0	\$0	\$48,020	\$1,044,025	
90000	OTHER USES	\$55,540	\$55,540	\$0	\$0	\$55,540	0.00%	\$0	\$0	\$0	\$0	\$145,272	
86110	BUILDINGS AND IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0	\$0	
86204	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0	\$0	
98700	CONTINGENCIES	\$154,929	\$154,929	\$0	\$0	\$154,929	0.00%	\$0	\$0	\$0	\$0	\$0	
51000-98700	TOTAL EXPENDITURES	\$4,028,152	\$4,028,152	\$240,932	\$240,932	\$3,787,220	5.98%	\$167,762	\$73,170	\$73,170	\$167,762	\$3,802,909	
40100-42500	TOTAL REVENUES	\$3,654,614	\$3,654,614	\$77,881	\$77,881	\$3,576,733	2.13%	\$612,561	(\$534,679)	(\$534,679)	\$612,561	\$3,741,524	
	NET COST	\$373,538	\$373,538	\$163,050	\$163,050	\$210,488	43.65%	(\$444,799)	(\$607,850)	(\$607,850)	(\$444,799)	\$61,385	
51000	REGULAR PAY-PER	1,751,448	1,751,448	\$75,721	\$75,721	\$1,675,727	4.32%	\$76,862	(\$942)	(\$942)	\$76,862	1,603,403	
51005	OVERTIME PAY-PE	3,880	3,880	\$241	\$241	\$3,639	6.22%	\$1,329	(\$1,088)	(\$1,088)	\$1,329	7,005	
51010	REGULAR PAY-EXT	52,686	52,686	\$2,861	\$2,861	\$49,825	5.43%	\$710	\$2,151	\$2,151	\$710	46,330	
51040	DIFFERENTIAL PAY	26,190	26,190	\$1,135	\$1,135	\$25,055	4.33%	\$1,025	\$110	\$110	\$1,025	24,444	
52010	OASDI-SOCIAL SE	137,132	137,132	\$5,825	\$5,825	\$131,307	4.25%	\$5,836	(\$11)	(\$11)	\$5,836	123,896	
52015	RETIREMENT	326,764	326,764	\$14,553	\$14,553	\$312,211	4.45%	\$15,221	(\$668)	(\$668)	\$15,221	282,721	
53010	EMPLOYEE INSURA	448,287	448,287	\$18,452	\$18,452	\$429,835	4.12%	\$18,957	(\$506)	(\$506)	\$18,957	434,553	
53015	UNEMPLOYMENT IN	7,405	7,405	\$0	\$0	\$7,405	0.00%	\$0	\$0	\$0	\$0	5,538	
54010	WORKERS COMPENS	38,520	38,520	\$0	\$0	\$38,520	0.00%	\$0	\$0	\$0	\$0	85,722	
51000	SALARIES & BENF	\$2,792,312	\$2,792,312	\$118,788	\$118,788	\$2,673,524	4.25%	\$119,742	(\$954)	(\$954)	\$119,742	\$2,613,612	
61115	POLICE SAFETY EQUIPMENT	500	500	\$0	\$0	\$500	0.00%	\$0	\$0	\$0	\$0	500	
61125	UNIFORM REPLACEMENT	2,500	2,500	\$0	\$0	\$2,500	0.00%	\$0	\$0	\$0	\$0	2,500	
61215	RADIO SERVICES	29,208	29,208	\$2,570	\$2,570	\$26,638	8.80%	\$2,589	(\$20)	(\$20)	\$2,589	29,000	
61220	TELECOM SERVICES	28,000	28,000	\$2,196	\$2,196	\$25,804	7.84%	\$194	\$248	\$248	\$194	30,500	
61310	FOOD	7,500	7,500	\$442	\$442	\$7,058	5.89%	\$0	\$0	\$0	\$0	8,000	
61412	JANITORIAL SERVICES	9,000	9,000	\$0	\$0	\$9,000	0.00%	\$0	\$0	\$0	\$0	9,000	
61525	LIABILITY INSURANCE	32,519	32,519	\$30,028	\$30,028	\$2,491	92.34%	\$28,740	\$1,287	\$1,287	\$28,740	32,519	
61535	OTHER INSURANCE	1,000	1,000	\$0	\$0	\$1,000	0.00%	\$0	\$0	\$0	\$0	2,000	
61725	MAINT-OFFICE EQUIPMENT	600	600	\$63	\$63	\$537	10.57%	\$48	\$15	\$15	\$48	700	
61730	MAINT-OTHER EQUIP-SVCS	2,000	2,000	\$0	\$0	\$2,000	0.00%	\$0	\$0	\$0	\$0	2,000	
61731	MAINT-OTHER EQUIP-SUP	2,000	2,000	\$219	\$219	\$2,000	0.00%	\$458	(\$458)	(\$458)	\$458	2,000	
61835	FACILITIES MAINT	22,000	22,000	\$219	\$219	\$21,781	1.00%	\$219	\$219	\$219	\$219	22,000	
61845	MAINT STRUCT IM	2,500	2,500	\$0	\$0	\$2,500	0.00%	\$0	\$0	\$0	\$0	2,500	
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	0	0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0	0	
61920	MEDICAL, DENTAL & LAB SUPPLIES	0	0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0	0	
61922	OTHER MEDICAL MATERIALS	95,000	95,000	\$74	\$74	\$94,926	0.08%	\$476	(\$401)	(\$401)	\$476	93,000	
62020	MEMBERSHIPS	1,500	1,500	\$0	\$0	\$1,500	0.00%	\$0	\$0	\$0	\$0	1,700	
62111	MISCELLANEOUS EXPENSES	7,000	7,000	\$0	\$0	\$7,000	0.00%	\$0	\$0	\$0	\$0	6,310	

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2016-2017

As of 7/31/16 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Acct	Acct Title	2016-17		July Actuals	2016-17 YTD Actuals	YTD Remaining (\$20)	8%		8%		2015-16 YTD Actuals	COMPARE THRU JULY PY ACTUALS		2015-16 Est./Actuals
		Final Budget	Est./Actuals				Percentage of CY Budget Actualized #DIV/0!	Percentage of PY Eas Actualized #DIV/0!	July Actuals	July Actuals				
62112	CASH SHORTAGES	0	0	\$20	\$20	(\$20)	#DIV/0!	0.00%	0.00%	\$0	\$0	\$0	0	
62214	DUPLICATING SVCS.	3,500	3,500	\$0	\$0	\$3,500	#DIV/0!	0.00%	0.00%	\$0	\$0	\$0	3,500	
62219	MISC NONINVENTORABLE ITEMS EXPENSE	0	0	\$0	\$0	\$0	#DIV/0!	0.00%	0.00%	\$0	\$0	\$0	62	
62219	PC SOFTWARE PURCHASES	2,000	2,000	\$0	\$0	\$2,000	#DIV/0!	0.00%	0.00%	\$0	\$0	\$0	1,800	
62221	POSTAGE	8,000	8,000	\$220	\$220	\$7,780	2.76%	0.00%	0.00%	\$220	\$220	\$220	7,000	
62222	SUBSCRIPTIONS/PERIODICALS	125	125	\$0	\$0	\$125	0.00%	0.00%	0.00%	\$0	\$0	\$0	125	
62223	SUPPLIES	68,000	68,000	\$10,104	\$10,104	\$57,896	14.86%	3.16%	0.00%	\$8,053	\$2,051	\$2,051	65,000	
62225	NON-PC SOFTWARE	250	250	\$0	\$0	\$250	0.00%	0.00%	0.00%	\$0	\$0	\$0	250	
62226	INVENTORABLE ITEMS	1,200	1,200	\$0	\$0	\$1,200	0.00%	0.00%	0.00%	\$0	\$0	\$0	200	
62301	ACCOUNTING & AUDITING	13,500	13,500	\$0	\$0	\$13,500	0.00%	0.00%	0.00%	\$0	\$0	\$0	2,000	
62310	BANKING SERVICES	30,000	30,000	\$2,438	\$2,438	\$27,562	8.13%	0.00%	0.00%	\$59	\$2,379	\$2,379	13,000	
62316	COMPUTER PROF SVCS	0	0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	33,000	
62317	CONSULT/MGT/PC SVGE.	20,000	20,000	\$95	\$95	\$19,905	0.48%	0.38%	0.00%	\$71	\$71	\$71	20,000	
62325	COUNTY COUNSEL	65,000	65,000	\$0	\$0	\$65,000	0.00%	0.00%	0.00%	\$0	\$0	\$0	63,882	
62330	DATA PROCESSING	0	0	\$0	\$0	\$0	#DIV/0!	0.00%	0.00%	\$0	\$0	\$0	1,503	
62381	DPW SERVICES - GENERAL MONEY	145,000	145,000	\$8,210	\$8,210	\$136,790	5.66%	0.20%	0.00%	\$292	\$7,918	\$292	145,000	
62399	PROF & SPECIAL	85,000	85,000	\$8,001	\$8,001	\$76,999	9.41%	3.16%	0.00%	\$2,719	\$5,282	\$2,719	86,000	
62500	VETERINARIAN SERVICES	2,292	2,292	\$190	\$190	\$2,102	8.30%	9.10%	0.00%	\$191	(\$1)	\$191	2,101	
62610	EQUIPMENT RENTS & LEASES-RENTS & LEASES-	198,842	198,842	\$49,417	\$49,417	\$149,425	24.85%	0.00%	0.00%	\$0	\$49,417	\$0	198,842	
62610	FIELD EQUIPMENT	7,200	7,200	\$0	\$0	\$7,200	0.00%	0.00%	0.00%	\$0	\$0	\$0	4,675	
62801	ADVERTISING & PROMOTION	2,000	2,000	\$75	\$75	\$1,925	3.75%	0.00%	0.00%	\$0	\$75	\$0	8,551	
62842	INVENTORY MATERIALS PURCHASED	20,000	20,000	\$125	\$125	\$20,000	0.00%	6.64%	0.00%	\$1,329	(\$1,329)	\$1,329	20,000	
62857	SPECIAL MISC EXP-SUPPLIES	500	500	\$0	\$0	\$375	24.92%	0.00%	0.00%	\$0	\$125	\$0	500	
62890	SUBSCRIPTIONS/BOOKS	500	500	\$0	\$0	\$500	0.00%	0.00%	0.00%	\$0	\$0	\$0	500	
62893	TOWING	0	0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	500	
62914	TRAVEL-EDUCATION	2,500	2,500	\$312	\$312	\$2,188	12.48%	0.00%	0.00%	\$0	\$312	\$0	2,500	
62922	TRAVEL-LODGING	1,200	1,200	\$0	\$0	\$1,200	0.00%	0.00%	0.00%	\$0	\$0	\$0	1,200	
62924	TRAVEL-MEALS	500	500	\$0	\$0	\$500	0.00%	0.00%	0.00%	\$0	\$0	\$0	500	
62926	TRAVEL-MILEAGE	1,000	1,000	\$0	\$0	\$1,000	0.00%	0.00%	0.00%	\$0	\$0	\$0	1,018	
62928	TRAVEL-OTHER	100	100	\$0	\$0	\$100	0.00%	0.00%	0.00%	\$0	\$0	\$0	392	
62930	REGISTRATIONS	335	335	\$0	\$0	\$335	0.00%	0.00%	0.00%	\$0	\$0	\$0	395	
62935	SERVICE CENTER	22,000	22,000	\$1,654	\$1,654	\$20,346	7.52%	3.44%	0.00%	\$1,151	\$503	\$1,151	33,500	
62940	TRAVEL ADVANCES	0	0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	0	
63070	UTILITIES	82,000	82,000	\$5,690	\$5,690	\$76,310	6.94%	6.42%	0.00%	\$5,331	\$359	\$5,331	83,000	
74230	PRINCIPAL ON LEASE PURCHASES	0	0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	#DIV/0!	\$0	\$0	\$0	0	
61000	SERVICES & SUPPLIES	\$1,025,371	\$1,025,371	\$122,143	\$122,143	\$903,228	11.91%	4.60%	0.00%	\$48,020	\$73,170	\$48,020	\$1,044,025	

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2016-2017

As of 7/31/16 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	2016-17 Final Budget	2016-17 Est./Actuals	July Actuals	2016-17 YTD Actuals	YTD Remaining	Percentage of CY Budget Actualized	Percentage of PY Eas Actualized	2015-16 YTD Actuals	COMPARE THRU JULY PY ACTUALS	July Actuals	2015-16 Est./Actuals
73315 90001	COUNTY OVERHEAD (see 3550) OPERATING TRSF OUT	\$55,540 \$0	\$55,540 \$0	\$0 \$0	\$0 \$0	\$55,540 (\$0)	0.00% 0.00%	0.00% 0.00%	\$0 \$0	\$0 \$0	\$0 \$0	\$145,272 \$0
90000	OTHER USES	\$55,540	\$55,540	\$0	\$0	\$55,540	0.00%	0.00%	\$0	\$0	\$0	\$145,272
86204	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	APPROP FOR CONTINGENCIES	\$154,929	\$154,929	\$0	\$0	\$154,929	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$154,929	\$154,929	\$0	\$0	\$154,929	0.00%	0.00%	\$0	\$0	\$0	\$0
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$154,929	0.00%	0.00%	\$0	\$0	\$0	\$0
40230	ANIMAL LICENSES	\$330,000	\$330,000	\$23,806	\$23,806	\$306,194	7.21%	8.68%	\$28,629	(\$4,823)	\$28,629	\$330,000
40430	INTEREST	\$16,000	\$16,000	\$0	\$0	\$16,000	0.00%	7.34%	\$1,358	(\$1,358)	\$1,358	\$18,500
40440	RENTS & CONCESS	\$200	\$200	\$0	\$0	\$200	0.00%	21.38%	\$43	(\$43)	\$43	\$200
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$0	\$0	\$200	0.00%	0.00%	\$0	\$0	\$0	\$200
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$200
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
41510	HUMANE SERVICES	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42010	ADMINISTRATIVE SERVICES	\$290,000	\$290,000	\$27,734	\$27,734	\$262,266	9.56%	7.41%	\$21,494	\$6,240	\$21,494	\$290,000
42022	COST RECOVERY-OTHER	\$1,750	\$1,750	\$239	\$239	\$1,511	13.66%	2.78%	\$50	\$189	\$50	\$1,800
42044	MEMBER CONTRIBUTION	\$7,500	\$7,500	\$697	\$697	\$6,803	9.30%	5.60%	\$476	\$222	\$476	\$8,500
42047	OTHER CHARGES CURRENT SERVICES	\$2,493,964	\$2,493,964	\$0	\$0	\$2,493,964	0.00%	21.20%	\$498,783	(\$498,783)	\$498,783	\$2,352,796
42073	ADMINISTRATIVE FINE FEES	\$58,000	\$58,000	(\$375)	(\$375)	\$58,375	-0.65%	10.80%	\$6,100	(\$6,475)	\$6,100	\$56,498
42074	GRANT SERVICES-NON INTERGOV	\$20,000	\$20,000	\$1,625	\$1,625	\$18,375	8.13%	2.88%	\$750	\$875	\$750	\$26,000
42205	ANIMAL MICROCHIP FEES	\$0	\$0	\$0	\$0	\$0	#DIV/0!	213.28%	\$15,000	(\$15,000)	\$15,000	\$7,033
42206	ANIMAL RABIES FEES	\$22,000	\$22,000	\$1,330	\$1,330	\$20,670	6.05%	8.02%	\$1,685	(\$355)	\$1,685	\$21,000
42207	ANIMAL SPAY&NEUTER FEES	\$16,000	\$16,000	\$1,396	\$1,396	\$14,604	8.73%	6.01%	\$902	\$494	\$902	\$15,000
42294	SALES-OTHER-TAXABLE	\$110,000	\$110,000	\$9,091	\$9,091	\$100,909	8.26%	7.27%	\$8,435	\$656	\$8,435	\$116,000
42362	CASH OVERAGES	\$65,000	\$65,000	\$4,702	\$4,702	\$60,298	7.23%	9.05%	\$5,610	(\$908)	\$5,610	\$62,000
42372	CONTRIBUTIONS AND DONATIONS	\$0	\$0	\$5	\$5	(\$5)	#DIV/0!	0.00%	\$0	\$5	\$0	\$42
42375	INSURANCE PROCEEDS	\$190,000	\$190,000	\$5,941	\$5,941	\$184,059	3.13%	5.48%	\$21,911	(\$15,970)	\$21,911	\$400,000
42380	NSF CHECKS	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$874
42381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$0	\$0	(\$0)	#DIV/0!	0.00%	\$0	\$0	\$0	(\$79)
42384	OTHER REVENUE	\$0	\$0	\$40	\$40	(\$40)	#DIV/0!	0.00%	\$0	\$40	\$0	\$160
42390	UNCLAIMED MONEY-ESCHEATED	\$34,000	\$34,000	\$1,650	\$1,650	\$32,350	4.85%	3.81%	\$1,335	\$315	\$1,335	\$35,000
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$0	\$0	\$0	\$0	(\$580)	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
42982	LICENSES - SANTA CRUZ	\$0	\$0	\$580	\$580	(\$580)	0.00%	#DIV/0!	\$770	(\$190)	\$770	\$0
42983	LICENSES- SCOTT'S VALLEY	\$0	\$0	\$3,863	\$3,863	(\$3,863)	0.00%	#DIV/0!	\$5,007	(\$1,144)	\$5,007	\$0
42984	LICENSES- COUNTY	\$0	\$0	\$1,154	\$1,154	(\$1,154)	0.00%	#DIV/0!	\$1,600	(\$446)	\$1,600	\$0
42986	LICENSES- WATSONVILLE	\$0	\$0	\$14,904	\$14,904	(\$14,904)	0.00%	#DIV/0!	\$17,939	(\$3,035)	\$17,939	\$0
40100-42500	REVENUES	\$3,654,614	\$3,654,614	\$77,881	\$77,881	\$3,576,733	2.13%	16.37%	\$612,561	(\$534,679)	\$612,561	\$3,741,524

June 3, 2016

Dear Melanie

The proposed fee schedule for Santa Cruz County Animal Services budget year 2016-17 shows a proposed fee of \$10.00 to borrow a humane cat trap.

It's obvious that the more traps that go out to concerned citizens willing to help, the fewer kittens will be born. So it seems smart to make those traps as available as possible.

Could you tell us how many cat traps were loaned out last year? Depending on the cost, Project Purr would consider making a donation to the shelter to cover some, if not all, of the expense of traps loaned for TNR. Considering, of course, if the shelter would accept a donation earmarked that way.

Project Purr has been donating cat traps to the shelter, and will continue to do so as needed. We feel that it's very important for cat traps to remain available and free for loan to the community, in order to accomplish more spay/neuter.

Thank you,
Sylvia Achterberg
cc: Deputy Chief Steve Clark, SCCAS Board